

BOROUGH GREEN PARISH COUNCIL

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Lullingstone
Paddock Close
St Mary's Platt
Kent TN15 8NN

28 January 2019

Dear Sir/Madam

The next meeting of Borough Green Parish Council will be held on Monday 4 February 2019 at 7.30pm in the annexe to The Church of the Good Shepherd. The period for public consultation will last for a maximum period of 15 minutes.

In accordance with the council's Standing Orders and the Local Government Audit & Accountability Act 2014, photographing, recording, broadcasting or transmitting the proceedings of the meeting is permitted by any means, excluding audible commentary which is forbidden. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting, those exercising the rights to film, record or broadcast must respect the rights of other people under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast the meeting is responsible for any claims or other liability from them so doing.

Yours faithfully

Hazel M Damiral

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Clerk to BGPC

184. **Apologies for Absence**
185. **Declarations of Interest:** to receive in accordance with the council's Code of Conduct
186. **Minutes of the Meeting 7 January 2019:** to confirm and sign as a correct record
187. **Matters arising** from the minutes of the meeting and not covered by agenda items
188. **Membership BGPC**
 - (i) to receive a letter of resignation
 - (ii) to agree procedure for co-option and receive any applications
189. **Period for Public consultation:** members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless the public participation time is extended by the Chairman.
190. **Planning matters** to hand:
 - (i) To note decision notices – as listed
 - (ii) Consultation on the KCC Minerals Sites Plans (Pre-Submission Consultation)
 - (iii) Consultation on the KCC Early Partial Review of the Kent Minerals and Waste Local Plan 2013-30
 - (iv) TM/18/02591/FL Replacement industrial building: vehicle parking & tracking site plan; removal of fencing & explanatory information - Oaktrees, Borough Green Rd, Wrotham
 - (v) TM/18/03067/FL Replace workshop buildings with 3no dwellings, parking and amenity areas - 22 The Landway
 - (vi) KCC/TM/0416/2018 Variation of condition to allow retention of electricity sub-station until 2050 - Stangate Quarry
 - (v) TM/18/03052/FL Quarry House, Quarry Hill Rd - demolition of office building and construction of 8no dwellings and associated works.
191. **Correspondence** – as listed
192. **Potters Mede Grounds and Pavilion**
 - (i) to receive a report on the condition and maintenance of the ground
 - (ii) to monitor nuisance caused by instances of dog fouling
 - (iii) to receive an update on improved watering arrangements
 - (iv) to agree any other action required
193. **Recreation Ground**
 - (i) to receive an update on the preparation of the Bowls Club lease
 - (ii) to monitor nuisance caused by instances of dog fouling
 - (iii) to agree any other action required

194. **Village Enhancements**
(i) to receive any reports
(ii) to agree any action required
195. **Financial Matters**
(i) to consider if received, the internal auditor's 6-m report 2018/2019
(ii) to agree any action required
196. **T&MBC Local Plan**
(i) to receive any further reports on the Draft Local Plan & proposed local development
(ii) to agree any further action required
197. **Standing Orders**
to give further consideration to, and if agreed, adopt new Model Standing Orders
198. **Defibrillator**
to receive any further information on the siting of additional equipment
199. **H+H Celcon Ltd**
to receive any further information on noise nuisance
200. **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report
201. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs.
202. **Future dates**
(i) Date of March Meeting: Monday 4 March 2019 in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.
(ii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on Saturday 2 March 2019 10 - 12 noon
At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.
(iii) Dates of Annual PC Meeting and Parish Meeting
203. **Exclusion of Public and Press:** Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items