

Present: Cllr Mrs S Murray (Chairman), Cllrs., A Dolton, J Evans, B Hughes,
Cllr Mrs J Lucas, J McWilliam, M Taylor, Mrs B Woodhams.
Apologies: C Brinkley-Willsher, D Evans, C Cllr Mrs V Dagger
There were no members of the public in attendance
There were no declarations of interest.

| | Action |
|--|--|
| 138. Minutes of the meeting 3 February 2003 were signed as a true record. | |
| 139. Matters Arising 128.124.112. The consultant was unable to meet with the Parish Council tonight. Cllr McWilliam will try to arrange for her to attend at 7pm on Monday 7 April 2003. 131. Chairman reported: local Police are planning to visit another constabulary to observe a pilot 'Community Speed Watch'. 135. T&MBC is liaising with Seeboard re. removal of surplus light A25/Crowhill. Overhead cables complicate the procedure. | All Cllrs JM CW |
| 140. Planning Matters Pre-Meeting TM/03/0140 Conversion of bungalow to chalet style dwelling – Little Harps, Crouch Lane. No objections. TM/03/0175 Extension – 26 McDermott Road. No objections. TM/03/0260 Entrance lobby, verandah, rear extension & conservatory – 159 Maidstone Rd. No objections. Meeting TM/03/0287 Tree surgery – West Bank Lodge, 88 Sevenoaks Road. No objections. TM/03/0300 Fascia signs – Kentish Saab Garage, Station Approach Meeting. No objections. | |
| 141. Correspondence Noted: Kent Highways - Road closures for surface dressing: Fen Pond Road (Ightham), Long Mill Lane (Platt) & roads in Wrotham CPRE - Magazine KCC - Local Govt. Pension Scheme - Reserve Forces leave Kent Highways - PROW newsletter NHS - Patient Advice & Liaison Service KAPC - Newsletter (Copy to Cllr Brinkley-Willsher) Highways Agency - Traffic information in Sussex & Kent Jan - March 2003 KRCC - Newsletters T&MBC - WPPC agenda, meeting 13 March 2003. (Copies to Cllrs Hughes, McWilliam & Brinkley-Willsher) BMPOS - Minutes of the meeting 14 Jan. 2003 & Mill Pond Restoration Plan T&MBC - 'Improving our Performance' leaflet The Standards Board for England - Information leaflet KRCC - 'Grants from rubbish, the Countryside Agency & other sources' seminar DEFRA - Licensing Bill Kent Local Pharmaceutical Cttee - OFT report. Chairman summarised. KAPC - Kent Rural Towns newsletter KCC - Local Govt. Pension Scheme - Stock-take. Chairman will complete questionnaire. Kent County Playing Fields Assn - newsletter. Passed to Cllr Taylor for report to next meeting. Possible funding source for Recreation Ground pavilion noted. T&MBC - Speaking at Area Planning Committees. Chairman summarised. Agreed that Cllr McWilliam will be advised of Borough Green matters for further action as necessary. Kenward Trust - Information letter & request for financial assistance. For consideration at the next budget meeting. T&MBC - 'Bash the Trash' event 2003. Agreed to carry out a litter-pick Sunday 27 April 2003 11 - 1pm. KRCC - Kent Village of the Year entry pack. Chairman will complete application forms. Information Commissioner - Freedom of Information Act 2000 - Publication Schemes. Noted that the Parish Council's scheme has been accepted and that ongoing action is required. Further details will be passed to Chairman for consideration. T&MBC - Website. Members support the initiative and hope that there will be a link to the Parish Council websites. Further information will be passed to the WPPC representatives. T&MBC - Distribution of 'Here & Now'. Agreed that distribution is very patchy throughout Borough Green. | BH/CBW/ JM CW SM MT JM CW All Cllrs SM SM BH/CBW/ JM CW |

142. **Borough Green & Platt Bypass/Traffic Matters**
Kent Highways advised of changes to road signage in and around Tonbridge. Chairman gave further information.
A letter was received from a resident expressing concern about parking j/o Quarry Hill Road/The Landway. The matter will be referred to the Police.
T&M Housing Assn advised that they are unable to support the proposed pedestrian route Fairfield Road/Station Approach. Letter passed to Chairman who will reply.
143. **T&MBC Cycle Parking Initiatives**
Possible locations for cycle parking provision were discussed. Agreed to suggest sites at the entrance to the Village Hall Car Park and adjacent to the Fire Station, Western Road.
144. **Borough Green boundary with King George's Field**
Chairman attended a site meeting with the Police, Platt PC and T&MBC to discuss nuisance caused by motorcycles and possible prevention measures. Noted that barriers are to be installed.
145. **Chairman's Allowance**
Procedure of future payment was discussed. Cllr Hughes proposed that Chairman's expenses be reimbursed up to a limit of £150 p.a. Seconded by Cllr McWilliam. Agreed.
146. **Recreation Ground**
Refuse Bins: Chairman proposed that stolen bins be replaced. Agreed.
Tennis Courts: Clerk reported that, at present, the Tennis Club is unable to make any financial contribution towards the cost of repairing the courts. The Secretary has advised that the existing surface is likely to last for another two years but complete resurfacing works would then be required. Noted.
Village Festival: Following a very successful event last year, the Parish Council welcomed a proposal from the Chamber of Commerce Lighting Cttee. to hold a festival on Sunday 8 June 2003. Agreed to make the Recreation Ground available as the venue. Further agreed to provide a display on Vital Villages.
147. **Potters Mede**
Moles: Cllr Dolton reported. The work will be carried out when weather conditions are suitable. He will continue to liaise with the contractor.
Hire of facilities: A request was received from Arsenal FC for junior football facilities during the Easter holidays. Cllr Dolton proposed that this be agreed, seconded by Cllr Mrs Lucas. Agreed. Cllr McWilliam will provide Clerk with further information re charges.
148. **Committee Reports**
Highways, Footpaths & St. Lighting: Kent Highways advised of temporary arrangements to deal with backlog of street lighting maintenance works. Noted.
BGVHMC: No report
Men of Trees: No report
Quarries Liaison: No report
Basted Mill Open Space: No report
Twinning: No report
149. **Cheques for Signature**
Auto-Pay
£114.75 MKWCo - Water supply, Recreation Ground
£33.36 MKWCo - Water supply, Potters Mede
£164.87 Seeboard - Street Lighting Supply, February 2003
£54.13 Kent Aluminium - Maintenance materials, Rec.Gd & P Mede
£461.61 T&MBC - Rates, Potters Mede March 2003
£557.10 R Springett - Asst. Groundsman 1/2- 28/2/03
£816.07 H Damiral - Clerk February 2003
£523.92 W Austin - Caretaker/Groundsman 1/2- 28/2/03
£74.97 Seeboard - Street Lighting Repair, 29 Harrison Road
£212.81 Seeboard - Street Lighting Maintenance, February 2003
£893.19 Landscape Services - Mowing Potters Mede/Rec Gd. (Final payment)
- Pre-Meeting:
£400.42 Cash - Reimbursement, replacement printer

SM

AD

JMcW



Cheques for Signature (Continued)

£96.29 EJP Fire Protection Ltd - Fire Inspections, P Mede & Rec. Gd.
£739.24 Wicksteed Leisure - Playground equipment + spare parts. Final payment
£141.09 Kidmans - Service mowers, Potters Mede & Rec. Gd.
£247.34 Peter Wellard (Electrical Services) - Electrical repairs, Potters Mede
£127.28 Viking Direct - Office supplies
£75.00 Compaid - Donation
£15.00 CPRE - Annual Subscription
£100.00 Age Concern Malling - Donation
£50.00 Victim Support West Kent - Donation

Proposed by Cllr McWilliam, seconded by Cllr Taylor that the above cheques be paid.
Agreed.

150. There were no matters for discussion in committee.

