



BOROUGH GREEN TOWN COUNCIL



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Parish established 1934

www.boroughgreen.gov.uk

DRAFT The Borough Green Town Council Meeting took place at 1930 in the COGS Annexe on 3rd August 2026. Members are reminded of the importance of Section 10 of Standing Orders regarding confidentiality of Part 2 discussions and documents. Please refer to our Data Privacy, Use and Retention Policy, which is published on our website

Yours faithfully

Clerk & Responsible Financial Officer

Present: Cllrs Taylor (Chair), Ramsden (Vice Chair) Reid, Butterfill, Millener, Shaw, Proto. KCC Cllr Rayner

072. Apologies for Absence Cllrs Reading, Thrush, Heselden and TMBC Cllr Palmer

073. Declarations of Interest - Cllr Ramsden- Contractor related

074. Minutes of the meeting 6th July 2026 - AGREED

Matters Arising -

(i) Councillor Vacancy

075 Submissions by County and Borough Members and Members of the Public

Cllr Rayner updated Members on Local Government Reorganisation, and confirmed elections would be held in May 2027 for members of the new "shadow" Unitary Authority called West Kent, comprising TMBC, Tunbridge Wells, Sevenoaks and Maidstone. Recent Bus changes will not affect Borough Green. Clerk to submit new Member Grant requests for Pavilion works. Noted various applications at BGSP, and coming roadworks as published.

076 Planning Matters

(i) To note Planning Notices as circulated

(ii) Current applications and responses as circulated,

Due to the volume of applications this month they are listed at Appendix 2

Discussion with Planners re dropped Enforcement against Reynolds

077 Potters Mede

(i) BG Scout hut - move to carpark - no update

(ii) Gate damage - BGJFC identified and paid

(iii) Keedwell Charity BBQ - 5th Sept - 12-4 - FOC - posted on website - AGREED

(iv) PM drainage - BGJFC undertaking drainage works to improve pitches - Noted

078 Recreation Ground

(i) Pavilion Refurbishment - update -Clerk reported on budget improvements and grant aid, Cllr Proto to order new Clock, Honeycomb Const will be asked to update Disabled Ramp quote for installation in the autumn - AGREED

(ii) Bowls Club - Solar Upgrade- offer made - no response

(iii) Trial Petanque Court- white lining next few days

(iv) Play area repairs,

Swing, - Playspace £262.50 - AGREED

Gate, JAG - £540 suggest Gary H- AGREED

Basketball backboards. Barry Owen - £250 + labour - AGREED

(v) Tennis Court request for reduction. It is £4 per hour, unchanged since 2007, NO CHANGE
There was some discussion about the repair of the second court, cost & grants will be sought.

079 Councillors Reports

- (i) Cllr Butterfill - Resilience Plan - Adopt, & ensure SEW have contact details for PM as water station. Still trying to contact Baptist Chapel and St Josephs. Fire awareness.
- (ii) Cllr Butterfill gave a brief report on the recent KALC AGM - minutes to follow

080 Community Issues

- (i) IQE footpaths, mapping & signage proposal - awaiting quote
- (ii) Alliance Shopper Buses-Awaiting KCC Bus Grant if available - Invoicing Parishes in hand - Leybourne PC are proving difficult - Chair to write
- (iii) BGJFC under new management - report of excellent meeting
- (iv) 3G pitch and Skatepark leases and CUAs - Chair to follow up with TMBC
- (v) Lendon Rd land - transfer to householders, cost of fencing and tree risk - vote at next meeting.
- (vi) Flytip Fairfield - reported, Clarion dealt - good contacts now
- (vii) Clerk & Chair have received multiple complaints about VH Parking fines which residents deem unfair - Village Hall contact details passed on. Reports of a downturn in High St footfall - Noted

081 Village Enhancements & Green Spaces

- (i) BMPOS PROW fallen tree - reported and in hand
- (ii) Crowhill - overhanging trees Treeability quote £496 - AGREED
- (iii) IQE Bikes - installation of younger jumps- Tony digger £200 + £500 as before - AGREED
Cllr Reid reported on progress - bikers very pleased even if the jumps seem a bit big to us.
- (iv) Skatepark minor damage - in hand
- (v) Public toilets - seat repair - in hand
- (vi) Grants available for fruit trees - Clerk to liaise Crowhill resident for ideas

082 Financial Matters

- (i) To approve Payment List as circulated. Prop Chair, 2nd Cllr Shaw - AGREED
Invoices checked : Cllrs Proto & Taylor
- (ii) Responsible Financial Officer's report
- (iii) Bank Reconciliations (to follow) 31 July 2026 Total Bank Balance £ 234,537.37
- (iv) Grant Funding update Clerk reported budget under-spend and grant applications submitted.
- (v) Football team kit - donation - up to £250 - AGREED

083 Website & Social Media

- (i) FIRE RISK posters to go on Facebook and Website

084 TMBC Local Plan

- (i) Update - Outcome of Traffic Study - appalling waste of money - 38% increase in housing will cause no major traffic impact across the Borough apart from some minor junction tweaks - Really?
- (ii) Grampian Conditions, Water Supply and Sewage - development can only commence when binding legal supply agreement is in place and approved by TMBC.

085 Highways & Streetlighting

- (i) Speedwatch Group - update - First meeting - on site training to be held
- (ii) Resurfacing, A25/A227 noisy white line bumps - reported to KCC
- (iii) Pedestrian Crossing traffic light posts hazard width reduction, Maidstone Rd Rec- letter sent
- (vi) Westbank drains blocked - flooding A25 - Chair to write to Westbank Management

086 Quarries & Landfills

- (i) BGSP - realignment of stream- Chair to formally respond

087 Future Dates

- (i) Date of next meeting 1930 MONDAY 14 September 2026 COGS Annexe.
At all other times contact the Clerk using the details above

088 Exclusion of Public and Press: Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.

There being no further business, Chairman closed the meeting at 21.26hrs

Appendix 1 Payment List

BGTC Payments List Aug 2026

£

Staff Costs

Staff Salaries TBC	3480.71
HMRC	2528.88
KCC Pensions	1701.54
Standard Life	1053.58

BACS Payments

Ward Security, inv 84493 (May)	30.00
Ward Security, inv 84492 (June)	30.00
Nu Venture, (awaits invoice)	891.66
Simon Rothwell - Contractor	800.00
JS Security, inv 2072	144.00
Commercial Services, inv LS216350 (review)	939.49
DR - Contractor	330.00
BG - stationery	22.26
RS - Public toilet supplies	53.22

DD Payments

Zen Internet (monthly charge)	13.79
COGS - The Voice Magazine	300.00
COGS - Admin	30.00
TMBC	56.00
Bank Charges *	22.20
Npower* - streetlighting TBC	114.99
EDF (PM)* TBC	556.79
EDF (RG)* TBC	158.64
EDF (public convenience)	50.00
Castle Water RG*	100.00
Castle Water PM*	348.34

Total

13756.09

NB: Receipts July 26 (exc bank transfers)

2122.72

Total Bank Balances 31 July

234537.37

Signatures Cllr Proto & Taylor

Appendix 2 Planning Applications & Comments

TM/26/01373/TPOC 14 Abbott Road Trees standing within the red oblong shown on applicants sketch plan - Undertake an aerial survey and Remove deadwood only. Standing in Area A1 of Tree Preservation Order
<https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/01373/TPOC> *No Observations*

TM/26/01368/LDP 13 Tilton Road LDC Proposed: Siting of a caravan within the residential curtilage of the dwelling house for purposes incidental to its enjoyment

<https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/01368/LDP> *No Observations*

TM/26/01427/TPOC 6 Staleys Acre 1 x twin-stemmed False Acacia with recently failed stem and basal decay - Remove. Standing in Group G1 of Tree Preservation Order *No Observations*
<https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/01427/TPOC>

TM/26/01342/FL 11 Brockway Proposed loft conversion with hip to gable roof extension to side elevation, dormer window to rear elevation & 3 No rooflight windows to front elevation *No Observations*
<https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/01342/FL>

TM/26/01365/MIN TM/24/958/RVAR (KCC/TM/0149/2025) BGSP relocation of stream
[Planning Register : Kent County Council](#) *Chairman to request clarification & respond*

TM/26/01314/NMA 64a Sevenoaks Rd, additional internal door and window. *No Observations*
<https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/01314/NMA>

TM/26/01287/FL 1 Staleys Acre, conversion of a garage to a 2 storey annexe *No Observations*
<https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/01287/FL>

TM/26/01100/FL 34 Maidstone Rd Replace boundary hedge with 1.8m wall *No Observations*
<https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/01100/FL>

TM/26/01193/TPOC Little Harps, Crouch Lane remove dead TPO Beech *No Observations*
<https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/01193/TPOC>

TM/26/01208/FL Esso Maidstone Rd reconstruct the front/forecourt/shop amend trading 0600-2300 *Noted one public objection - No Observations*
<https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/01208/FL>