

BOROUGH GREEN PARISH COUNCIL

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Lullingstone
Paddock Close
St Mary's Platt
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Dear Sir/Madam

27 November 2017

The next meeting of Borough Green Parish Council will be held in the Annexe to The Church of the Good Shepherd on **Monday 4 December 2017 at 7.30pm**. The period for public consultation will last for a maximum period of 15 minutes.

In accordance with the council's Standing Orders and the Local Government Audit & Accountability Act 2014, photographing, recording, broadcasting or transmitting the proceedings of the meeting is permitted by any means, excluding audible commentary which is forbidden. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting, those exercising the rights to film, record or broadcast must respect the rights of other people under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast the meeting is responsible for any claims or other liability from them so doing.

Yours faithfully
Hazel M Damiral
Hazel M Damiral
Clerk to BGPC

AGENDA

- 160 **Apologies** for absence
161. **Declarations of Interest:** to receive in accordance with the council's Code of Conduct
162. **Minutes of the Meeting 6 November 2017:** to confirm and sign as a correct record
163. **Matters arising** from the minutes of the meeting and not covered by agenda items
164. **Planning matters** to hand:
 - (i) To note decision notices – as listed
 - (ii) TM/17/03104/FL Change of use of existing building from D1 to B1 use - 27 Quarry Hill Road
 - (iii) TM/17/03182/FL Alterations & roof extension - 7 Brockway
 - (iv) TM/17/02798/FL Extension & rear loft and balcony - 49 Lingfield Road
165. **Period for Public consultation:** members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless the public participation time is extended by the Chairman.
166. **Correspondence** – as listed
167. **Potters Mede Grounds and Pavilion**
 - (i) to receive an update on improvements to the surface of the car park
 - (ii) to give further consideration to regular professional tree inspections
 - (iii) to receive correspondence re a residents' Potters Mede Action Group formed to promote the facilities and to agree action required
 - (iv) to receive and if approved accept a quotation for mowing 2018
 - (v) to agree any other action required
168. **Recreation Ground**
 - (i) to receive and if approved accept a quotation for mowing 2018
 - (ii) to give further consideration to regular professional tree inspections
 - (iii) to receive any further information regarding the Bowls Club lease
 - (iv) to receive an update on playground repairs
 - (v) to agree any other action required
169. **Village Enhancements**
 - (i) to receive any reports
 - (ii) to receive further information re. Station Road - Pedestrian Safety and Signage"
 - (iii) to agree any action required

170. **Precept 2018/2019**
- (i) to agree date for a meeting of the Finance Cttee
 - (ii) to consider any special allocations for the forthcoming financial year
 - (iv) to consider precept requirements for 2018/2019
171. **Vacancy BGPC**
- (i) to receive notice of resignation from Mr A Hickmott
 - (ii) to agree action required
172. **H+H Celcon Western Extension & T&MBC Local Plan 'The Way Forward' Regulation 18 Issues & Options**
- (i) to receive any updated information
 - (ii) to agree any action required
173. **Defibrillator**
- (i) to receive any further information on the siting of equipment at the railway station
 - (ii) to note progress of registration of the equipment
 - (iii) to consider and if agreed further action
174. **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report
175. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs.
176. **Future dates**
- (i) Date of the next Meeting Tuesday 9 January 2018 commencing at 7.30 pm.
 - (ii) To consider venue for future Parish Council meetings
177. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items