

**Minutes of the meeting of Borough Green Parish Council held at 7.30p.m. on
Monday 2 October 2006 at Potters Mede**

Present: Cllr B Hughes (Chairman), Cllrs J Bailey, J Broad, Mrs J Lucas, S Perry, Miss L Robinson,
Ms F Wakefield, C Willsher, Mrs B Woodhams, T&MB Cllr Mrs S Murray
Apologies: Cllr Mrs J Lazarus, T&MB Cllrs D Evans, Mrs J Harrison, KC Cllr Mrs V Dagger

There were two members of the public in attendance

Declarations of interest: Miss L Robinson declared an interest in planning application
TM/05/0264 to be considered under item 69 of the agenda.

67. **Minutes** of the meeting 4 September 2006 were signed as a true record.

68. **Matters Arising**

54.47 Christmas lights switching-on ceremony - a letter from T&MBC was read: there is no reason to change the ceremony to a Sunday.

56 Website - charge for Local Business Directory entry will be given further consideration at a later date. Agreed that there will be no link to a political party or any organisation that actively supports any person offering themselves for election.

59 Construction of the pedestrian crossing, Western Road, is scheduled for February 2007.

69. **Planning Matters**

TM/05/0264 6no house + conversion of public house into 2no dwellings, access and mini-roundabout – adj. Red Lion PH Sevenoaks Rd After considerable discussion agreed that whilst the Parish Council does not disagree per se with the development itself, it is strongly considered that current access/egress proposals onto major roads is totally unacceptable. Agreed objections: 1. Extreme concern about proposed roundabout which does not seem to comply with laws of traffic progress along a highway. 2. Noise Assessment does not take into account full extent of traffic along extremely busy sections of A25 and A227. BGPC's own traffic survey will be submitted. 3. Query drawing numbers and further details re. proposed pedestrian crossing. 4. Effect of recently approved planning application for 80 Western Road particularly revised access and that of 78 Western Road, has not been taken into account.

TM/06/2257 Office extension – 1 Quarry Hill Road. No observations.

TM/06/2346 Loft conversion – Waterside Cottage, Basted Mill + amendment. No observations.

TM/06/2897 Cert. of remediation pursuant to Cond. 5 TM/04/2311 – development 2 Maidstone Road No observations.

TM/06/2899 LDC: Garage conversion + extension and roof alterations – 22 Harrison Road. No observations.

Decisions

TM/06/1770 Summerhouse/shed – 55 Wrotham Rd. Permission granted

TM/06/2328 Retrospective application: change of use to office – Unit 16 Bourne Enterprise Centre. Permission granted.

TM/06/2352 Outline application; additional dwelling – adj. 47A Annetts Hall. Permission refused.

TM/06/2446 Leachate storage tank – Stangate West landfill site. Permission granted.

70. **Oral reports from Members, Borough and County Cllrs and Clerk**

Russet Homes will be asked to check lights A25/Westbank footpath.

T&MBCllr Mrs Murray reported on borough council financial, planning and leisure services matters/arrangements.

Cllr Willsher reported on the recent 'Bridging the Gap' workshop.

Residents will be alerted to a bogus 'garden maintenance' caller currently operating in the Borough Green and Wrotham area.

Agreed to request a dog waste bin in the High Street and a litter bin A227 between the High Street and Wrotham School.

Noted that until the Community Warden is fully trained, he is unable to work in the evenings.

Noted that parked cars fronting the Red Lion PH site frequently restrict the width of the footway.

Progress of footpath provision Fairfield Road/Station Approach will be checked.

Cllrs Mrs Lucas and Mrs Woodhams will be in attendance at Parish Office 10-12noon
Saturday 4 November 2006.

JL/BW

A letter of resignation from Cllr Phillips was received. Notices will be displayed and the Electoral Registration advised.

71.

Correspondence

Noted:

BG United FC	Advertising local football (Copy to Cllr Perry)
M Taylor	Reimbursement of maintenance expenses (Copies to all Cllrs)
SE Rural Towns	2006 Action for Market Towns Convention
Kent Highways	M20/M26 junction roadworks and closure 25/29 Sept. 2006
M Taylor	Copy e-mail to T&MBCllr D Evans – disabled access 123 Maidstone Rd (Copies to all Cllrs)
Youth Befriending	Recruitment of volunteers – (Copies to M Taylor & The Voice)
KCC	Link to the new Explore Kent website (Copy to Cllr Perry)
The Local Channel	Newsletter 04/09/06
SLCC	AGM, newsletter September 2006 + magazine
T&MBC	TPO The Old Manor House/Bourne Enterprise Centre, Wrotham Rd
NALC	Newsletter September 2006
DEFRA	Reviewing Standards 2006
SEERA	SE Plan review – Provision for Gypsy and Traveller Caravan Sites
T&MBC	Community Strategy 2006-2009 'Serving You Better'
T&MBC	Street naming – 1-5 Four Wents Close (r/o 2 Maidstone Rd)
CPRE	Newsletter September 2006
Highways Agency	A2/A282 improvement works
KCC	Local Govt pension scheme amendments and issues
T&MBC	PPP minutes 14.9.06 + note of meeting 9 November 2006 (Copies to Cllrs Hughes & Willsher)
Farming & Wildlife Advisory Group	Invitation to subscribe to Kent & Sussex group
Maidstone & T Wells NHS Trust	Newsletter September 2006
KCC	Footpath Crouch Lane – BG Rec. Gd. Decision notice – footpath status not granted.
Asset ID Ltd	Latest technology to combat anti-social behaviour www.assetid.info
T&MBC	Tonbridge Easy Access Guide www.tmbc.gov.uk (Copies to all Cllrs)
KAPC	Finance Information Day – 14 October 2006
KAPC	Minutes of meeting 7/9/06 + newsletter (Copies to Cllr Willsher)
Victim Support Kent	Invitation to office opening 1.10.06
SLCC	Regional Conference 15 November 2006. Agreed Clerk will attend
Kent Voluntary Youth Serv.	Conference 11 Nov. 2006 Cllr Broad will attend if possible

BG-TAG Copy e-mail to KCC + T&MBCllr D Evans response – Nepicar: Kent Highways 'Superdepot' (Copies to all Cllrs) Proposed responses to the current planning application from T&MBC and Cllr Mrs Dagger noted. Agreed: no comments as the parish council is not a consultee.

There then followed the period for public consultation:

The appeal against non-determination of the decision for proposed development 'Ingleside' Maidstone Road is scheduled for 17 October 2006.

Correspondence (Continued)

Kent Highways Parish spreadsheet September 2006. All Cllrs had received copies. Agreed comments/reports: extension of parking restriction, Fairfield Rd; hedge cutting Sevenoaks Road, improved lighting and resurfacing Station Road requested. Agreed that speeding offenders in Wye Road are not residents of the road. It is still considered that maintenance of FP High St/Maidstone Rd is Kent Highways responsibility. T&MBC Grants to voluntary & community groups. Information will be advertised.

JBr

JBr/LR
JBr/LR

72. T&MBC Local Development Framework

Cllr Willsher summarised. After discussion agreed to strongly support Policy H2 and await the Master Plan which needs to address specific local issues.

73. Crime & Disorder Reduction Partnership

Cllrs Broad and Miss Robinson attended a meeting with Wrotham PC representatives and the response was very positive. An inaugural committee meeting will be held later in the month and there will be liaison with interested residents as and when necessary. Cllrs Broad and Miss Robinson will prepare an update for the website.

74. Surveillance Cameras

All members had received copies of a further e-mail from a resident about CCTV cameras in the village. Members endorsed their support for the CDRP and the use of such devices if deemed necessary to help overcome anti-social behaviour.

75. 6-month Budget and Finance Committee Report

All members had received copies of the 6-month budget report which had been fully considered by the Finance Cttee. Increased income from use of Potters Mede was noted: revised arrangements for its management may have to be considered later next year.

76. Recreation Grounds:

Rec. Ground: All Cllrs had received copies of a letter from Mr Taylor – Chairman proposed that no fires be lit on this ground by members of the public. Seconded by Cllr Perry. Agreed. Agreed to reduce the width of the beech hedge by cutting back on both sides, as well as height (previously agreed). Further agreed to obtain an estimate for chain-link fencing across the car park/play area boundary for the safety of young children.

Agreed that the Groundsman will prepare an outline scheme for alterations/refurbishment of the pavilion incl. new paving and windows, for submission with the T&MBC grant application. Agreed that Groundsman will construct 2no new benches and refurbish 2no existing. All Cllrs will consider suitable sites for new benches.

Agreed that Groundsman will carry out reinforcement work to panel of Ball Park enclosure.

An e-mail from the Groundsman was read re use of tennis courts. After discussion agreed that current booking arrangements will apply to all users of the courts.

Cllr Willsher reported that the rotting tree trunk in the children's play area now appears to be in a safe condition.

Steadline Ltd will be asked to further inspect the path and drainage at the entrance to the play area as flooding still occurs.

Potters Mede: Use of the football pitch on two occasions by Wrotham School agreed at no charge; Clerk reported possible renewed interest of use of facilities by BGFC – Cllr Broad will liaise with the club; Extended use of car park from 1 Sept – 30 April each year agreed, charge/conditions all as before; Chairman proposed that an estimate from Simmonds of Wrotham in the sum of £268 + VAT for re-bedding 2no manholes be accepted, agreed; Agreed that Warden will lay new paving around storage container; Chairman proposed that Mr Wellard be instructed to supply and fix 2no replacement o/s security lights, agreed; A new sign will be displayed to deter obstruction of gates and encourage responsible dog walking.

77. Cheques for Signature

Auto-Pay

£429.15 KCC – Superannuation September 2006

£298.00 T&MBC – Rates Potters Mede October 2006

£261.90	EDF Energy – Street lighting supply August 2006
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£128.92	KCC – Maintenance supplies, Potters Mede & Rec. Gd.
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£216.31	EDF Energy – Street lighting maintenance September 2006
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£101.90	EDF Energy – Supply Potters Mede
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£60.00	Websites maintenance September 2006
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£100.00	L Warner – Hire charge refund, Potters Mede (item 49 PC 7/8/06 refers)
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£74.97	Monro South – Playbark (pt payment)
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£506.71 Wrotham Parish Council – Skate Pk c

£134.00	SLCC – Annual subscription 2006/07
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£96.88	Neat Ideas – Printer consumables
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£2130.46 Inland Revenue – PAYE/NI July – Sept. 2006

All Cllrs

JBr

£230.06	H Damiral – Petty cash, tel.rental + Broadband reimbursement July-Sept '06
£18.99	Neale Dataday Ltd – Office diary 2007
£424.18	Chestnut Products Ltd – Repairs/replacement front fencing, Potters Mede

Proposed by Cllr Perry, seconded by Cllr Broad that the above cheques be paid. Agreed.

78. **Resolved to enter into committee**

Personnel matters and related e-mails were discussed: a new committee will be set-up at the next meeting.