

Minutes of the meeting of Borough Green Parish Council held at 7.30p.m. on Monday
7 April 2003 at Potters Mede

Present: Cllr Mrs S Murray (Chairman), C Brinkley-Willsher, A Dolton, D Evans, B Hughes
J McWilliam, M Taylor, Mrs B Woodhams

Apologies: Cllrs. J Evans, Mrs J Lucas. C.Cllr Mrs V Dagger

There were no members of the public in attendance

Declarations of Interest: In view of their role as Borough Councillors, Chairman and Cllr D Evans declared an interest in all forthcoming planning applications for consideration by the Parish Council, and confirmed that they will not take part in associated discussions.

Action

Cllr Mrs B Woodhams declared an interest in planning application TM/03/0407 Extension - 26 Normanhurst Road and confirmed that she would not take part in any associated discussion.

151 **Minutes** of the meeting 3 March 2003 were signed as a true record

152 **Matters Arising**

141. The Parish Council has entered the Kent Village of the Year competition.

142. Residents are still urging KCC to install a pedestrian crossing on the Sevenoaks Road. Cllr Taylor reported.

148. The opening evening of the new Drop-In Centre 'The Joint', located in an annexe of the village hall, was very successful. A good number of young people attended and Police and youth organisation representatives were present. Chairman thanked Cllr Taylor for his determination and hard work in pioneering the project. Cllr Taylor, in turn, thanked the Parish Council for its support. Cllr Taylor is still investigating the possibility of providing a skate park in the area: a survey has been carried out to establish demand and possible sites and restrictions are being considered.

Cllr Taylor left the meeting.

153 **Planning Matters**

Pre-meeting:

TM/02/3518 Front and rear dormer extensions, pitched roof over kitchen - 100 Sevenoaks Rd.

Observations: Confusing drawing re. the pitch of the roof. The Parish Council considers that any extension must have a pitched roof, in keeping with neighbouring properties.

TM/03/0099 Loft conversion, front & rear pitch roof dormers – Waterside Cottage, Basted. Objections: extreme concern about flat roof and velux-type windows at the front which are inappropriate for the area.

TM/03/0265 1 metre satellite dish for cash machine – Co-op, Station Approach. No objection.

TM/03/0407 Single storey side extension – 26 Normanhurst Road. Observation: Roof line should be extended to preserve original silhouette.

TM/03/0571 Replacement rear extension – 5 Crowhurst Road. No objection.

Meeting:

M/03/0736 Demolition of garage, pitched roof to existing extension & new ground extension - 58 Maidstone Road. No objection.

TM/03/0741 Side extension - 13 Brockway. No objection.

TM/03/0817 Tree surgery - 10 Monckton Road. The Parish Council will be guided by the expertise of T&MBC.

TM/03/0825 Revised details of conservatory to cottage - Land r/o Borough Green House. Agreed that the Parish Council is unable to comment until it has sight of the original application.

TM/03/0826 Enlargement of extension and new roof to extension - 10 Mountfield. No objection.

TM/03/0853 Garage conversion to residential - 6 Tolsey Mead. No objection.

Decisions

TM/02/3627 Extension & internal alterations - Unit 9 Bourne Industrial Estate.

Permission granted.

TM/03/0140 Conversion to chalet dwelling - Little Harps, Crouch Lane. Per. granted.

TM/03/0175 Extension - 26 McDermott Road. Permission granted.

TM/03/0258 Extension - 36 Sevenoaks Road. LDC granted.

TM/03/0260 Lobby, verandah, extension & conservatory - 159 Maidstone Road.

Permission granted.

TM/03/0265 Satellite dish for cash machine - Co-op, Station Approach. Per.granted.

TM/03/0287 Tree surgery - West Bank Lodge, 68 Sevenoaks Rd. Permission granted.

TM/03/0300 Advertisement signs - Co-op, Station Approach. Permission granted.

Vehicle crossover - Land adj. 25 Conyerd Road. No further action to be taken by Enforcement Section.

154 **Correspondence****Noted:**

KAPC - Agenda 20/3/03 (Copy to Cllr Brinkley-Willsher) & newsletter
 Applause Rural Touring Ltd - 2003/04 season information
 T&MBC - Standards Cttee. agenda and minutes
 KCC - Local Govt. Pension Scheme - Right of Appeal
 KCC - Local bus services, revised timetable
 CPRE - Newsletter
 CPRE - 'Communities not Concrete' campaign
 Age Concern Malling - Thanks for donation
 Compaid Trust - Thanks for donation
 Victim Support West Kent - Thanks for donation
 T&MBC - Street collection, RNLI 12/04/03
 Kent Police Authority - Newsletter (copies to all Cllrs)
 T&MBC - Joint Transportation Board meeting 10/03/03: minutes
 Kent Police - Burglary Potters Mede, 08/04/02. Case dismissed.
 T&MBC - Leisure Pass Review
 Kent Highways - Road closure, Normanhurst Road
 KAPC - Clerks' Information Day
 NALC/DEFRA - 'Quality Parish Council' initiative
 SE Regional Assembly - Regional Waste Management Strategy, synopsis
 Kent County Constabulary - Crime Reduction Dept. information + magazine

Correspondence for consideration

KCC - Withdrawal of bus route K12. Agreed that this is regrettable. Request will be made for consideration of a service linking Wrotham Heath, Platt, Plaxtol, Ightham, Borough Green and Wrotham.
 YWCA - World Conference, Australia - Request for financial assistance. Agreed that it is not the council's policy to make contributions to individuals.
 Orange - Proposed base station, Celcon, Borough Green Road. The proposal to make use of an existing pylon is welcomed. However, the structure must not impede on the line of the Borough Green bypass

There were no matters for public consultation.

155 **Borough Green & Platt Bypass/Traffic Matters**

Cllr D Evans reported on the new Celcon factory and the company's continued discussions with KCC re the bypass.
 Cllr D Evans advised that he has asked KCC HMU to inspect/reinstate poor road surface of A25, Sevenoaks Road.
 There is concern about the length of time that the A227 improvement works are taking. This will be referred to KCC and details of likely compensation requested.
 There is dismay that other parishes in the area have more traffic calming devices, yet their roads carry less traffic. Concerns will be referred to KCC.

156 **Audit of Parish Council Accounts 2000/01**

All Councillors had received copies of the District Auditor's report and action plan which was discussed. Accounts and supporting documents are displayed on the Parish Council notice boards. Cllr Brinkley-Willsher proposed that the report be adopted and action plan agreed. Seconded by Cllr Hughes. Agreed.

157 **Borough Green Boundary with King George's Field**

Chairman reported on a BGPC site meeting and a request from Platt PC to finance 50% of the cost of fencing the land. After discussion, Chairman proposed that BGPC finances 50% of the fencing & post costs plus subsequent maintenance costs of same; obtains quotes and arranges for installation. All subject to agreement from Platt PC that they will also pay 50% of all of the foregoing. Agreed.

158 **Recreation Ground**

Woodland Walk: All work has now been completed. Cllr Hughes proposed that the account from KCC in the total sum of £3642.50 be paid. Seconded by Cllr Brinkley-Willsher. Agreed.

Cllr McWilliam left the meeting.

159 **Potters Mede**

Car Park: All Cllrs had received details of tenders received for works to the front part of the car park. After discussion, Cllr Hughes proposed that the tender of L J Marsh in the sum of £2240.00 + VAT be accepted, subject to clarification of specification details. Seconded by Cllr Brinkley-Willsher. Agreed. Further agreed that car park will have to be closed during the course of the works and appropriate action/signage taken to protect public and dogs.

- 160 **Committee Reports**
Highways, Footpaths & Street Lighting: Lights in Quarry Hill Road are on day and night.
BGVHMC: The AGM will be held on 8 April 2003.
Men of Trees: All Cllrs had received copies of the Kent Men of the Trees report. Copies will be sent to the organisations mentioned/visited.
Quarries Liaison: Chairman reported on recent meetings. Nepicar will now meet 6-monthly. Waste recycling is planned for the RMC quarry.
Basted Mill Open Space: Change of date for the AGM to Monday 14 April 2003 noted.
Twinning: No report.
- 161 **Cheques for Signature**
Pre-Meeting
Auto-Pay
£577.70 R Springett – Asst. Groundsman 1/3– 31/3/03
£815.19 H Damiral – Clerk March 2003
£564.72 W Austin – Caretaker/Groundsman 1/3– 31/3/03

£164.87 Seeboard - Street Lighting Supply, March 2003
£82.25 Landscape Services - Playground inspections January & March 2003
£124.20 BGVHMC - Hire of Hall, Foot Clinic & Pop-In Jan - March 2003
£1729.87 Inland Revenue, PAYE/NI Jan-March 2003
£323.13 J Lawrenson - Cutting of beech hedge, Rec. Gd.
£39.93 Neat Ideas, Printer cartridges
£269.82 Petty cash + tel. rental Jan - Mar 2003
£29.98 Cash - Rec. Gds. Imprest a/c
£1046.09 KCC - Superannuation Oct 2002 - March 2003
Meeting
Auto-Pay
£316.06 T&MBC - Rates, Potters Mede April 2003
£51.24 T&MBC - Rates, Rec. Gd. April 2003
£132.48 BGVHMC - Hire of hall, Pop-In April - July 2003
£212.81 Seeboard - Street lighting maintenance April 2003

£3642.50 KCC - Woodland walk & tree surgery, Rec. Gd.
£780.06 KAPC - Subscription 2003/04
£10.00 Men of the Trees - Competition fee 2003
£68.00 SLCC - Membership 2003/04
£540.50 T&MBC - Installation of planters, Western Road

Proposed by Cllr D Evans, seconded by Cllr Hughes that the above cheques be paid.
Agreed
- 162 There were no matters for discussion in committee.