



Clerk: Mr Bernie Galopin
Tel: 07568536405



PO Box 635
Sevenoaks
TN13 9UX

Email: clerk@boroughgreen.gov.uk

Established 1934

www.boroughgreen.gov.uk

Minutes of the meeting of **Borough Green Parish Council** held in Borough Green Village Hall on **Monday 11th March 2024** starting at **1940**. The meeting was not recorded.

Present: Cllrs Taylor (Chairman), Cllrs Simpson, Rawsthorne, Ramsden, Reading (left 2030), Millener, Cllr Rayner (KCC) , & the Clerk. There was three members of the public, one seeking co-option, and two others expressing similar interest

.206. Apologies for Absence Cllrs Shaw, Thrush & TMBC Cllr Palmer Chairman reported that Cllr Thrush's wife had just given birth to a daughter Charlotte, and the Council offered their congratulations and best wishes

207. Declarations of Interest Cllr Simpson - PM Storage

207. Minutes of the meeting 5th February 2024 - AGREED

208. Matters Arising - Vacancy Chairman proposed co-option of Glenn Hook, and he signed the Declaration of Acceptance. Note resignation of Cllr Simpson reported to Monitoring Officer TBA

209 Submissions by County and Borough Members and Members of the Public

Cllr Rayner reported on the recent TMBC APC2 refusal of the Moto Truckstop application, and that it would undoubtedly go to appeal, but TMBC had a strong case which would be supported by the Parish Alliance Planning Team. He reported on the escalation of KCC Enforcement Action against a sandpit operator in Platt who dropping serious amounts of mud and debris on the A25. Chairman thanked Cllr Millener for all his hard work obtaining evidence and highlighting the issue. Cllr Rayner will also be taking up Cllr Rawsthorne's concerns about fallen trees and fly-tipping on PROWs and Bridleways in the area, supported by the MOP. Cllr Rayner will also be pursuing KCC Lighting about the redundant column on Wrotham Rd, and he repeated his warnings about the steady erosion of KCC's bus support.

210 Planning Matters

- (i) To note Planning Notices as circulated
- (ii) Current applications and **responses** as circulated, Update on AGILE and Planning problems

23/00681/OAEA - MOTO Truckstop application - APC 2 Decision 21/2/2024 - **REFUSED by TMBC**

24/00284/PA Esso Maidstone Rd two new self service carwash bays & drainage scheme. *Noise concerns*

24/00234 24 Lingfield Rd change cladding from brick to Envirobuild Composite Walnut *No Observations*

211 Potters Mede

- (i) Update -Storage Container WKRK Grant period extended to 1st Jun, Honeycombe starting w/c 6th June apx £5k. Liaison with BGJFC re containers and mowing - AGREED
- (ii) Youth Engagement Initiative - to agree "top-up" tuckshop £100 - AGREED
- (iii) Car park surfacing proposal - Meeting - awaiting BAM response to resurfacing costs
- (iv) Blocked main sewer. Lanes called out, failed. SW called - cleared "They tried harder"

212 Recreation Ground

- (i) Bowls Club Lease - Letter of intent to clarify 3rd party hire to support the club - Agreed
Solar -possible £5k PC grant with TMBC £5k - tenders and seeking Committee approval
- (ii) Black Horse Mews - subsidence. no update
- (iii) Erosion of stream bank - meandering. Concrete planks and spikes. spikes made - awaiting weather
- (vi) Still waiting Eibe routine inspection
- (vii) ASB Glass in Play Area

213 Community Issues

- (i) Charity Policy Draft to comply with S137 to ratify - AGREED

8th April 2024

214 Village Enhancements & Green Spaces

- (i) Solar Projects- Green Business Grant apps -update on Village Hall and Bowls Club
Part 2 discussion To appoint SE Solar Power as the contractor for PM Installation - AGREED
- (ii) Public Toilets - re-opened 16th, deep clean 23rd. Electrical safety OK. Security Lighting and heating upgrade, and estimate for relocation of Ladies' door £4071 +vat - AGREED

215 Financial Matters

- (i) Responsible Financial Officer's report
- (ii) Bank Reconciliations & Balance 29 February 2024 Total Bank Balances £167,367.58
- (iii) To approve Payment List as circulated. Appx 1 below. Prop Chair, 2nd Cllr Millener - AGREED
Invoices checked : Cllrs Taylor & Ramsden- Clerk's Office Expenses noted £840
- (iv) Support for Voice Community Magazine - proposed £300 pcm and monitor - AGREED
- (v) Donated chairs sold - £250 donation to Tearfund, a Christian charity helping the poor across the world
- (vi) Community Development Grant for PA Buses, still waiting KCC & National Lottery response. Parishes have voted to go ahead self funding if grants not available BGPC £798.40pa - AGREED
- (vii) Zurich Claim - still awaiting Ombudsman.
- (viii) Grants/Donations policy draft - circulated - AGREED
- (ix) Van - repair next two weeks - Falcon, Fawkham, BG on holiday

216 Website & Social Media

- (i) Transfer of Domain Name to Fasthost, re-registration with JISC, Thanks to Cllr Mark Ramsden

217 Neighbourhood & Local Plans

- (i) Website Parish Plan page live, includes updated Character Area Appraisal chapter
- (ii) TMBC Local Plan Green Space review - response being drafted

218 Highways & Streetlighting

- (i) Streetlighting - report LED Conversions - Power charges - ongoing
- (ii) Wrotham Rd drainage works- Chair noted KCC clearance of long buried/blocked drainage culvert
- (iii) Landway light - Owner has tree pruning in hand
- (iv) KCC Light 93 Wrotham Rd - replacement opposite, old column left - Cllr Rayner to pursue

219 Quarries & Landfills

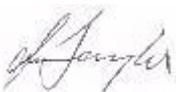
- (i) Update BGSP - Enforcement Action commenced
- (ii) Thanks to Cllr Millener for his work with TMBC, KCC & Westbank -A25 mud on Highway and drainage issues. Land Registry docs prove Westbank is responsible for their drive to Sevenoaks Rd, and Clarion for the footpath and lights
- (iii) MVCP (Medway Valley Countryside Partnership) discussions with H+H re Ruffets Pond and Permitted Paths

210 Councillors Reports from outside Bodies (max 3 min)

- (i) D-Day 80 - 6th June 2024 update Sue/Bernie. Sizzle Foods booked, Disabled loo & Flypast in hand
- (ii) Charity Donations this year - £2500- small "thank you" presentation to Mr Glew and Springett next meeting
- (iii) Village Hall - new T&Cs under review and how will might affect the PC. (Part 2)
- (vi) CPR Training - full, booking new session
- (v) Maidstone Rd speeding - ongoing

211 Future Dates

- (i) **Date of next meeting 1930 8th April 2024**
At all other times contact the Clerk using the details above



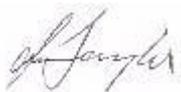
8th April 2024

BGPC Payments List March 2024		£
Staff Costs		
Staff Salaries		5138.07
HMRC		2580.69
KCC Pensions		2360.00
BACS Payments		
Nu Venture, community buses, inv 3002 (Feb)		833.00
Nu Venture, community buses, inv 3014 (March)		833.00
Honeycomb, repairs to roof, inv 101216		961.98
SHS Hygiene, public toilet cleaning, inv 46041		160.22
SHS Hygiene, public toilet cleaning (deep clean) , inv 46040		115.20
Astra Security, CCTV data charges, inv SI-108034		30.00
Vacant Event Hire, DD lav hire, inv 1770		45.00
Fasthosts, domain change, Inv 9145000635		73.20
BGVH, rent (Jan24 to March 24), Inv 0044		750.00
BGVH, luncheon club, inv 0009		526.50
BGVH, luncheon club, inv 0010		526.50
JC Electrical, public toilets, inv 47025		333.00
Royal Mail, PO BOX renewal, inv 1802735922		396.00
Wrotham Parish Council, MOTO legal fees, inv 439		877.20
Wrotham Parish Council, SP maintenance, inv 441		103.53
Streetlights, photocell replacements, inv 14272		339.00
Expenses - Bernie Galopin		9.98
Expenses - Bernie Galopin		75.00
Office expenses - Bernie Galopin, Power, Broadband, phones etc		840.00
Expenses - Robert Springett		69.08
Expenses - Barry Glew		104.93
DD Payments		
Zen Internet		13.79
Bank Charges *		18.00
Npower* - streetlighting		1718.04
Npower* - public convenience		260.86
EDF (PM)*		443.00
EDF (RG)*		40.00
Castle Water*		127.54
Castle Water*		15.00
Vauxhall Finance		544.80
Total		21262.11
NB: Receipts during Feb 24 (exc bank transfers)		2440.61
TOTAL BALANCES 29th Feb 2024		£167,367.58
Checked & Signed Cllrs Taylor & Ramsden		

212 Exclusion of Public and Press: Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.

- a. Staff Appraisals and Salary Review,
- b. Vacancies and Clerk's holiday dates,
- c. Solar Project Tenders
- d. Village Hall - new conditions.

Full Part 2 minutes held separately in secure storage - contain staff personal data and procurement tenders



8th April 2024