

Minutes of the meeting of Borough Green Parish Council held at 7.30pm on Monday 14 September 2015 in the Annexe to The Church of the Good Shepherd.

Present: Cllrs Taylor (Chairman), Mrs T Dawson, C Dobson, S Millener, S Perry, T Shaw, H Willard and M Yianni  
There were two members of the public in attendance.

## Action

81 **Apologies for Absence** Cllrs L Chown, Mrs S Gould, Ms P Moorecroft,

82. **Declarations of Interest**

In the course of normal business being conducted all Councillors confirmed that that they are open-minded and that any comments they make are done so without bias, pre-disposition or pre-determination, irrespective of personal comments made outside the meeting.

Councillors will take into account any relevant information put before them and not rule out any factors before reaching a final decision.

Cllr Taylor declared an interest in item 86(iii) Planning TM/16/02061/FL 34 Maidstone Road

Cllr Mrs Dawson declared an interest in item 86(iv) Planning - 29 Quarry Hill Road

83 **Minutes of the Meeting 6 July 2015**: All members had received copies of the minutes which were approved and signed as a true record. RESOLVED.

84 **Matters Arising**

**Item 76 Oak tree Quarry Hill Rd/Rock Rd**: logs for benches and plaques are being cut. One quotation for rebuilding the retaining wall has been received, another is awaited

85. **Period for Public Consultation**

A resident asked for an update on the provision of a bus service to the doctors' surgery.

Chairman proposed that item 93(ii) of the agenda: Isles Quarry Development - provision of bus route be considered next. AGREED. Cllr Perry reported: Arriva confirm that there are no plans in the near future to change the current bus route through Borough Green.

KCC confirm that it is no longer proposing to divert the 306 route along Quarry Hill Road as, although a technical survey has found it suitable, they acknowledge that an hourly service would be unwelcomed by the majority of local residents and the collective position of the Action Group. A Cloverleaf Hail & Ride service to cover local villages may be an option and is being investigated. A small locally-run 'patient transport' vehicle/service is also an option.

Completion of footpath remodelling and the installation of a bus stop at the south end of Quarry Hill Road is awaited, after which further discussions will take place with bus companies to invite them to use Darkhill Road.

Noted that Wrotham borough councillors are supportive of having this type of service.

Cllr Perry and Cllr Mrs Dawson were thanked for their work so far in this connection but Cllr Shaw expressed concern that this bus service, which is a planning condition of the Isles Quarry development, has not yet been resolved.

After some discussion AGREED that Cllr Perry will continue to progress this matter.

SP

86. **Planning Matters**

(i) **Decisions**

TM/9/155/R2,5,6 Revised restoration and aftercare - Isles Quarry East. Submission for approval of details now withdrawn

TM/11/1632 Gas utilisation plant, Stangate Landfill Site: noise monitoring report re breach of noise limit at Waterside Cottage, Basted Mill

(ii) TM/15/02331/FL Extension and dormer - 12 Lingfield Road. No observations

(iii) TM/15/02061/FL 3no dwellings and associated parking, 34 Maidstone Road. Cllr Perry, Vice-Chairman, took the Chair. There was considerable discussion. AGREED comments: BGPC has not yet agreed route of access across its car park; Notice of Intent not yet received; over-intensification of the site; scale of dwellings inappropriate and not in keeping with the street scene and close proximity to an open space; proposed access reduces parking spaces available for public use fronting the recreation ground. Cllr Taylor resumed the Chair.

(iv) TM/15/02290/FL Extension - 29 Quarry Hill Road. No observations.

(v) TM/15/02669/CRD Capping layer validation report - Plot 15-16 Isles Quarry 'Hazelbourne' development: for information only. Noted

(vi) TM/15/02563/AT New Star Platforms signage to replace existing Red Hire signage - 1 Borough Green Rd, Wrotham. AGREED comments: It is understood that the developer has agreed to lower the height of the sign tower, however, BGPC objects to the tower. If mindful to approve the tower should be green which is more in-keeping with the street scene. Frontage railings should also be green and signage affixed to them. Cherry pickers should be lowered on site.

**Planning Matters** (Continued)

**Action**

- (vii) TM/15/02774/TPOC Tree surgery - Little Harps, Crouch Lane. No observations: leave to T&M experts
- (viii) TM/15/02642/FL Change of use A1 to A3 + extract flue - 33 High Street. No observations

**87. Correspondence**

Noted:

- Kent Can Regular newsletters and funding alerts (copies to all Cllrs)
- KCC Regular Trading Standards alerts (copies to all Cllrs)
- Rural Services Network newsletters (copies to all Cllrs)
- KCC Monthly bus updates (copies to all Cllrs)
- KCC Changes to Kent Permit Scheme (copies to all Cllrs)
- Skate Park Cttee Annual Inspection Report (copies to all Cllrs)
- Crest Nicholson Notification of fence repair Isles Quarry West (copies to all Cllrs)
- High Weald Councils Aviation Action Group Updates & petition: night flights at Gatwick (copies to all Cllrs)
- T&MBC Area 2 Planning Cttee agenda 19.08.15 (copies to all Cllrs)
- T&MBC PPP agenda 10.09.15 and reports (copies to all Cllrs)
- Skate Park Skate Park agenda 16.09.15 and minutes 17.06.15 (copies to all Cllrs)
- Kent Police July/August newsletter (copies to all Cllrs)
- T&MBC JPCTG agenda 28.09.15 (copies to all Cllrs)
- T&MBC Recruiting opportunity for Police Special Constables 22.1101.15 at the Angel Centre
- KCC Proposed modifications to the Kent Minerals & Waste Local Plan 2013-30: consultation period until 12.10.15 (copies to all Cllrs)
- KALC Code of Conduct Workshop, Paddock Wood 28.09.15 (copies to all Cllrs)

**T&MBC** SE Water Community Chest Fund - applications invited (copies to all Cllrs) Chairman will obtain details

MT

**KCC** Parish & Town Council Seminar, Ditton 29.10.15: invite for one representative to attend (copies to all Cllrs) Chairman will attend

MT

**Plaxtol PC** Due to concern about dog fouling, consideration is being given to having a Dog Warden shared facility between local parishes. AGREED to support this initiative in principle and await further details.

**88. Potters Mede Grounds**

- (i) Soil test results are still awaited.
- (ii) All Cllrs had received copies of an email and the Chairman's reply regarding dog fouling and related signage. After discussion agreed that the signage is correct; agreed to await progress of a possible joint Dog Warden with neighbouring parishes (item 87 above refers). Chairman will obtain information from Wrotham PC regarding banning dogs from open spaces.

HW

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**89. Potters Mede Pavilion**

- (i) Ventilation system: the isolator has been replaced but ACE Ventilation still need to carry out a full survey of the system.
- (ii) Some adjustments have been made but all Cllrs had received copies of alternative quotations from Rite Industrial Doors Ltd for alterations to the roller shutter to enable it to be opened fully. After discussion Cllr Perry proposed that the quotation in the total sum of £1793 + VAT be accepted. Seconded by Cllr Taylor. RESOLVED. Chairman will liaise with the contractor.
- (iii) RESOLVED that Borough Green Glass will repair the broken window.
- (iv) Quotations will be obtained for having the floor tiles in the main hall industrially cleaned

SM

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**90. Recreation Ground**

- (i) Play equipment inspection report and risk assessment from Wicksteed Leisure: no further discussion
- (ii) All Cllrs had received copies of an email from a resident of Black Horse Mews requesting tree surgery to an Ash tree in the Recreation Ground shading his garden. Agreed that advice will be sought from T&MBC. Chairman will liaise with the resident.
- (iii) All Cllrs had received copies of an email from a resident expressing concern about the type and maintenance of play equipment and the surface of the perimeter path. Clerk will liaise with the grounds maintenance staff regarding maintenance. Other comments will be kept on file for possible future consideration.
- (iv) Consideration was given to reimbursing a motorist for minor damage to her car from a flying stone as a result of BGPC staff strimming on the A227. Cllr Perry proposed that on this occasion and without prejudice, reimbursement be made to the maximum sum of £155 shown on the estimate received. Seconded by Cllr Millener. Voting was 5 in favour, 3 against. RESOLVED.

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91. **Street Lighting**  
All Cllrs had received copies of the periodic electrical testing report: noted.
92. **Financial Matters**  
All Cllrs had received copies of the 2014/2015 year-end internal audit report which was noted. Clerk was thanked for her financial work.
93. **Isles Quarry Redevelopment**  
Fencing alongside the footpath, Isles Quarry East border with Reynolds Retreat, will be replaced by Crest Nicholson.
94. **Local Parking Plan - Phase 8 Borough Green**  
All Cllrs had received copies of the proposed changes. Chairman advised of comments received. AGREED that Chairman will prepare a draft response for circulation to all Cllrs before despatch.
95. **War Memorial**  
(i) A KCC licence is awaited  
(ii) Alternative quotations for the plaque are awaited.
96. **Community Assets List**  
(i) It is understood that any building/land in community use could potentially become a Community Asset and does not have to be in the current ownership of the parish council.  
(ii) AGREED that as a starting point, Chairman will produce a list from the Parish Plan
97. **High Wealds Councils Aviation Action Group**  
(i) Cllr Perry gave updated information  
(ii) RESOLVED that BGPC will now become full members of the Action Group
98. **Cheques for Signature**  
**BACS:**  
£379.00 T&MBC - Rates September 2015, Potters Mede  
£50.00 T&MBC - Rates September 2015, Recreation Ground  
£3363.78 Staff salaries August 2015  
£397.00 E-on – street lighting supply July 2015  
£397.00 E-on – street lighting supply August 2015  
£1501.55 KCC - Superannuation August 2015  
£172.15 KCC - Maintenance supplies - P Mede/Rec Gd/office  
£91.54 Kent Aluminium – Rec Gd maintenance materials  
£226.94 SE Contracting – Street lighting maintenance August 2015  
£109.49 Wrotham PC – Skate Park maintenance  
£108.65 SE Contracting – Street lighting repairs Crowhill & The Crescent  
£91.16 BT – telephone rental, Potters Mede  
£17.32 Kent Aluminium – RGd & P Mede maintenance materials  
**D/D:**  
£11.00 EDF – supply, Recreation Ground, July  
£2,752.67 PWLB – No 1 loan 6m repayment  
£11.00 EDF – supply, Recreation Ground, August  
£469.00 EDF – supply August payment, Potters Mede  
£135.83 WEX Europe Services (UK) Ltd – petrol for vehicle  
£295.61 Ford Lease – vehicle lease September 2015
- 3870 **£106.54 Brook Security - CCTV maintenance, Potters Mede 2015/2016 CANCELLED**
- 3873 £81.90 Borough Green Garden Machinery – mower parts
- 3874 £673.25 T&MBC – Playscheme contribution 2015
- 3875 £409.57 T&MBC – Uncontested election May 2015
- 3876 £126.00 Rite Industrial Doors Ltd – Roller shutter, Potters Mede: call-out charge
- 3877 £178.54 Cash – Petty cash and tel/BBand reimbursement April - June 2015
- 3878 £93.60 J Chirnside & Sons ltd - ironwork for litter bins - Rec Gd
- 3879 £130.46 B Glew - materials for 40 Harrison Rd gate + £2 pavilion roof (reimbursement)
- 3880 £349.30 David Buckett - year-end audit fee 2014/15

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**Cheques for Signature** (Continued)

Bank reconciliation July 2015

B/F July 2015	111190.78
Receipts July 2015	<u>502.51</u>
	111693.29
Less Payments July 2015	<u>27242.03</u>
 c/f 31/07/15	 <u>84451.26</u>

Proposed by Cllr Perry seconded by Cllr Willard that the above payments be made.  
RESOLVED.

99. **Written Reports**

- (i) RESOLVED to purchase 2no small salt bins for Dene Lodge Close and j/o Staleys Rd/Tilton Road
- (ii) Chairman advised of a meeting of relevant companies/authorities later this month to Discuss frequent flooding in Lingfield Road
- (iii) Cllr Perry advised that volunteer work groups may be required to assist with tree clearance work at Basted Mill POS.
- (iv) Chairman, Cllr Perry and Cllr Shaw reported on recent PPP and Public Transport Advisory Board meetings and advised of Local Plan updates. During discussion some concern was expressed about a proposal for a very large residential development to the north of the village.

100. **Future Dates**

- (i) Date of the next Meeting Monday 5 October 2015 in the Annexe to The Church of the Good Shepherd 7.30 pm.
- (ii) The Parish Office, located within Borough Green Village Hall, will be open 10 – 12 noon Saturday 3 October 2015 with two councillors present

all  
MT/SG

101. **Chairman RESOLVED to enter into committee to exclude the public and press from the meeting due to the confidential nature (financial and other sensitive information) of the discussions**

Chairman advised of discussions between the developer and H+H Celcon about re-routing the footpath MR244

The meeting closed at 10.14 pm