

BOROUGH GREEN PARISH COUNCIL

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Lullingstone
Paddock Close
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Kent TN15 8NN

26 November 2018

Dear Sir/Madam

The next meeting of Borough Green Parish Council will be held on Monday 7 January 2019 at 7.30pm in the annexe to The Church of the Good Shepherd. The period for public consultation will last for a maximum period of 15 minutes.

In accordance with the council's Standing Orders and the Local Government Audit & Accountability Act 2014, photographing, recording, broadcasting or transmitting the proceedings of the meeting is permitted by any means, excluding audible commentary which is forbidden. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting, those exercising the rights to film, record or broadcast must respect the rights of other people under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast the meeting is responsible for any claims or other liability from them so doing.

Yours faithfully

Hazel M Damiral

Hazel M Damiral
Clerk to BGPC

163. **Apologies for Absence**
164. **Declarations of Interest:** to receive in accordance with the council's Code of Conduct
165. **Minutes of the Meeting 3 December 2018:** to confirm and sign as a correct record
166. **Matters arising** from the minutes of the meeting and not covered by agenda items
167. **Membership BGPC:** to receive letters of resignation
168. **Period for Public consultation:** members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless the public participation time is extended by the Chairman.
169. **Planning matters** to hand:
 - (i) To note decision notices – as listed
 - (ii) TM/18/02591/FL Replacement industrial building: amended site plan & additional details - Oaktrees, Borough Green Rd, Wrotham
 - (iii) TM/18/02644/TPOC Fell 8no Ash trees - 6 Dryland Road
 - (iv) TM/18/02935/FL Extensions - 76 Sevenoaks Road
 - (v) TM/18/02936/FL Replace fence with wall and relocate access - 10 Crowhill Road
170. **Correspondence** – as listed
171. **Potters Mede Grounds and Pavilion**
 - (i) to receive a report on the condition and maintenance of the ground
 - (ii) to monitor nuisance caused by instances of dog fouling
 - (iii) to receive a quotation and further information on improved watering arrangements
 - (iv) to agree any other action required
172. **Recreation Ground**
 - (i) to receive an update on the preparation of the Bowls Club lease
 - (ii) to monitor nuisance caused by instances of dog fouling
 - (iii) boundary with 'Ingleside'
 - (iv) to agree any other action required
173. **Village Enhancements**
 - (i) tree Rock rd/Quarry Hill Road
 - (ii) to agree any action required

174. **Financial Matters**
- (i) to receive a request for financial assistance from Home Start
 - (ii) to ratify recommendations from the Finance Cttee
 - (iii) to note financial information from T&MBC
 - (iv) to receive a draft budget for 2019/2020
 - (v) to further consider and agree precept requirements for 2019/2020
 - (vi) to consider if received, the internal auditor's 6-m report 2018/2019
175. **T&MBC Local Plan**
- (i) to receive any further reports on the Draft Local Plan & proposed local development
 - (ii) to agree any further action required
176. **Standing Orders**
to give further consideration to new Model Standing Orders
177. **GDPR**
to note T&MBC appointments of Data Protection Officers
178. **Defibrillator**
to receive any further information on the siting of additional equipment
- 179 **H+H Celcon Ltd**
to receive any further information on noise nuisance
180. **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report
181. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs.
182. **Future dates**
- (i) Date of February Meeting: Monday 4 February 2019 in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.
 - (ii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on Saturday 2 February 2019 10 - 12 noon
At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.
183. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items