

00107

Minutes of the meeting of Borough Green Parish Council held at 7.30p.m. on Monday 3 October 2005
at Potters Mede

Present: Cllr B Hughes (Chairman), Cllrs J Bailey, Mrs J Lucas, Mrs S Murray, S Perry,
J Phillips, Mrs B Woodhams, C Willsher,
Apologies: Cllrs Mrs L Barrow, J Broad, Miss L Robinson,
T&MB Cllr D Evans

There were four members of the public in attendance

Declarations of interest: Cllr Bailey declared an interest in planning application TM/05/2817 to be considered under item 63 of the agenda.

61. **Minutes** of the meeting 5 September 2005: 48 TM/04/2445 Delete 'Stotts' Add 'Sotts'. The amended minutes were signed as a true record.
62. **Matters Arising**
None.
63. **Planning Matters**
TM/05/2292 1no dwelling r/o 89 Station Road. Amended parking & dormer design.
Objection to dormer window.
TM/05/2334 Change of use to shop – 1 Sevenoaks Road. The council welcomes additional retail outlets in the village.
TM/05/2616 Extension – 24 Tilton Road. No observations.
TM/05/2825 Alterations & extension – 8 McDermott Road. Surfacing details & widened access. No observations.
TM/05/2826 Variation of condition to allow rooflights – 20 Wye Road. Objection: no reason for altering condition 3 of the original planning approval.
TM/05/2817 3no houses – 34 Maidstone Road. No observations.
TM/05/2875 Garage – 1 Crow Hill. No observations.
TM/05/2699 Outline application 1no dwelling – 76 Crouch Lane. Unable to comment as insufficient details provided.
64. **Oral reports from Members and Clerk**
Cllr Mrs Murray thanked Cllr Perry and Mr Taylor, and all their helpers, for their extreme hard work in connection with the Skate Park and the official opening on 24 September. It was a splendid day, thoroughly enjoyed by all and praised by the Mayor of T&MBC.
Cllr Mrs Murray then left to attend another meeting.
It was confirmed that professional advice had been taken regarding the water fountain in the Recreation Ground: the appliance has been out of service for many years and would be extremely difficult to refurbish.
Concern about continued use of the High Street by some HGVs will be referred to Kent Highways.
Disturbance by out-of-hours vehicle movements – Long Pond Works, Wrotham Road will be referred to the planning authority.
Speedwatch: Further information is awaited from Kent Police. KCC and neighbouring parishes have been asked to support the scheme and BG-TAG has expressed an interest in joining. Noted that T&MBC has widened its scope for financial arrangements with parish councils to allow grants towards Speedwatch.
Chairman and Cllr Perry will be in attendance at Parish Office 10-12 noon Saturday 5 November 2005. Parishioners are encouraged to visit the office.
Cllr Bailey reported on a recent meeting of the BMPOS Joint Committee which is becoming more proactive and encouraging public use of the open space.

There then followed the period for public consultation:

A verbal request for financial assistance towards the cost of safety barriers at the Skate Park opening youth event was received.

Concern was expressed about the proposed development at Ingleside, Maidstone Road and associated traffic implications.

It was agreed that fly-tipping items on the quarry haul road are removed regularly by the landowners.

Any site-related matters regarding the new bungalow in Quarry Hill Road should be referred to the agent.

Consideration will be given to the construction of additional bench seats in the Recreation Ground.

BH/SP

65. **Correspondence**
Noted:
 Lockett & Co Solicitors Transfer of Justices' licence: Brackenhill Service Station
 KCC Pension scheme – changes to regulations
 English Rural Hsg. Assn. Annual Report & review 2005
 T&MBC PPP meeting 10.11.05 (Copies to Chairman & Cllr Willsher) BH/CW
 KCC T&M Local Board agenda 28.09.05
 Kent BTCV Tree Warden Scheme
 KCPFA Newsletter Summer 2005
 MVCP Cobnut Platt project
 KAPC Newsletter no 311 + finance information day
 CPRE Newsletter September 2005
 T&MBC Request for road closure 20/10/05 – BG-TAG demonstration
 Highways Agency Roadworks & traffic information Sept. – Nov. 2005
 SE England Rural Assembly Update on SE Plan August 2005
 T&MBC 2005 Summer Playscheme report
 T&MBC Local Government Finances
- T&MBC Preferred Options Report – consultation doc.to Cllr Willsher who will attend the LDF conference on 13 October 2005. CW
 Land Registry Voluntary First Registration of Title. Agreed to register Potters Mede and the Recreation Ground.
 KCC Kent & Medway Structure Plan – Proposed modifications. Passed to Cllr Willsher for consideration. CW
 T&MBC Grants to Voluntary & Community Groups. Passed to Cllr Willsher for discussion with the Tennis Club. CW
66. **Claimed footpath route: Crouch Lane/Borough Green Recreation Ground**
 A letter and plan was received from KCC. After discussion Cllr Phillips proposed that support be given to modification of the definitive PROW map to show a footpath route running from Crouch Lane to Borough Green Recreation Ground. Seconded by Cllr Mrs Lucas. Agreed.
67. **Proposed Zebra crossing Western Road: relocation of bus stop**
 A letter from Kent Highways was received: comments regarding road closure for the construction of the A25 crossing were noted. There was discussion about relocation of the bus stop in Western Road - agreed to give this matter further consideration and discuss at the next meeting. A site plan will be available in the parish office. All Cllrs
68. **Skate Park**
 Chairman reiterated thanks and congratulations to all those involved with the construction and opening ceremony. Cllr Perry reported on a recent satisfactory H&S inspection and advised of site works still to be undertaken. A maintenance plan will be prepared and future responsibility for the facility will be discussed by the parish council representatives. Agreed that until finalised, responsibility will remain with the parishes. Cllr Perry summarised finances re civic opening, advised of pledged contributions and proposed that surplus funds of £123 be donated to the Drop-In as a donation towards the safety barriers, as previously reported, + £50 in payment of hire of wc facilities. Seconded by Cllr Willsher. Agreed. Cllr Perry will liaise with Woodlands Residents Assn regarding an offer of a financial donation towards the Skate Park. SP
 SP
69. **T&MBC Financial Arrangements with Parish Councils 2006/07**
 Chairman proposed that a grant application be made for refurbishment of Potters Mede pavilion. Agreed.
70. **Recreation Grounds:**
Rec. Ground – Advice re ponding of an area of the footpath and entrance to the play area was received from the contractor Steadline Ltd. Chairman proposed that the estimate in the sum of £688.75 for remedial works be accepted. Agreed.
 Cllr Willsher will continue to liaise with the Tennis Club regarding possible grants for resurfacing the tennis courts. CW
 Mr J Lawrenson will be asked to advise and undertake surgery to a chestnut tree in the SE corner of the field. Cllr Willsher will liaise. CW

8/10/05

Recreation Grounds (Continued)

Potters Mede – Noted that the two senior clubs have home games scheduled for 15 October 2005. Agreed that on this occasion the pitch can be played on in the morning and afternoon subject to the weather and suitable ground conditions. Cllr Broad will be asked to liaise.

JB

71. **Cheques for Signature****Auto-Pay**

£904.53	R Springett - Asst. Groundsman 1/9 - 30/9/05
£1042.10	H Damiral - Clerk September 2005
£432.96	W Austin - Caretaker/Groundsman 1/9 - 30/9/05
£246.54	M Taylor – Groundsman 1/9 – 30/9/05
£270.00	T&MBC - Rates, Potters Mede October 2005
£169.20	BGVHMC – Hire of hall, Pop-In Aug – Dec 2005
£113.01	KCC – Supplies, Potters Mede
£216.29	Seeboard – Street lighting maintenance October 2005
£60.00	J Stephens – Websites maintenance September 2005
£58.38	Seeboard – Supply, Potters Mede
£2395.72	KCC – Superannuation April – September 2005
£1357.74	Inland Revenue – PAYE/NI July – September 2005
£700.00	BG Chamber of Commerce Lighting Cttee – Donation
£18.49	Office diary 2006
£328.41	Peter Wellard (Electrical Services) – Repairs, P Mede
£197.46	Cash – Petty cash + tel. rental July – Sept. 2005
£2003.39	Wrotham PC – Skate Park contribution
£1625.00	BMPOS – Maintenance contribution 2005/06
£5140.90	Wrotham PC – Skate Park contribution
£577.00	S Perry – Reimbursement of costs re Skate Park civic opening

Proposed by Cllr Mrs Woodhams, seconded by Cllr Phillips that the above cheques be paid.
Agreed.

72. **Resolved to enter into committee**

It was noted that the Assistant Groundsman has completed 10 years service with the Parish Council. Additional leave entitlement discussed: for confirmation at the next meeting.
Financial/banking matters were reported.
There was further discussion about the construction of the Skate Park.