

**DRAFT** Minutes of the Meeting of Borough Green Parish Council held at 7.30pm on Monday 7th October 2019 the Church of the Good Shepherd Annex  
Present: Cllrs Taylor (Chairman), Shaw, Perry, Reading, Simpson, & Cllr Mrs Gould

There were two members of the public in attendance, and Cllr Rayner

108. **Apologies for Absence**

Cllrs Wlodarczyk, Green, Millener & Wray  
Mrs Damiral, (Clerk) Hazel now recovering well.

Action

109. **Declarations of Interest:** None.

110. **Minutes of the Meeting 9th September 2019:** confirm and sign signed as a correct record with two minor grammatical corrections : AGREED

111. **Matters arising** There were no matters arising

112. **Minutes of Extraordinary Meeting 24 Sept 2019:** Chairman added amendment to Correspondence ref EMR Tree Course, confirmed and sign as a correct record AGREED

113. **Matters arising** There were no matters arising

114. **Period for KCC & TMBC Councillors reports and Public consultation:**

Chairman moved that agenda item 118(iii) be moved forward, and invited the members of the Revamp Group to join in the discussion.

Chairman congratulated the group on their work raising funds and the campaign profile. Cllr Rayner would assist with funding requests to KCC, and Landfill and Aggregate Charities. Both the Village Hall and the Parish Council have been heavily discounted providing facilities for this community project. The Parish Council would provide a supporting letter for the Group to send with funding applications. Chairman to draft and circulate AGREED.

MT

Cllr Rayner then reported discussions at KCC:

- 1.A20 Coldharbour and Quarry Wood improvements
- 2.Possible Members Grant to the Rec Revamp project
- 3 £250k earmarked for Highway flytipping investigations

Cllrs Rayner left for another meeting, as did the members of the Public.

115. **Planning matters** to hand:

- (i) decision notices as circulated - noted
- (ii) Confirm responses agreed at Extraordinary meeting **TM/19/02046/FL** Long Pond Works & **TM/19/02062** Maidstone Rd
- (iii) **TM/19/02047/FL** Quarry House (Hanson Office) Quarry Hill Road. Increase from 8 to 9 houses. No objection to the principle, but Chairman to draft and circulate a response to ensure a planning condition is attached to any approval for the gift of Isles Quarry East amenity land to the Parish Council - AGREED

MT

116. **Correspondence**

**Correspondence for noting** (*Circulated to all Councillors*)

M Taylor	BGGC Trees visit with TMBC Officers
KCC	Station Rd Closure
Renowned Films	Relationship documentary
Police	Update
Police	Barclay's camera
BMPOS	Agenda 14 Oct 2019

**Correspondence for discussion** (*Circulated to all Councillors*)

Various complaints re TMBC rollout of the new Waste Recycling start

117. **Potters Mede Grounds and Pavilion**

- (i) To note effect of weedkill and slit drainage
- (ii) To note installation of extra floodlighting
- (iii) to agree any other action required
- (vi) No other action required

118. **Recreation Ground**

- (i) Bowls Club Lease- confirmation of Completion
- (ii) Tree Inspection Course - Confirm Mr Glew & Cllr Perry £195 each
- (iii) Update on Play Area Refurbishment campaign
- (iv) No other action required

119 **Village Enhancements**

- (i) Greenacres sponsorship signs installed
- (ii) Crowhill & Staley's Acre, Public toilets takeover - still awaiting TMBC response
- (iii) Cllr Wray ongoing discussion re High St pavement widening
- (iv) To investigate the possibility of 20mph limit adjacent to Western Rd/High St
- (v) Landscape services hedge cutting quote £1526.45 various locations - AGREED
- (vi) No further action required

120. **Financial Matters**

- (i) Clerk confirmed as Bankline Administrator
- (ii) To Note item 112 sent to Internal & external Auditors and posted publicly, together with the 30 day public response notice. Still awaiting full variation list to finalise AGAR
- (iii)
- (i) No further action required

121. **T&MBC Local Plan**

- (i) Draft Local Plan- to note:
- (ii) To report A20 Coldharbour / Quarrywood improvements, and the impact on the Local Plan
- (iii) ED 32 Inspectors letter, two phase Public Examination, and 3 leading questions
- (iv) No date for consultation yet available
- (vi) no further action required

122. **BMPOS**

- (i) Still awaiting TMBC response to proposed new consultation
- (ii) Next meeting Potters Mede 14th October

123. **Defibrillator**

- (i) Black Horse site seems unlikely to proceed at this time
- (ii) Cllr Green had suggested it could be mounted on a new post adjacent to Play Area entrance in the Rec, with a security floodlight above it, and direction signs on the main road. This would put the scheme directly under Parish control. Cllr Perry agreed to get the mounting case to the Chairman, who would liaise with Cllr Green & Electrician.  
Councillors noted it was important to get the equipment available asap - AGREED

MT/GG

124 **H+H Celcon Ltd**

- (i) Cllr Millener awaiting quotes from Noise & Air Pollution Consultants.

SM

125 **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report.

126. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs, noting late addition E Malling Trust.  
Cheques proposed Cllr Perry, Seconded Cllr Shaw - - RESOLVED

**Online Payments:**

None

**Direct Debits**

£73.20 WEX Europe Services (UK) Ltd – fuel for equipment and vehicle 15 Sep  
 £66.78 WEX Europe Services (UK) Ltd – fuel for equipment and vehicle 1 Sep  
 £301.32 Ford Lease – vehicle lease July 2019  
 £109.78 WEX Europe Services (UK) Ltd – fuel for equipment and vehicle 29 Sep  
 £455.05 Eon Streetlighting Sept *late addition*

**Cheques** to ratify salaries Paid 28th September

4218 £4208.23 Staff wages  
 4219  
 4220

**Current for payment**

4221 £1697.40 KCC Kent Pensions due 19 July  
 4222 £22.50 Green Thumb  
 4223 **£106.61** {£50.53 Kent Ali Aug  
 "" {£56.08 Kent Ali Sept  
 4224 £168.00 TMBC NNDR  
 4225 £195.00 E Malling Trust Tree Insp Course Mr Glew  
 4226 £168.00 L&G Signs - Greenacres signs  
 4227 £40.00 Countrywise Rec Wasp Nest  
 4228 £3204.42 HMRC Jul-Sept PAYE  
 4229 £750.00 BGVH Office rent Jul-Sept 2019  
 4230 £469.80 BGVH Luncheon/Foot Clinic Jul - Sept 2019  
 4231 £195.00 East Malling Trust Tree Insp Course Cllr Perry

To Ratify Staff wage payment due 28th October

**Receipts to note**

£98.00 BACS Wrotham PC Skatepark L/pick  
 £88375.00 BACS TMBC 2nd tranche precept BACS

Cllr Gould and Chairman signed cheques and list, Cllr Reading countersigned

127. **Future dates**

- (i) Date of October Meeting: Monday **4th November 2019** in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.  
 (ii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on Saturday **2nd November 2019** 10 - 12 noon  
 At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.

**IS**

128. **Exclusion of Public and Press:** There were no matters for Part 2

Chairman closed the meeting at 2044hrs