

Minutes of the meeting of Borough Green Parish Council held at 7.30pm on Monday 4 March 2019  
the Church of the Good Shepherd Annex  
Present: Cllrs Taylor (Chairman), Tim Shaw, Mrs S Gould, S Millener, S Perry,  
J Reading, (B Wlodarczyk arr 2130)  
There was one member of the public in attendance

**Action**

204. **Apologies for Absence**

Cllrs Rayner and Cllr Wlodarczyk

205. **Declarations of Interest**

Cllr Taylor - Cheques for signature

In the course of normal business being conducted all Councillors confirmed that that they are open-minded and that any comments they make are done so without bias, pre-disposition or pre-determination, irrespective of personal comments made outside the meeting.

Councillors will take into account any relevant information put before them and not rule out any factors before reaching a final decision.

206. **Minutes of the Meeting 4th March 2019**

All members had received copies of the minutes.

RESOLVED that the amended minutes be approved and signed as a true record.

207. **Matters Arising**

194 (i) Saltbins \_ KCC salt is 75% sand, and unsuitable. Agreed to approach Greenacres Garden Centre to store our bulk salt.

189 (i) Litter. Noted that 3 village organisations are planning litterpicks in April.

Cllr Perry reported discussions with Baptist Chapel re water in Village Hall carpark

MT

208. **Membership BGPC**

Mr Gary Green and Mr Ian Simpson were unanimously co-opted to the Council, and signed their Declarations of Acceptance

209. **Period for Public Consultation**

No members of the public present

210. **Planning Matters**

(i) **Decisions**

(ii) Weekly lists of confidential T&MBC Enforcement information (copies to all Cllrs)

(iii) TM/02/2663/MR97 Restoration & aftercare scheme – Park Farm Quarry, Wrotham

It was agreed that the Chairman would liaise with Cllr Harry Rayner, and seek more information from KCC Planning, and submit a response supporting the extraction application, but requesting a condition requiring access to be through the proposed haul road through Nepicar Sandpit, to avoid the increasing the already unacceptable impact of HGVs, noise and dust on the residents of Platt.

MT/HR

211. **Correspondence**

**Noted:**

Kent Can Regular newsletters and funding (copies to all Cllrs)

Rural Services Network News Bulletins (copies to all Cllrs)

NALC Bulletin on recent developments and meetings (copies to all Cllrs)

T&MBC PPP minutes 07.02.19 (copies to all Cllrs)

KCC Inside Track newsletter no 257 (copies to all Cllrs)

T&MBC Easter holidays activities brochure [www.tmbc.gov.uk/holidayactivities](http://www.tmbc.gov.uk/holidayactivities) (copies to all Cllrs)

T&MBC Area 2 Planning agenda 27.02.19 (copies to all Cllrs)

Kent Police Crime update ahead of Spring Plan (copies to all Cllrs)

KCC Traffic surveys (copies to all Cllrs)

T&MBC JTB agenda 11.03.19 (copies to all Cllrs)

KCC Bus update Feb 2019 (copy to all Cllrs)

KALC Newsletter February 2019 (copy to all Cllrs)

**KALC** Planning Conference 15 March 2019 (copies to all Cllrs)

- T&MBC** Booklet and additional information on future recycling/waste collection services  
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- Quarry Hill WI** Environmental Champions Award for work re plastic and its disposal (copies to all Cllrs)
- KCC** Attachments to street lighting furniture 2019 (copies to all Cllrs)  
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- KCC** Grange Park School Education consultation (copies to all Cllrs)
- KALC** Kent Resilience Forum: parish pack- Preparing for Emergencies in Kent(copies to all Cllrs)
- KALC** Relations between Parishes and PCSOs (copies to all Cllrs)
- BG Primary School** Request for financial donation: school leavers' party (copy to all Cllrs)

212. **Potters Mede Grounds and Pavilion**

- (i) Condition and maintenance of the ground: Chairman will meet Mr Willard and Kevin Clarke to investigate water logging on the main pitch, and will contact Pearl Drainage for advice
- (ii) Dog fouling – TMBC are the authority with responsibility for Public Space Protection Orders and Dog Wardens, and future complaints should be directed to them.
- (iii) Improved watering system: Nothing to report
- (iv) Support expressed for a repeat Community Event in June 2019.
- (v) Approve carpet cleaning for Main Hall.- AGREED

**MT**

213. **Recreation Ground**

- (i) Bowls Club lease: no report
- (ii) Dog fouling– as discussed under item 192(ii) of the agenda
- (iii) To agree EDF charges

214. **Village Enhancements**

- (i) Chairman to purchase 3 new Union Flags at £49 each +vat + carriage - AGREED

**MT**

215. **Financial Matters**

- (i) Appointment of Internal Auditor for 2019/2020 & 2020/2021  
and approve Fee Adjustment : RESOLVED
- (ii) To receive Internal Auditors 6 month report 2018/19 - NOTED  
Including Chairman's tendency to be partisan on official websites
- (iii) Annual Review and approval of Internal Risk Controls - AGREED
- (iv) To consider approval of re-investment of reserves - AGREED

216. **T&MBC Local Plan**

- (i) Two Planning Inspectors have been appointed, and a Program Officer louise@poservices.co.uk
- (ii) Inspectors have written a strong letter to TMBC requiring urgent new evidence.
- (iii) The Election "purdah" period commences 18th March 2019 after which the Parish Council cannot make politically sensitive decisions, and must sever any links with political websites

217. **Standing Orders**

To agree Model Standing Orders with updated BGPC proposed amendments, and after discussion retaining the 6 month rule - AGREED

218. **Defibrillator**

Station site does not now seem achievable, so Cllr Perry will investigate possible new sites, including the Recreation Ground and the Church of the Good Shepherd..

**SP**

219. **H+H Celcon Ltd**

- (i) Chairman reported a video survey counting H+H Celcon HGVs entering and leaving the site
- (ii) Clerk reported contact with H+H Celcon inviting members to a meeting on 14th March. Cllrs Millener, Perry, Shaw and Taylor to attend.

**220. Written Reports**

No Reports

**221. Cheques for Signature**

Online Payments:

£383.82	E-on – street lighting supply January 2019
£1044.02	R Springett - Groundsman Feb 2019
£1375.68	H Damiral - Clerk Feb 2019
£1200.39	B Glew - Groundsman Feb 2019
£1600.26	KCC - Superannuation Feb 2019
£22.50	Green Thumb – Autumn/winter treatment, War Memorial site
£58.26	KCC - grounds maintenance supplies Rec Gd/P Med
£386.10	BGVHMC - hire of hall lunch club Jan-March 2019
£43.20	BGVHMC - hire of hall foot clinic Jan-March 2019
£843.57	Wrotham PC – Skate Park maintenance January 2019
£75.00	D Buckett – internal audit fee adjustment 2017/2018 & 2018/2019
£93.24	BT - telephone rental, Potters Mede
£207.38	WEX Europe Services (UK) Ltd – fuel for equipment and vehicle
£295.61	Ford Lease – vehicle lease March 2019
£331.00	EDF – supply, Potters Mede, March 2019
£11.00	EDF – supply, Recreation Ground, March 2019

Cheques

4120	£43.20	Edge IT Systems Ltd – IT services
4121	£21.95	H Damiral – bags for vacuum cleaner, P Mede (reimbursement)
4122	£18.00	SLCC - publications

**Bank reconciliation January 2019**

B/F Jan 2019	200340.75
Receipts Jan 2019	<u>1703.75</u>
	202044.50
Less Payments Jan 2019	<u>28839.16</u>
c/f 31/01/19	<u>173205.34</u>

Proposed by Cllr Perry, seconded by Cllr Shaw that the above payments be made RESOLVED  
Chairman Abstained

**222. Future dates**

- (i) Date of the next meeting **Monday 1st April 2019** in The Annexe to The Church of the Good Shepherd
- (ii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on **Saturday 30 March 2019** 10-12 noon.
- (iii) Date of Annual Parish Meeting: Friday 26 April 2019 8pm in BGVH. Representatives from local organisations will be invited to give reports.
- (iv) Date of Annual PC Meeting: Thursday 9 May 2019 7.30pm in The Annexe to The Church of the Good Shepherd

223. There were no confidential matters for discussion.

The meeting closed at 2200 pm