

BOROUGH GREEN PARISH COUNCIL

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Lullingstone
Paddock Close
St Mary's Platt
Kent TN15 8NN

24 September 2018

Dear Sir/Madam

The next meeting of Borough Green Parish Council will be held on Monday 1 October 2018 at 7.30pm in the annexe to The Church of the Good Shepherd. The period for public consultation will last for a maximum period of 15 minutes.

In accordance with the council's Standing Orders and the Local Government Audit & Accountability Act 2014, photographing, recording, broadcasting or transmitting the proceedings of the meeting is permitted by any means, excluding audible commentary which is forbidden. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting, those exercising the rights to film, record or broadcast must respect the rights of other people under the Data protection Act 1998. Any person or organisation choosing to film, record or broadcast the meeting is responsible for any claims or other liability from them so doing.

Yours faithfully

Hazel M Damiral

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Clerk to BGPC

102. **Apologies for Absence**
103. **Declarations of Interest:** to receive in accordance with the council's Code of Conduct
104. **Minutes of the Meeting 30 August 2018:** to confirm and sign as a correct record
105. **Matters arising** from the minutes of the meeting and not covered by agenda items
106. **Period for Public consultation:** members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless the public participation time is extended by the Chairman.
107. **Planning matters** to hand:
 - (i) To note decision notices – as listed
 - (ii) Report on 'Oaktrees', Wrotham Road
 - (iii) TM/18/02189/FL Change of use from taxi office to tattoo studio, 9A Wrotham Road
108. **Correspondence** – as listed
109. **Potters Mede Grounds and Pavilion**
 - (i) to receive a report on the condition and maintenance of the ground
 - (ii) to review use of ground and hirers
 - (iii) dog fouling signs
 - (iv) to receive a quotation and advice on improved watering arrangements
 - (v) PMSG survey results
 - (vi) to receive a quotation and advice on improved watering arrangements
 - (vii) to agree any other action required
110. **Recreation Ground**
 - (i) dog fouling signs
 - (ii) to receive an update on the preparation of the Bowls Club lease
 - (iii) play equipment repairs and signage
 - (iv) to agree any other action required
111. **Village Enhancements**
 - (i) hanging baskets on KKC street lighting columns: load testing; removal
 - (ii) to receive further information re. Station Road pedestrian safety
 - (iii) War Memorial dedication ceremony
 - (iv) to agree any action required
112. **Public Conveniences**
to receive and consider information on the possible change of responsibility

113. **Audit of accounts 2017/2018**
to receive the external auditor's report
114. **T&MBC Local Plan**
(i) to receive any further reports on the Draft Local Plan & proposed local development: consultation events
(ii) to agree submissions
(iii) to note publicity
(iv) to agree any further action required
115. **Defibrillator**
to receive any further information on the siting of additional equipment
116. **H+H Celcon Ltd**
to receive any further information on noise nuisance
117. **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report
118. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs.
119. **Future dates**
(i) Date of November Meeting: Monday 5 November 2018 in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.
(ii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on Saturday 3 November 2018 10 - 12 noon.
At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.
120. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items