

BOROUGH GREEN PARISH COUNCIL

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Lullingstone
Paddock Close
St Mary's Platt
Kent TN15 8NN

29 October 2018

Dear Sir/Madam

The next meeting of Borough Green Parish Council will be held on Monday 5 November 2018 at 7.30pm in the annexe to The Church of the Good Shepherd. The period for public consultation will last for a maximum period of 15 minutes.

In accordance with the council's Standing Orders and the Local Government Audit & Accountability Act 2014, photographing, recording, broadcasting or transmitting the proceedings of the meeting is permitted by any means, excluding audible commentary which is forbidden. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting, those exercising the rights to film, record or broadcast must respect the rights of other people under the Data protection Act 1998. Any person or organisation choosing to film, record or broadcast the meeting is responsible for any claims or other liability from them so doing.

Yours faithfully

Hazel M Damiral

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Clerk to BGPC

121. **Apologies for Absence**
122. **Declarations of Interest:** to receive in accordance with the council's Code of Conduct
123. **Minutes of the Meeting 1 October 2018:** to confirm and sign as a correct record
124. **Matters arising** from the minutes of the meeting and not covered by agenda items
125. **Period for Public consultation:** members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless the public participation time is extended by the Chairman.
126. **Planning matters** to hand:
 - (i) To note decision notices – as listed
 - (ii) Report on H+H Celcon - Replace PFA with imported silica sand TM/0414/2018
 - (iii) TM/18/02303/TPOC Tree surgery - Church of the Good Shepherd, Quarry Hill Road
 - (iv) TM/18/02192/LB LBA: extension - 91 Station Road
 - (v) TM/18/02406/FL First floor extension - 19 Tolsey Mead
 - (vi) TM/18/02434/FL Garage conversion - 23 Normanhurst Road
 - (v) TM/18/02400/FL Extension - 90 Sevenoaks Road
127. **Correspondence** – as listed
128. **Potters Mede Grounds and Pavilion**
 - (i) to receive a report on the condition and maintenance of the ground
 - (ii) servicing of mowing equipment
 - (iii) charges BGJFC
 - (iv) to receive a quotation and advice on improved watering arrangements
 - (v) to consider requests for use: changing rooms for flower arranging; caravan club rally
 - (vi) to agree any other action required
129. **Recreation Ground**
 - (i) to receive an update on the preparation of the Bowls Club lease
 - (ii) to agree any other action required
130. **Village Enhancements**
 - (i) to receive further information re. Station Road pedestrian safety
 - (ii) War Memorial dedication ceremony
 - (iii) to agree any action required

131. **Street Lighting**
to receive and if approved accept a quotation for replacement lanterns: Fairfield Rd and Staleys Rd FP
132. **Public Conveniences**
to receive and consider information on the possible change of responsibility
133. **Financial matters**
(i) Audit of accounts 2017/2018 - to receive the external auditor's report
(ii) to receive the internal auditor's end of year report and findings
(iii) to give further consideration to GDPR requirements
(iv) to receive a request for financial assistance - Borough Green Christmas Lights Cttee
(v) Finance Cttee meeting
(vi) Precept requirements 2019/2020
134. **T&MBC Local Plan**
(i) to receive any further reports on the Draft Local Plan & proposed local development
(ii) to receive a report from the Parish Alliance and agree further submissions
(iii) to agree a report on a policy change re. contamination, landfill gas, viability and air quality.
(iv) to agree any further action required
135. **Standing Orders**
to receive and consider new Model Standing Orders
136. **Defibrillator**
to receive any further information on the siting of additional equipment
137. **H+H Celcon Ltd**
to receive any further information on noise nuisance
138. **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report: Southern Water & Highway matters; Community Resilience Workshop
139. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs.
140. **Future dates**
(i) Date of November Meeting: Monday 3 December 2018 in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.
(ii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on Saturday 1 December 2018 10 - 12 noon.
At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.
141. **Exclusion of Public and Press:** Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items