

BOROUGH GREEN PARISH COUNCIL

Clerk: Mr Bernie Galopin
Tel: 07568536405



Established 1934

PO Box 635
Sevenoaks
TN13 9UX

Email: clerk@boroughgreen.gov.uk

www.boroughgreen.gov.uk

Minutes of the Meeting of Borough Green Parish Council held in Borough Green Village Hall on Monday 5th July 2021 starting at 1935. The meeting was recorded to ensure the accuracy of the minutes

Present: Cllrs Taylor (Chairman), Cllrs Shaw, Wray, Perry, Millener, Redrup, Ramsden, Simpson, Crawley, & the Clerk. Cllr Rayner (KCC) and Cllr Palmer (TMBC) were present, but no Members of the Public in attendance

056. **Apologies for Absence** Cllrs Reading and Gould
057. **Declarations of Interest:** To receive in accordance with the Council's Code of Conduct.
Chairman declared a possible conflict of interest in a Part 2 matter and would not take part in that discussion
Chairman reported receipt of a "Goody Bag" from sewage contractor, cost unknown
058. **Minutes 3rd June 2021:** To confirm and sign as a correct record. **AGREED Cllr Redrup abstained**
059. **Matters arising** from the minutes of the last meeting and not covered by agenda items.
Cllr Redrup raised concerns about a Voice Article regarding the Green Spaces Group- Chairman supplied the background material after the meeting. No amendment to minutes was required.
060. **Submissions by County & Borough Councillors,**
Cllr Rayner reported on the rejection by TMBC of the Borough Green Sandpit LDC application for a 50+ vehicle Operating Centre had been rejected by TMBC, so Mineral Enforcement action by KCC could now proceed Apart from the harm to MGB/AONB these sort of applications could cause, there would be a huge increase in traffic on local roads and Motorways, particularly if the T Wells and TMBC Local Plans were also approved as drafted.
Regarding the recyclable material now being sent to the incinerator, Members asked if the non-combustible element would now be sent to Landfill, and who would be paying the extra costs. It was asked whether these extra costs could bankrupt Urbaser, and what would happen then. Cllr Rayner advised that this was a very important issue, but these were questions for TMBC.

Cllr Palmer also contributed her concerns about waste collection failures due to the A25 closure, and her concerns about the traffic on Local Lanes, but that SW and KCC were looking into solutions, and SW would be compensating residents. She also mentioned TMBC's scandalous behaviour regarding the Boundary Review and the Local Plan, and their overwhelming secrecy. There was mention of the Shop Front funding, and how that might fit in with BGPC's Village Revitalisation Project.
061. **Planning matters** to hand:
(i) To note planning notices – as circulated.
(ii) Current applications and responses already circulated.
TM/21/01517/FL 3 Sandy Ridge Proposed single storey rear extension with flat roof.
TM/21/01552/FL 30 Annetts Hall Construction of two storey side extension
TM/21/01675/FL 101 Maidstone Road First floor side and single storey rear extension
No observations - AGREED
062. **Correspondence** – as circulated or incorporated into agenda items.
KALC Queens Platinum Jubilee June 2022. Agreed to consider Beacon, and to liaise with the organisers of the cancelled VE Day celebrations
063. **Potters Mede Grounds and Pavilion**
(i) To note ground works Main Pitch - deferred- weather- top dressing to commence Friday 9th July
(ii) A wildlife friendly approach to grass management will allow growth of wildflowers with cutting to 4-5", with hard cuts in the Autumn before sports use re-commenced. **AGREED**
(iii) Clerk reports Potters Mede Support Group have disbanded. Chairman noted their two very successful Summer Fetes that had raised the public profile of PM. Clerk to write a thank you note.

064 **Recreation Ground:**

- (i) Rec footpath surfacing - Snagging - Clerk meeting contractor Tuesday
- (ii) Racist Graffiti on climbing frame. cleaned by Groundsman, reported to Wrotham School and Police
- (iii) Play Area Revamp progress report. Funding applications lodged. Chairman reported £21k in written pledges
- (iv) Pavilion upgrade in hand - Nick Taylor to be asked to quote for paving veranda and steps
- (vi) Outdoor exercise class cost? Agreed in principle, Clerk to progress

065 **Village Enhancements:**

- (i) Cooper & Crest Land transfers. - progressing
- (ii) A25 gateway legal challenge - Part 2
- (iii) Update on Public Toilet, Staleys Acre and Crowhill transfers- TMBC report delays
- (iv) Harrison Rd to surgery gate , bench to be installed, dedicated to the Late Cllr David Evans- **AGREED**

066. **Financial Matters, Compliance & Risk**

- (i) Clerk's RFO Report - noted
- (ii) May 2021 Standing Orders - defer ratification
- (iii) Bank Reconciliations as at 30 June 2021 **Appendix 2** - noted.
- (iv) Replacement (Electric) Van comparative lease costs Clerk reported early quotes at £505 pm but those extra costs would be offset by fuel savings, Chairman noted we should be setting an example as part of the Parish Council's Green Agenda and Climate Change Strategy
Groundsman has investigated Gritter attachment and will be obtaining costs
Cllr Crawley will seek costs for secure salt supplies and storage
- (v) To approve payments as listed **Appendix 1** Prop Chair, Sec Cllr Perry **AGREED**
- (vi) To Ratify BDB payment of offer £16k from Part 2 session
Prop Cllr Crawley, Sec Cllr Simpson, Chair Abstained, Cllr Perry against . **AGREED**
- (vii) To note Lionesses donation of £200, donate to Lunch Club - **AGREED**
- (ix) Village Revitalise - Cllr Redrup and Clerk reported meeting with VH, discussion on new notice boards and carpark relining, new Disabled Bay and Fire Assembly Area - **Noted**
- (x) Memorial benches - Bench at Harrison Rd commemorating Cllr David Evans agreed, Clerk to establish formal protocol for future bench installations

067 **Website Social Media,:**

- (i) BGPC Official Facebook page. Discussion about generating informative comment, and a robust response to inappropriate comments Members thanked Cllr Crawley and the Clerk for progress to date

068 **T&MBC Local Plan:**

- (i) To note Inspector's letter rejecting TMBC Local Plan, Chairman reported on PTAB meeting (Part 2)
- (ii) To note resignation TMBC Leader Nic Heslop

069 **Highways and Streetlighting:**

- (i) Sewage update- 300m reline and further investigation, updates on websites and BGPC Facebook page
- (ii) High St Closure - to ratify PC public poll - Cllr Rayner to progress with KCC
- (iii) To note changes to Waste Service, concerns about devastation of the Recycling Scheme
- (iv) AQ Monitor now live at Red Lion. Concerns raised about noise from AC unit - TMBC EH to investigate

070 **Sandpits Quarries and Landfills:**

- (i) BG Landfill Flytipping - Standards Complaint dismissal noted.

071 **Councillor's Reports** from outside bodies (max 3 mins) **None**

072 **KALC representatives** Cllrs Shaw & Taylor

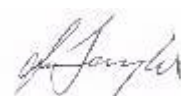
073. **Future dates:**

- (i) Date of Next Meeting: **Monday 2nd August** - Village Hall. Chairman reported discussions with VH Committee and agreement for permanent use of hall cost incorporated into Office Rent
- (ii) The Parish Office will not be open Parish Annual Meeting **Deferred**. At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.

074. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings)

Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.

Matters discussed in Part 2 : A25 dispute, Lendon Rd,



Payments Schedule Natwest A/C ***857 : July 2021

£

Standard On-Line Payments

Staff Salaries	4033.99
HMRC	1772.8
KCC Pensions	1013.78

Online Banking Payments

Greenthumb, inv 181086 War Mem lawn	22.5
CJS Plants, inv 2687 Hanging Baskets	3276
Warners, inv 3004630 Legal	2160
Kent Garden Machinery, inv 95 Mower repair	515.18
Information Commissioners Office annual registration	40
Kent Aluminium, inv 13037 miscellaneous	25.07
Barry Glew - Exps (fuel/screwfix materials)	114.36
Donation - CAB Tonbridge	100
Abacus Playgrounds (TBC on completion) Rec Path refurb	16,916.40

Monthly Direct Debits

Zen Internet	10.79
Castle Water	40.32
Bank Charges *	19.24
ALD Van lease/hire	301.32
E-On * streetlighting	452.98
TMBC Council Tax Rec Pavilion	57
EDF Energy * Potters Mede	338
EDF Energy Rec	13
Wex * Fuel	96.57
Wex * Fuel	11.69

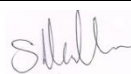
* DD amounts may vary on a monthly basis

Total Payments

31330.99

Signatures cross checking payments

Mike Taylor	Scott Millener
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APPENDIX 2 BANK RECONCILIATIONS

1203
 Unity Trust Bank
 Currency: Pound Sterling
 Book Balance: £ 84,946.00

Borough Green Parish Council
 PO Box 635
 Sevenoaks
 TN13 9UX

Date 01/06/2021
Date To: 30/06/2021

No	Date	Ref	Details	Payment £	Receipts £	Balance £
			B/Fwd Balance			84,964.00
1578	30/06/2021		Bank Charges	18.00		84,946.00

Date: 03/07/2021
Time: 17:41:37

Borough Green Parish Council
Bank Reconciliation

Page: 1

Bank Ref: 1200	Date To: 30/06/2021
Bank Name: Bank Current Account	Statement Ref: 1200 30-06-21
Currency: Pound Sterling	

Balance as per cash book at 30/06/2021: 100.00

Add: Unpresented Payments

Tran No	Date	Ref	Details	£
				<u>0.00</u>

Less: Outstanding Receipts

Tran No	Date	Ref	Details	£
				<u>0.00</u>

Reconciled balance : 100.00

Balance as per statement : 100.00

Difference : 0.00

Date: 03/07/2021
Time: 17:59:57

Borough Green Parish Council
Bank Reconciliation

Page: 1

Bank Ref: 1203	Date To: 30/06/2021
Bank Name: Unity Trust Bank	Statement Ref: 1203 2021 30-06-21
Currency: Pound Sterling	

Balance as per cash book at 30/06/2021: 84,946.00

Add: Unpresented Payments

Tran No	Date	Ref	Details	£
				<u>0.00</u>

Less: Outstanding Receipts

Tran No	Date	Ref	Details	£
				<u>0.00</u>

Reconciled balance : 84,946.00

Balance as per statement : 84,946.00

Difference : 0.00

Borough Green Parish Council
Bank Reconciliation

Bank Ref: 1201	Date To: 30/06/2021
Bank Name: Business Reserve Account 1	Statement Ref: 1201 30-06-21
Currency: Pound Sterling	

Balance as per cash book at 30/06/2021: 71,206.74

Add: Unpresented Payments

Tran No	Date	Ref	Details	£
				<u>0.00</u>

Less: Outstanding Receipts

Tran No	Date	Ref	Details	£
				<u>0.00</u>

Reconciled balance : 71,206.74

Balance as per statement : 71,206.74

Difference : 0.00

CCLA Public Sector Bank

CLIENT: BOROUGH GREEN PARISH COUNCIL
ACCOUNT NAME: Borough Green Parish Council PSDF

Statement at 31 May 2021

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/05/21	Brought Forward			0.00	
14/05/21	Bought		31,000.00	31,000.00	4
31/05/21	Carried Forward			31,000.00	4



5th August 2021