

BOROUGH GREEN PARISH COUNCIL

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Lullingstone
Paddock Close
St Mary's Platt
Kent TN15 8NN

30 July 2018

Dear Sir/Madam

The next meeting of Borough Green Parish Council will be held on Monday 6 August 2018 at 7.30pm **at Potters Mede**. The period for public consultation will last for a maximum period of 15 minutes.

In accordance with the council's Standing Orders and the Local Government Audit & Accountability Act 2014, photographing, recording, broadcasting or transmitting the proceedings of the meeting is permitted by any means, excluding audible commentary which is forbidden. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting, those exercising the rights to film, record or broadcast must respect the rights of other people under the Data protection Act 1998. Any person or organisation choosing to film, record or broadcast the meeting is responsible for any claims or other liability from them so doing.

Yours faithfully

Hazel M Damiral

Hazel M Damiral
Clerk to BGPC

64. **Apologies for Absence**
65. **Declarations of Interest:** to receive in accordance with the council's Code of Conduct
66. **Minutes of the Meeting 3 July 2018:** to confirm and sign as a correct record
67. **Matters arising** from the minutes of the meeting and not covered by agenda items
68. **Vacancy BGPC**
 - (i) to receive applications for co-option
 - (ii) to consider interviews held and if agreed select candidate for co-option
69. **Period for Public consultation:** members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless the public participation time is extended by the Chairman.
70. **Planning matters** to hand:
 - (i) To note decision notices – as listed
 - (ii) TM/87/346/R21 Import silica sand - Ightham Quarry, Sevenoaks Road
71. **Correspondence** – as listed
72. **Potters Mede Grounds and Pavilion**
 - (i) to receive an update regarding change of hours for hire of the premises
 - (ii) to agree charge for hire of outside space
 - (iii) to ratify work to goalmouths
 - (iv) to agree any other action required
73. **Recreation Ground**
 - (i) replacement strimmer
 - (ii) to receive an update on the preparation of the Bowls Club lease
 - (iii) pavilion maintenance
 - (iv) to agree any other action required
74. **Village Enhancements**
 - (i) hanging baskets on KKC street lighting columns: load testing
 - (ii) to receive further information re. Station Road pedestrian safety
 - (iii) War Memorial dedication ceremony
 - (iv) to agree any action required
75. **General Data Protection Regulation (GDPR)**
 - (i) to receive any further guidance
 - (ii) to confirm agreement of all councillors to BGPC mail list

76. **Street Lighting**
to agree retention of LED lantern Station Road
77. **T&MBC Local Plan**
(i) to receive any further reports on the Draft Local Plan & proposed local development
(ii) to further consider engagement of legal representative: costs involved and administration
(iii) to agree any action required
78. **Defibrillator**
to receive any further information on the siting of additional equipment
79. **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report
80. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs.
81. **Future dates**
(i) Date of August Meeting: **Thursday 30 August 2018** in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.
(ii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on Saturday 25 August 2018 10 - 12 noon.
At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.
82. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items