

BOROUGH GREEN PARISH COUNCIL

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Lullingstone
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30 August 2011

Dear Sir/Madam

The next meeting of Borough Green Parish Council will be held in the Annexe to The Church of the Good Shepherd on **Monday 5 September 2011 at 7.30pm**. The period for public consultation will last for a maximum period of 15 minutes.

Yours faithfully
Hazel M Damiral
Hazel M Damiral
Clerk to BGPC

AGENDA

83. **Apologies** for absence
84. **Declarations of Interest:** to receive in accordance with the council's Code of Conduct
85. **Minutes of the Extraordinary Meeting 18 August 2011:** to confirm and sign as a correct record
86. **Matters arising** from the minutes of the meetings 1st and 18th August 2011 and not covered by agenda items
87. **Planning matters** to hand:
 - (i) To **note** decision notices – as listed
 - (ii) To consider any applications received subsequent to the agenda being published
88. **Period for Public consultation:** members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless the public participation time is extended by the Chairman.
89. **Correspondence** – as listed
90. **Audit of BGPC accounts 2010/2011**
 - (i) to receive the External Auditor's report.
 - (ii) Annual Statement of Internal Control: to consider Internal Auditor's recommendation to extend/enhance the current BGPC system
 - (iii) to agree the date for a meeting of the Finance Committee
91. **Potters Mede Ground Improvements**
 - (i) to receive a report from Potters Mede Environmental including updated information on financial matters, availability of sand and contract matters
 - (ii) to further consider parish council finances in this connection with particular regard to a possible loan and the outstanding insurance claim
92. **Potters Mede Pavilion**
 - (i) to receive a progress report from the architect
 - (ii) to agree further action
93. **2005 Parish Plan**
 - (i) to consider, if received, Counsel's Opinion on the validity of the Plan
 - (ii) to agree further action

94. **Neighbourhood Plan**
To consider a suggestion from Plaxtol Parish Council that a joint presentation be given to neighbouring parishes by Navigus Planning with a possible view to pursuing this initiative. 95.
95. **Recreation Ground**
96. **Borough Green Festival 2012**
to consider, if received, a request for financial assistance towards the planned event
97. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs.
98. **Saltbins/Winter Plan**
(i) to receive any additional information from KHS or the Malling Area Partnership
(ii) to agree new arrangements for storage of salt
(iii) to agree further action
99. **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report
100. **Future dates and location of meetings:**
(i) Date of the next Meeting Monday 3 October 2011 in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.
(ii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on Saturday 1 October 2011 10 – 12 noon
At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.
101. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items: Groundsman's working hours