

DRAFT MINUTES

Minutes of the meeting of Borough Green Parish Council held at 7.30pm on Monday 30 March 2015 at Potters Mede
Present: Cllrs M Taylor (Chairman), L Chown, C Dobson, Mrs S Gould, S Millener, Ms P Moorecroft, S Perry, T Shaw and H Willard

There was one member of the public in attendance.

236 **Apologies** for absence received from Cllr Harrington and T&MBCllr Mrs Murray

Action

237 **Declarations of Interest**

In the course of normal business being conducted all Cllrs confirmed that that they are open-minded and that any comments they make are done so without bias, pre-disposition or pre-determination, irrespective of personal comments made outside the meeting. Councillors will take into account any relevant information put before them and not rule out any factors before reaching a final decision.

Cllr Willard declared an interest in items 243 and 244 Potters Mede grounds and pavilion

Cllr Millener declared an interest in items 241 (iii) Planning Matters TM/241(iii) Red Lion development

238. **Minutes of the Meeting 2 March 2015**

All members had received copies of the minutes. RESOLVED that the minutes be approved & signed.

239. **Matters Arising**

None

240. **Period for Public Consultation**

In response to a question, Chairman explained the format and objectives of the parish Meeting.

241 **Planning Matters**

(i) **Decisions**

TM/11/1632 Letter from Spectrum Acoustics + copy noise monitoring report – Gas Utilisation Plant, Stangate Landfill Site (copies to all Cllrs)

TM/14/02798/FL Extensions – 13 Harrison Road. Appeal dismissed. (copies to all Cllrs)

(ii) TM/15/00387/FL change of use to beauty & aesthetic treatments incl sale of beauty products – 64 Western Rd. No observations.

(iii) TM/14/02085/RD additional/amended details: roundabout; on-site turning; materials; lighting; landscaping; acoustic protection; air quality; archaeology; drainage; levels; refuse storage; contamination – Red Lion development, Sevenoaks Road. There was considerable discussion and Cllr Perry gave a visual explanation of possible increased noise nuisance to nearby residents outside the perimeter of the development site. He presented written information for submission with the council's response which was approved. There was serious concern that the noise report is invalid as it was not carried out during a 'neutral period'. AGREED response: Whilst the Parish Council broadly supports the development there are concerns with regard to the roundabout 1. Noise & vibration nuisance 2. Invalid noise/count report which relates solely to properties within the development. Suggested area for a new survey agreed. 3. Acoustic glazing should be offered to all properties affected within the radius of the roundabout 4. Consideration should be given to an acoustic barrier. 5. Noise mitigation measures must be in place before any construction work commences 6. Lack of 'stop' and 'give way' signs present safety hazard

(iv) TM/15/00616/FL extension – 18 Normanhurst Road. No observations

(v) TM/15/00684/FL demolish garage & erect house and access – 4 Crow Hill Road Objections:

1. Over-intensification of site 2.If mindful to approve consideration should be given to sharing an existing access.

242 **Correspondence**

Noted:

Kent Can Regular newsletters and funding alerts (copies to all Cllrs)

KCC Regular Trading Standards alerts (copies to all Cllrs)

Rural Services Network newsletters (copies to all Cllrs)

KCC Monthly bus updates December 2014 (copies to all Cllrs)

KCC Councillor training sessions (copies to all Cllrs)

KCC Customer Service Policy consultation documents available at

www.kent.gov.uk/customerserviceconstlation

Parish OnlineNewsletter March 2015 (copies to all Cllrs)

T&MBC Updated version of the Care Act FAQ from PPP mtg (copies to all Cllrs)

Kent Downs AONB Management Plan

T&MBC JTB agenda 30.03.15 (copies to all Cllrs)

Victim Support Thanks for recent donation

T&MBC Police presentation from Crime Prevention Panel mtg 02.03.15 (copies to all Cllrs)

242. Correspondence (Continued)

- High Weald Councils Aviation Action Group Updates from the group (copies to all Cllrs)
 BMPOS Agenda mtg 26.03.15 (copies to all Cllrs)
 KALC Parish News March 2015
 Men of The Trees AGM 11.04.15 Egerton, Kent
 T&MBC Heritage Open Days 2015 (copies to all Cllrs)
 KCC 'Inside Track' newsletter
 NHS Draft standards for stroke care: information and discussion guide (copies to all Cllrs)
 Malling District Scouts Invite to attend the St George's celebrations & service 19.04.15
 The Royal British Legion Request for local Poppy Appeal organiser (copies to all Cllrs)
 T&MBC Position Statement on the Local Plan (copies to all Cllrs)

KALC Community Rights & Questionnaire on Neighbourhood Planning, Assets of Community Value & General Power of Competence (copies to all Cllrs). There was some discussion about the General Power of Competence: AGREED that Chairman will circulate a draft response for approval

MT

243. Potters Mede Grounds

- (i) Landscape Services will carry out soil testing at no cost. RESOLVED to request this to be done as soon as possible.
- (ii) RESOLVED to accept a quotation from Landscape Services for maintenance work to the pitches during the course of the year in the sum of £6050. Work to be carried out as soon as possible.
- (iii) Consideration will be given to obtaining alternative quotations for 2016/2017 pitch maintenance work.

244. Potters Mede Pavilion

Cllr Willard will lock the pavilion at 11pm on 01.05.15 after a party booking.

HW

245. Recreation Ground

- (i) A reply to the Chairman's letter to the developer of 'Ingleside' adj to the Recreation Ground car park is still awaited.
- (ii) RESOLVED to accept a quotation from Landscape Services for maintenance work to the pitch during the course of the year in the sum of £3693, subject to receipt of further advice from the contractor. It is possible that it may be too late in the season to do the overseeding: if necessary this aspect of the work will be deferred until next year. Work to be carried out as soon as possible. Cllr Willard will liaise with Landscape Services.
- (iii) The encroachment of the Bowls Club boundary by a property in Harrison Road was discussed. AGREED that Chairman will discuss this with the Chairman of the Bowls Club.
- (iv) AGREED that the Liberty Church may use the ground and facilities for a Family Fun Day at no charge. A bouncy castle may be erected and gas BBQs can be sited on the path

HW

MT

246. Isles Quarry Redevelopment

- (i) Chairman reported on his recent meeting with the developer who has pledged £10,000 min. towards local traffic initiatives. All Cllrs had received copies of the Considerate Contractors Reports. After discussion AGREED that Chairman and Cllr Shaw will draft and circulate a reply expressing surprise at the 'Excellent' score aware for the 'Community' and 'Environment' sections
- (ii) Formal Complaint lodged by BGPC: no report
- (iii) It is understood that the structure of the Thong Lane bridge deck is not sound enough to meet insurance criteria and will therefore, have to be removed. However, the developer is considering the possibility of installing a new pedestrian bridge between Isles Quarry West amenity land and Isles Quarry East
- (iv) Potential land contamination matters: no report

MT/TS

247. War Memorial

- (i) Chairman has collated results of the recent consultation. From the comments received, there is overwhelming support for a memorial to be sited at the junction of the A25 /Western Road.
- (ii) Tonbridge & Malling Borough Council has increased the Community Enhancement Fund grant awarded from £5,000 to £7,500. Sincere thanks were expressed to T&MBCllr Mrs Murray for her help in achieving this. T&MBC has agreed to temporary deferment of the grant as the project has been delayed because of the proposed roundabout j/o A25/Western Rd.

248. Commons Act 2006 – Registration of Village Greens: appraisal of inclusions in 2014 Supplementary Parish Plan

AGREED no action at present but consideration will be given to the new Centenary Fields scheme when more information becomes available.

249. **Community Right to Bid**

The Black Horse & Hoodens public house has now been registered

250. **Winter Plan**

There were no matters for consideration. The mild winter has resulted in lower costs this year.

251. **Lunch Club**

As Age Concern is no longer able to operate this club in Borough Green, Malling Lionesses Club is starting a new lunch club in the village hall in similar format. This is welcomed by the parish council and it was RESOLVED to continue funding hire of BGVH for this purpose

252. **Cheques for signature**

BACS:

£360.31	E-on – street lighting supply February 2015
£3283.37	Staff salaries March 2015
£1470.97	KCC - Superannuation March 2015
£43.07	Kent Aluminium – Maintenance materials, Rec Gd/P Mede
£534.60	BGVHMC – Hire of hall, lunch club Jan-March 2015
3845 £203.43	Cash – Petty cash and tel/BBand reimbursement Jan – March 2015
3846 £60.43	Cash – Rec Gds Imprest a/c + fuel for vehicle reimbursement
3847 £54.00	Borough Green Garden Machinery – battery for ride-on mower

2015/2016

£381.00	T&MBC - Rates April 2015, Potters Mede
£50.40	T&MBC - Rates April 2015, Recreation Ground
£750.00	BGHVMC – Office rental April – June 2015
£40.50	BGVHMC – Hire of hall, foot clinic April - June 2015
3848 £35.00	Action with Communities in Rural Kent – subscription 2015/16
3849 £1149.07	KALC – subscription 2015/16

Bank reconciliation February 2015

B/F Feb 2015	71406.79
Receipts Feb 2015	503.46
	<u>71910.25</u>
Less Payments Feb 2015	9929.76
c/f 28/02/15	<u>61980.49</u>

Proposed by Cllr Perry seconded by Cllr Taylor that the above payments be authorised. RESOLVED

253. **Written reports**

- (i) All Cllrs had received copies of a written report from T&MBCllr Mrs Murray AGREED that T&MBCllr Mrs Murray may use the office for a short while for an official meeting.
- (ii) Chairman has referred a complaint from a resident in Rock Road to T&MBC Trees Officer : tree damaging a roof
- (iii) Agreed to support a suggestion for the upstairs hall at Borough Green Village Hall to be named The Pam Young Hall.
- (iv) Chairman will liaise with T&MBC Trees Officer re an overhanging tree in The Crescent
- (v) It has been noted that many trees in the village are supporting ivy growth. Where necessary this should be cut away in the lower areas of the tree trunks.
- (vi) Cllr Perry reported on a recent meeting of the Kent Community Rail Partnership. It was noted that stations are being 'deep cleaned'. Cllr Perry will refer poor lighting in the station forecourt to the next meeting of the group.
- (vii) Cllr Millener will draft a letter to EDF re fluctuating power at Potters Mede: an electrical compliance test may be necessary.

MT

SP

SM

254. **Future dates**

- (i) Date of the next Meeting: Annual PC Meeting Thursday 14 May 2015 in the Annexe to The Church of the Good Shepherd 7.30pm
- (ii) The Parish Office, located within Borough Green Village Hall, will be open 10-12 noon Saturday 09 May 2015 with two councillors present.
- (iii) Date of Parish Meeting: Monday 27 April 2015 7.30pm Borough Green Village Hall

All

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all

255. There were no matters for discussion in committee

The meeting closed at 21.10 hrs

These draft minutes are subject to possible amendment by Councillors at the next PC Meeting and ONLY those Minutes, duly confirmed by members present as being a full and proper record of the proceedings of that meeting, can be accepted as "The Minutes" of that meeting'.

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