

Present: Cllr B Hughes (Chairman), Cllrs J Broad, Mrs J Lazarus, Miss L Robinson, S Perry, Miss F Wakefield, C Willsher,  
 Apologies: Cllr J Bailey, Mrs J Lucas, J Phillips, Mrs B Woodhams.  
 T&MBCllrs D Evans, Mrs J Harrison and Mrs S Murray. KCCllr Mrs V Dagger

There were six members of the public in attendance

There were no declarations of interest.

**Action**

53. **Minutes** of the meeting 7 August 2006: item 47 add 'from next year'. The amended minutes were signed as a true record.

54. **Matters Arising**

43.34 Cllr Willsher summarised printed information showing levels of leukaemia 1999-2003.  
 47 T&MBC has discussed the Parish Council's suggestion re the Christmas lights, with the Lights Committee who advised that it is too late for this year but will bear it in mind when arranging next year's event. Noted that the switching-on ceremony in Tonbridge will be held on a Sunday this year. Agreed that this is a decision for the Lights Committee.  
 48 Cllrs Broad and Miss Robinson are liaising with Wrotham PC to arrange a CDRP support committee meeting.  
 49 United FC has now decided to move from Potters Mede to Sevenoaks this season.

JBr/LR

50. **Planning Matters**

TM/06/2633 Prior notification: Replacement of station footbridge, Borough Green Station. Query 1. access for disabled for easy transfer platform/platform. 2. Site for relocation of disabled parking bays. 3. Is new bridge to be built before demolition of existing?  
 TM/06/2708 2-storey front extension – 17 Sandy Ridge. No observations.  
 TM/06/1260 2no dwellings - 80 Western Rd Objections: 1. Traffic implications & dangerous access 2. Height of dwellings is greater than adjacent bungalows 3. Over-intensification: massing out-of-character. (Cllr Willsher will provide supporting information) 4. Sub-standard shared access. Query sufficient turning circles. If T&MBC is mindful to approve, permission should be for 2no single dwellings only.

CW

Decisions

TM/06/0764 LBA: Internal/external alterations – 55 Wrotham Rd. Consent granted  
 TM/06/1799 Conservatory – 63 Crouch Lane. Permission granted.  
 TM/06/1827 Part conversion of garage to office –4 Tillmans. Permission granted.  
 TM/06/1877 Details re.contamination investigation – 2 Maidstone Rd. Proposal approved.  
 TM/06/1901 Change of use of office to dwelling + porch – 9 Quarry Hill Rd. Per.granted  
 TM/06/1929 Conversion of house into flats – 2 Maidstone Rd. Permission refused.  
 TM/06/1953 Loft conversion – 40 Crowhurst Rd. Permission refused.  
 TM/06/2044 Pitched roof –11 Monkton Rd. Permission granted.

TM/03/2563 Celcon factory development – Ightham Sandpit. Noted that a local enquiry will be held at a later date.

TM/04/2445 Residential development – 'Ingleside' 34 Maidstone Rd. Appeal noted 17/10/06 T&MBC offices.

TM/06/2319 Certificates of ownership of land – 18&19 Crow Hill Road

56. **Oral reports from Members, Borough & County Cllrs and Clerk**

Further enhancement of the Skate Park has been carried out and an official inspection is due shortly. Finances and expenses noted.

The Parish Council's websites have been upgraded and there is evidence that they are well-used. Chairman proposed that an account from Mr Stephens in the sum of £350 be approved. Agreed. Agreed that consideration will be given to further enhancement and updating the Local Business Directory with a possible advertising charge levied.

An overhanging hedge Quarry Hill Road footway will be referred to the Highways Authority. Chairman and Cllr Perry will be in attendance at Parish Office 10-12 noon Saturday 30 September 2006.

BH/SP

57. **Correspondence**

KAPC	Newsletter 318, minutes of the mtg 22/06/06 + agenda 07/09/06
KCC	Rural Life Conference – 14/09/06
KCC	'Inside Track' incl. funding opportunities (Copy to Cllr Willsher)
BTCV	Tree Warden Scheme
KCC	SE Rural Towns Ptnrship and Action for Market Towns
Environmental Campaigns	Local Environmental Quality – a town & parish council guide
Russett Homes	Newsletter
Kent County Playing Fields	Newsletter
T&MBC	Heritage Open Days 2006
Clean Kent Campaign	Invitation to join-in clean-up activity
Lamis	Mapping update (Passed to Cllr Perry)
KCC	Local Govt Pension Scheme - Update
M Taylor	Copy letter re skatepark: clearance distance btwn riding surface/ benches & bins (Copy to Cllr Perry)
T&MBC/M Taylor/ J McWilliam	Copy e-mails re T&M Youth Agreement (copies to all Cllrs)
T&MBC	Food on the Go 'Rats' Campaign
KCC	'Free Trees' scheme
KCC	Extended library opening hours
KCC	Minutes Joint Transportation Board meeting (passed to Chairman)
KCC	Funding opportunities for Youth activities (copies to local groups)
M Taylor	Fires in the Rec.Gd. (copies to all Cllrs)
KCC	Kent Waste Development Framework seminar 13/09/06
Kent Highways	Circular roads 1/2006 'Setting Local Speed Limits'
T&MBC	Register of Electors 2007 advertising campaign
Kent Downs AONB	Countryside Day 22/09/06: Clerk will attend
Kent Highways	Parish spreadsheet August 2006 (copies to all Cllrs). Agreed comments: maintenance of FP A25/High St is a Kent Highways responsibility; ongoing concerns about drainage gratings High St footway; completion of The Crescent resurfacing required. Additions: A25 and The Avenue resurfacing.
T&MBC	Street naming development r/o 2 Maidstone Rd. This had been referred to all councillors and suggestions put forward. Noted that the name 'Four Wents Close' has been agreed by local borough council members.

58. **Proposed loss of services at Maidstone Hospital**

A letter from Ditton Parish Council was read expressing extreme concern about the possible transfer of key services to other hospitals. Agreed to fully support these concerns.

59. **Pedestrian Crossings**

KCC will be urged to provide the new crossing in Western Road as soon as possible.

60. **Audit of Accounts 2005/2006**

All members had received copies of the External Auditor's Certificate and Opinion: noted that there are no matters for attention. Statutory notice and the annual return have been displayed.

61. **T&MBC Financial Arrangements with Parish Councils 2007/08**

Suggestions were considered. Cllr Perry proposed that a grant application be made for refurbishment of the pavilion and resurfacing the tennis courts at the Recreation Ground. Seconded by Cllr Willsher, agreed. Cllr Willsher will provide updated costings for the tennis courts.

CW

There then followed the period for public consultation which included further comments on fires at the Recreation Ground; planning application 80 Western Road and the Christmas lights.

Cllr Willsher will obtain a list of identified Japanese Knotweed sites.

CW

62. **Finance Meeting**

This will be held at 1pm Friday 29 September 2006 in the parish council office.

JB/BH/JL/CW

63. **Borough Green Village Hall – Lottery Bid**  
The management committee has submitted an application for a grant . Chairman's letter of parish council support agreed.
64. **Recreation Grounds**  
**Rec. Ground:** Agreed that 4/5 12/15ft native species trees will be planted between the children's play area and the field. Initial maintenance costs of approx. £50/tree agreed. Cllr Willsher will progress.  
Chairman and Cllr Willsher will inspect a rotting tree trunk in the children's play area.  
Agreed that Spring bulbs will be planted at the Recreation Ground, Potters Mede and alongside the parish council office.  
**Potters Mede:** All Cllrs received copies of a schedule of tenders for replacement external doors. After discussion agreed that solid, steel-faced doors are required. Cllr Perry proposed that, for continuity, the tender of Simmonds of Wrotham in the sum of £4,644 + VAT be accepted. Seconded by Cllr Broad. Agreed.  
Noted that there have been no applications for use of Potters Mede for senior football this season.  
Further information re the fence between the two car park areas was noted. Agreed to obtain alternative advice.
65. **Cheques for Signature**  
**Auto-Pay**  
£429.15 KCC – Superannuation August 2006  
£298.0 T&MBC – Rates Potters Mede September 2006  
£216.31 EDF Energy – Street lighting maintenance August 2006  
£969.97 EDF Energy – Replacement column – j/o The Avenue/The Crescent  
£120.87 Mid Kent Water – Supply, Potters Mede  
£350.00 J Stephens – Websites maintenance and upgrading August 2006  
£96.98 M Taylor – Metalwork materials for concreting-in benches, Rec. Gd.  
£87.40 Kent Aluminium – Maintenance materials, Rec.Gd and Potters Mede  
  
£378.95 Wrotham Parish Council – Skate Pk contribution: construction & maintenance  
£94.21 Cash – Rec. Gds. Imprest a/c  
£140.00 Flowers of Borough Green – Floral tribute, COGS flower festival  
Proposed by Cllr broad seconded by Cllr Willsher that the above cheques be paid.  
Agreed.
66. There were no matters for discussion in committee.

CW  
BH/CW