

# BOROUGH GREEN PARISH COUNCIL

Clerk: Hazel M Damiral  
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Lullingstone  
Paddock Close  
St Mary's Platt  
Kent TN15 8NN

27 February 2017

Dear Sir/Madam

The next meeting of Borough Green Parish Council will be held in the Annexe to The Church of the Good Shepherd on Monday 6 March 2017 at 7.30pm. The period for public consultation will last for a maximum period of 15 minutes.

Yours faithfully  
*Hazel M Damiral*  
Hazel M Damiral  
Clerk to BGPC

## AGENDA

225. **Apologies** for absence
226. **Declarations of Interest:** to receive in accordance with the council's Code of Conduct
227. **Minutes of the Meeting 13 February 2017:** to confirm and sign as a correct record
228. **Matters arising** from the minutes of the meeting and not covered by agenda items
229. **Period for Public consultation:** members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless the public participation time is extended by the Chairman.
230. **Planning matters** to hand:
  - (i) to note decision notices – as listed
  - (ii) TM/17/00291/FL Retrospective application for footpath construction to on-site play area - Isles Quarry, Isles Quarry Road
  - (iii) TM/17/00363/FL Conversion of upper floors to 2no 2bed flats, staircase, dormer & internal alterations - 38-40 High Street
  - (iv) TM/17/00313/FL Demolish changing rooms & erect pool house over swimming pool + associated alterations - Borough Green Primary School
  - (v) TM/16/03084/FL Equipment store - land adj 23 Conyerd Road
231. **Correspondence** – as listed
232. **Potters Mede Grounds**
  - (i) to receive any information
  - (ii) to agree any action required
233. **Potters Mede Pavilion**  
to consider and agree provision of additional outside lighting
234. **Recreation Ground**  
to agree any action required
235. **Audit of Accounts 2016/2017**
  - (i) to receive the internal auditor's interim report
  - (ii) to approve payment of fee account
  - (iii) to agree any action required

236. **100th Anniversary of End of WW 1**  
(i) to consider and agree local site and requirements  
(ii) to agree action required
237. **Risk Assessments**  
(i) to receive and consider any information on risk assessments for all BGPC working and public areas  
(ii) to agree action required
238. **Defibrillators**  
to receive an update on the installation of equipment  
(ii) to agree any further action required
- 239 **Hanging Baskets**  
(i) to consider future arrangements  
(ii) to receive any quotations received  
(iii) to agree any action required
240. **KCC Freight Action Plan**  
to agree the council's response
241. **T&MBC Local Plan 'The Way Forward' Regulation 18 Issues & options**  
(i) to receive any further information  
(ii) to agree any action required
242. **Isles Quarry Redevelopment**  
(i) to receive any further information  
(ii) to consider any action required
243. **War Memorial**  
(i) to receive a progress report  
(ii) to agree any action required
- 244 **Replacement tree - j/o Rock Road/Quarry Hill Road**  
(i) to receive a progress report  
(ii) to agree any action required
- 245 **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs.
246. **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report
247. **Future dates**  
(i) date of the next Meeting Monday 3 April 2017 in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.  
(ii) the Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on Saturday 1 April 2017 10 – 12 noon  
At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.
248. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items