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Minutes of the meeting of Borough Green Parish Council held at 7.30p.m. on Monday 1 October 2001 at Potters Mede

Present: Cllr Mrs S Murray (Chairman), Cllrs. C Brinkley-Willsher, A Dolton, J Evans, B Hughes, Mrs J Lucas, J. McWilliam, M Stone, M Taylor, Mrs V Dagger (KCC)
Apologies: D Evans, Mrs V Hayman,

There were no members of the public in attendance

Prior to the meeting Cllrs met with representatives from Babbie & KCC who advised on the progress of the traffic safety scheme A227. Members welcomed the proposals, particularly the change of priority at the junction of A227/High Street.

There then followed a minute of silence to remember Mr C Shrubshall, Chairman of Plaxtol PC, who died recently.

64. **Minutes** of the meeting 3 September 2001: Public consultation – delete 'Command' add 'Common' & delete 'Black Horse Residents' Assn' add 'Crouch Lane Residents' Assn'. 60 Windows: £300 add 'per pair'. The amended minutes were signed as a true record.
65. **Matters Arising**
54. The meeting with KCC to discuss the bypass, will be held at 7.30p.m on Thursday 4 October 2001 at Potters Mede.
56. 108 Maidstone Rd – proposed children's home. PC letter to KCC Social Services was read. A reply had been received advising that comments will be addressed.
57. Community Appraisal workshop 8 Sept. Chairman was unable to attend.
58. BG House development: A reply from Antler Homes was read and noted. T&MBC had also advised that appropriate action will be taken at the end of the contract to repair the damaged road.
59/60. The contractor has advised that the grounds are too wet for vertidrainage. A site meeting will be arranged when ground conditions are more suitable.
62. Letter of thanks received from BG & District Chamber of Commerce.
66. **Planning Matters**
TM/00/1687 Variation of condition to extend time period for implementation of Planning permission – Dark Hill Farm Haul Road. Chairman reported. KCC will be requested to keep the Parish Council up-to-date with latest agreed deadlines.
TM/01/1477 Extension – 7 Ascot Close. No objections.
TM/01/2271 Monopole with antenna, equipment cabinet & electrical meter cabinet for telecommunications One 2 One – Saab Garage, Station Approach. Objections: 1. Concern about close proximity of Primary School. 2. Applicant should be encouraged to share the existing Railtrack-owned mast. Agreed that generally, authorities should be encouraged to put greater pressure on companies to mast-share.
TM/01/2386 & 2388 Revised details of materials - Development land r/o Borough Green House, off Tilton Road. Noted but concerns about tree works and wheel washing will be referred to T&MBC.
Decisions
TM/01/1238 Satellite antenna, NatWest Bank, High St. – Permission granted.
TM/01/1285 Window alterations – 165 Maidstone Rd. Permission granted.
TM/01/1425 Conservatory – 36 Normanhurst Rd. Permission granted.
TM/01/1478 Extension of opening hours – 62 High St. Permission granted.
TM/01/1593 Conservatory – 34 Normanhurst Rd. Permission granted.
TM/01/1599 Dropped kerb and hardstanding – 43 The Crescent. LDC granted.
TM/01/1749 Alterations and extension – 39 Annetts Hall. Permission granted.
TM/00/1598 Recycling facility and inert land filling – Borough Green Sand Quarry. Application withdrawn.
67. **Correspondence**
Noted:
T&MBC – letter of thanks re. Playscheme
Mr & Mrs Palmer – Copy letter to T&MBC re. Planning application 108 Maidstone Rd.
KCC – Local Govt. Pension Scheme Forum
Dept. of Health – New Health Authority for Kent & Medway
West Kent Independent Mediation Service – AGM
KRCC – AGM; Magazine; Kent Coppice Management Survey; Charity Commission Surgery
CPRE – Planning Update

Action

All Cllrs

AD

Correspondence (Continued)

Noted: Minutes of the meeting of BGPC 2 October 2000 KAPC – Parish News
 T&MBC – Listed Buildings Advice Note
 Rural Housing Trust – Affordable Village Housing seminar.
 KCC - Speed Reduction Measures A227, copy letter to Wrotham resident
 Cabinet Office Social Exclusion Unit – Transport & Social exclusion project
 T&MBC – Compilation of Register of Electors, new procedures
 Copy letter T&M Cllr Law to T&MBC – speed limits A25 Platt & Borough Green

KCC – Reply re. A227/High Street traffic priorities. This matter had been covered in the talk with KCC/Babtie. There was further discussion about the safety of pedestrians and parking in Western Road.

Kent Highways – Reply re. lighting of zebra crossing, A25. Replacement lighting units will be installed but fluorescent columns are not planned. KCC will be asked to cut back overhanging tree.

Kent Police Authority – Consultation with Community Representatives. Copies had been given to all members. Cllr Brinkley-Willsher proposed PC response. Agreed.

Age Concern AGM 24 Oct. 2001. Cllr Taylor will attend.

68. **Borough Green & Platt Bypass/Traffic Matters**

No report

69. **Parish Council Standing Orders**

Cllr Hughes reported and will prepare draft Standing Orders.

70. **Kent Village of the Year 2001**

Chairman and Clerk attended the presentation evening and all Cllrs had received copies of the feedback letter. Borough Green was commended in the Business Section and received a certificate which will be displayed in the library.

71. **Borough Green & Wrotham Youth Group**

Chairman reported: the senior club has now closed due to lack of leaders. The junior section still operates in Wrotham and Chairman proposed that a donation of £500 per year be made to assist with running costs. Agreed. There was some discussion about the possibility of paying for transport from Borough Green to the Plaxtol senior youth club. Chairman will make further enquiries.

72. **Jubilee Celebrations 2002 – Village Picnic Cttee.**

Chairman reported: plans are progressing. Chairman & Cllr McWilliam will talk with a resident of Black Horse Mews who would like to become involved. The fir tree will be planted at the Baptist Chapel within the next 2 weeks.

73. **Borough Green Village Hall - Request for Financial Assistance**

A written request was received. Chairman proposed that a grant of £2500 be made towards installation of lift for the disabled. Agreed. Cllr McWilliam reported on the successful opening day of the lift.

74. **Recreation Ground Bowls Club Hedge:** Chairman proposed that a quotation from J Lawrenson in the sum of £325 + VAT be accepted for replacement plantings, levelling (min 6ft) and cutting back of privet hedge on Bowls Club boundary. Agreed. Chairman will advise Bowls Club. A donation of £450 had been received from T&MBC for these works and as a contribution towards the fir tree.

Groundsman - vacancy: Chairman proposed that this be discussed in committee. Agreed.

75. **Potters Mede Sports Assn:** Clerk will seek advice from the Charity commission.

Vandalism: Agreed that 1no broken window in the main hall be replaced with polycarbonate. Chairman proposed that the following quotations be accepted:- Syd Bishop & Sons Ltd – clearance of burnt-out containers and site £1580 + VAT; F P Caine Ltd – Pavilion, external fire damage repairs £956 + VAT. Agreed. £2000 shortfall on insurance payout noted. Chairman will make enquiries about purchase of 4no sleepers for new container. Cllrs McWilliam and Taylor will liaise with grounds maintenance staff re. preparation of ground for new container.

Cllr J Evans will repair defective lights as a matter of urgency, purchase 3 replacement covers for main hall lighting and will keep written record of regular fire alarm checks.

76. **Committee Reports Highways & Street Lighting:** Kent Highways Gully Clearance Schedule – Revised frequency of gully cleansing in specific areas will be requested. High Street bollards and drainage channels – reply from HMU read. Agreed that comments are unsatisfactory, further complaints will be made. Lights in The Avenue, Western Road, Dryland Rd and A25 need attention. Chairman proposed that an estimate from Seeboard be accepted for repairs to the column o/s 18 The Avenue in the sum of £168.75 + VAT. Agreed. Chairman will make enquiries re cutting back of hedge & tree surgery j/o High St/Western Rd Cllr Dolton reported on land and trees j/o Western Rd/A25. **BGVHMC:** Cllr J Evans reported on a lottery grant application. Chairman proposed that the stolen Union flag be replaced. Agreed. **Men of Trees:** No report **Quarries Liaison:** Two meetings will be held this week. Ragstone/Village sign at j/o Western Rd/A25 discussed. **Basted Mill Public Open Space:** Clerk reported that she has been appointed Clerk to the Cttee. Chairman proposed that the cttee's request for use of PC office equipment be agreed for a cost of £30/quarter. Agreed. **Finance:** A cttee meeting will be held on Wednesday 24 October 2001 at 8pm.

77. **Cheques for Signature**

Auto-Pay

£35.25	KCC – Playground Inspection, Rec.Ground
£164.85	Seeboard – Street Lighting supply, September 2001
£489.00	T&MBC – Rates, Potters Mede October 2001
£172.10	A Gill – Groundsman 1/9 – 30/9/01
£569.20	R Springett – Asst. Groundsman 1/9– 30/9/01
£786.86	H Damiral – Clerk September 2001
£207.90	J Stephens – Caretaker 1/9– 30/9/01
£41.13	KAPC – Finance Information Day
£349.14	Inland Revenue PAYE/NI July – Sept. 2001 incl.
£7.54	Baldwin Cooke – Potters Mede diary
£2500.00	BGVHMC - Grant

Proposed by Cllr McWilliam, seconded by Cllr Hughes that the above cheques be paid. Agreed.

78. **Resolved to enter into committee:-**
There was some discussion about grounds maintenance staff and the possibility of temporary additional responsibilities when Groundsman retires at the end of the month. This will be given further consideration by the Finance Cttee.

BOROUGH GREEN PARISH COUNCIL

Parish Council Meeting 1 October 2001

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BGVIFMC

Correspondence for noting

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Mr & Mrs Palmer – Copy letter to T&MBC re. Planning application 108 Maidstone Rd.
(Proposed Children's Home)

KCC – Local Govt. Pension Scheme Forum

Dept. of Health – New Health Authority for Kent & Medway

West Kent Independent Mediation Service – AGM

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CPRE – Planning Update

KAPC – Parish News

Correspondence for consideration

KCC - Speed Reduction Measures A227, copy letter to Wrotham resident

Cabinet Office Social Exclusion Unit – Transport & Social exclusion

KCC – Reply re. A227 traffic priorities

Kent Highways – Reply re. lighting of zebra crossing, A25

Kent Police Authority – Consultation with Community Representatives (copies to all Cllrs)

Planning decisions

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