

Minutes of the meeting of Borough Green Parish Council held at 7.45p.m. on Monday 5 January 2009 in the Annexe to the Church of the Good Shepherd.

Present: Cllr C Willsher (Chairman), Cllrs, J Bailey, S Cole, Mrs L Cook, Mrs J Lucas, Mrs V McWilliam, Mrs S Murray, S Perry, M Taylor,

Apologies: Cllr Mrs B Woodhams (personal), T&MBCllrs D Evans & T Sayer

There were 3 members of the public in attendance.

Action

Declarations of interest: Item 110 Planning Matters – Cllr Mrs Murray declared an interest in all planning applications and said that any view expressed would be purely based on information received to date and could change as more information became available.

107. **Minutes** of the meeting 1 December 2008:

94. TM/08/3002 add: Attached comments read 'amended' and agreed. A revised letter will be sent to T&MBC.

101. Potters Mede Sports Hall: add: from Sports England 'as a result of the visit of 2 cllrs to the SAPCA exhibition at Sandown Park. The amended minutes were signed as a true record.

108. **Matters Arising**

106 CCTV: The equipment is operational. Cllr Perry gave further information. The local Police Officers are awaiting training on the computer-related equipment. Chairman is liaising with the Police re. a meeting to discuss the new protocol document.

CW

109. **BGPC Election**

At the election on 11 December 2008 Mr T Shaw and Mr F M Taylor were elected as members of BGPC. Mr Taylor signed the Declaration of Acceptance on 18 December 2008. Chairman welcomed him. A letter from Mr Shaw was read: Chairman proposed that as Mr Shaw is currently out of the country his request for his Declaration of Acceptance to be signed on his return and prior to the next PC meeting on 2 February 2009 be agreed. Seconded by Mr Taylor. Agreed.

110. **Planning Matters**

TM/08/TEMP/0085 Variation of Condition 6 TM/06/2171 additional lorry movements – Borough Green Quarry, Wrotham Road. All members had received copies of a letter to T&MBC from Mr F M Taylor (as a resident). After considerable discussion agreed response: no objections in principle but a copy of the minutes of the last Quarry Liaison Committee meeting will be attached. Particular attention will be drawn to the comments regarding site entrance/exit, wheel-washing arrangements and rumble strips which need to be satisfactorily addressed before any further planning permission is granted. Whilst the Parish Council is generally encouraged by Cemex's responsiveness to problems as they arise, it is strongly considered that any new permission should be conditional on more frequent and stringent monitoring of the site.

TM/08/3622 3-bed dwelling within boundary of 65 Annetts Hall. Objections: 1. over-intensification of site 2. although surrounding properties are of varying designs it is considered that this will be out-of-keeping.

Planning decisions

TM/08/08/2857 New special school at Wrotham School. Permission granted

TM/08/08/2857 Reserved matters for residential development: scale, appearance, landscaping, refuse storage, slab levels, acoustic protection & external lighting – 20/22 Wrotham Rd. Permission granted. (Cllrs may wish to refer to an earlier letter from T&MBC Director of Planning T&MBC re. piece-meal permissions. Concern about graffiti will be referred to T&MBC.

TM/08/08/3297 Extensions – 15 Fairfield Rd. Permission granted.

TM/08/08/2857 Extensions – 111 Maidstone Rd. Permission granted.

Red Lion PH, Sevenoaks Rd. Alleged untidy state and illegal advertisements is being investigated by Enforcement Officer.

111. **Correspondence**

Noted:

MVCP

Newsletter January 2009 (Fwd. to all Cllrs)

Kenward Trust

Newsletter Winter 2008

Trading Standards

Alerts re. junk mail/unwanted telephone calls. (Fwd to all Cllrs + displayed)

EDF

Unmetered connections – changes to business processes

Correspondence (Continued)**Noted (Continued)**

Eng.Rural Hsg Assn. Newsletter winter 2008
 Highways Agency Planned roadworks SE Dec. 2008 – Feb. 2009
 CPRE Newsletter Dec. 2008
 Groundwork Kent & Medway Newsletter Autumn 2008
 T&M Community Safety Ptnrship. Publicity + information available at
www.tmcommunitysafety.org.uk
 Action with Communities in Rural Kent Newsletter December 2008
 NHS West Kent Invites to Strategic Plan & Clinical Network events (Fwd to all Cllrs)
 Kent Police Newsletter (Fwd. to all Cllrs)
 NALC Local Council Review January 2009
 SEERA Newsletter October 2008
 KALC Newsletter no 336 incl. update on traffic in Kent problems
 Kent Rural Towns Newsletter 10 Dec. 2008 (Fwd. to all Cllrs)
 T&MBC Advice of next PPP meeting 26/02/09 + minutes of the mtg. 13/11/08
 (copies to Cllrs Willsher & Perry)
 T&MBC Local Strategic Partnership
 Communities & Local Govt. Code of recommended practice on LA publicity – consultation
 document available at www.communities.gov.uk
 Astroturf Steering Group Minutes of the meeting 27 Nov. 2008 (Fwd to all Cllrs)
 KCC Kent Waste Partnership – Community Waste Action Fund

KCC Reply from the Leader: Bypass update (Fwd. to all Cllrs + Platt PC). Agreed to display on BGPC website and Chairman will send copies of the recent correspondence to update the Managing Director of Celcon. The letter will also seek to clarify the status of the land for the proposed BG&P ByPass and the habitat already provided by Celcon (on its northern boundary) for Great Crested Newts, that they are "safeguarded". Draft will be sent to all Cllrs before despatch.

CW

Rural Services Network Invitation to join. (Fwd. to all Cllrs) Agreed in principle that this is a good initiative but more information will be obtained + from KALC. Chairman will also liaise with KALC.

CW

KHS Parish Spreadsheet & Report (Fwd. to all Cllrs). Members will report to Cllr Perry on their areas (roads as delivery of recent Poll literature). Cllr Perry will update spreadsheet for return to KHS. Chairman, Cllr Bailey and Clerk will liaise with residents of properties on A25 west of the Rec. Gd. re overgrown hedges. An e-mail from a resident was read re. ice prevention measures and damaged sign Basted Mill: for referral to KHU. Clarification about legal liability, in the event of a subsequent accident, of individual residents applying salt to roads and footways will be sought.

All
SP
CW/JB112. **Standing Orders**

Updated Model Standing Orders are still awaited. Cllr Mrs McWilliam will continue to liaise with KALC. Agreed for regular item on BGPC agendas until finalised.

VMcW

113. **BGPC Working Group: T&MBC Parish Charter & FOI Act Publication Scheme**

Parish Charter: Chairman will liaise with T&MBC.

FOI: After discussion agreed that Cllrs Taylor and Mrs Cook will personalise the Model Scheme for BGPC, including display of related information on the website. Cllr Perry will give advice re the website.

CW
MT/LC
SP114. **Recreation Grounds:**

Tree surgery: Revised quotation for tree surgery on the west boundary is still awaited. For next agenda.

Pavilion: Agreed that Cllr Taylor will join the Facilities Cttee.

All members had received copies of planning/tendering information from the surveyor. The final documents for briefing the surveyor are still awaited: Chairman and Cllr Perry will finalise and liaise with the Facilities Cttee. Agreed that the documents will be sent to the Clerk by 15 Jan. 2009 for onward despatch to the surveyor.

MT

CW/SP
JB/BW/MT115. **Potters Mede Sports Hall**

Cllr Mrs McWilliam is arranging the meeting with the KCC Sports Development Unit architect and will advise all members of the date. Cllr Mrs Murray is meeting with T&MBC Planning and Leisure Services Officers on 11 February 2009.

VMcW
SM

Potters Mede Sports Hall (Continued)

All members had been advised in writing that Zurich will need to see commitment in the form of approved plans and detailed costs before money can be released as '£295,000 cash sum lump settlement with conditions' (option 3). After discussion agreed that plans so far, in the form of copies of BGPC and Steering Group minutes, will be sent to the Loss Adjuster with a request for immediate release of £275,000 with the balance paid when plans are progressed. An invoice from Whiteford Surveying in the sum of £3,565.00 was received for preliminary professional services in connection with the presentation of the insurance claim. Cllr Mrs Murray proposed that this be paid, seconded by Chairman. Agreed.

116. **Potters Mede**

Football: Congratulations to Potters FC in winning the Smiths League Cup (Junior Section) Cllr Cole will discuss rental payments with BGJFC with the option for the Treasurer to meet with parish councillors immediately prior to the next council meeting.

Grounds Maintenance: Landscape Services have advised that monthly maintenance would be beneficial this season during the remaining winter months. After discussion Cllr Mrs Murray proposed that all 3 pitches be harrowed and spiked once, but that the main pitch at Potters Mede be given a second treatment of spiking. Seconded by Chairman. Agreed.

SC

117. **Precept 2009/2010**

All members had received copies of the revised budget figures showing the Tax Base figures and a Finance Cttee recommendation that for the next financial year the grant to BMPOS be reduced to £700. After discussion Cllr Mrs Murray proposed that, in view of the current economic climate and the relatively healthy finances of BMPOS, the latter be agreed. Seconded by Cllr Mrs Lucas, Agreed.

All members had received copies of a letter from T&MBC explaining its current financial situation and advising that grants for special works projects will not be available. After some discussion agreed that Cllrs. Will make individual responses if they so wish.

Cllr Mrs McWilliam proposed a Precept of £94,758 for the financial year 2009/10. Seconded by Cllr Perry. Agreed. Clerk was thanked for her hard work in preparing the budget.

118. **Oral reports from Members, Borough and County Councillors and Clerk**

Cllr Mrs Murray advised of T&MBC's implementation of the Government's new 'Mortgage Rescue Scheme' and reported on the possibility of cut-backs in the council's bulky refuse scheme.

Congratulations were expressed to Alex Rolfe who has been elected to Kent County Youth Forum and made co-Chairman of T&M Youth Forum.

Further highway matters: Non-slip surface to new footpath Fairfield Rd/Station Approach is working well; there has been written clarification of extent of forthcoming A25 resurfacing work; trees alongside A25/Village hall car park need to be cut back.

Cllr Perry gave further information about the CCTV: the Police are working with EDF where necessary re. locations.

Cllrs Taylor and Mrs McWilliam will be in attendance in the Parish Office 10-2noon 31 Jan.09 Chairman reported on minutes of the Kent Joint Transportation Board and the T&M Area Transportation Board meetings which he had received.

Agreed to purchase large size aerial photographs of Borough Green as published in two recent editions of the Sevenoaks Chronicle.

MT/VMcW

119. **Cheques for Signature****Auto-Pay**

£738.95	R Springett - Asst. Groundsman 1/12 - 31/12/08
£1238.25	H Damiral - Clerk December 2008
£507.51	W Austin - Groundsman 1/12 – 31/12/08
£511.53	KCC – Superannuation December 2008
£60.00	J Stephens – Websites maintenance December 2008
£51.72	EDF – Street lighting repair Fairfield Rd
£262.71	EDF – Street lighting supply November 2008

£37.69 T&MBC – Election: printing costs

£686.79 Wrotham PC – Skate Park maintenance + insurance

£3565.00 Whiteford Surveying – Professional services, Potters Mede

Proposed by Cllr Perry, seconded by Cllr Mrs Lucas that the above cheques be paid. Agreed.

120. There were no matters for discussion in committee.

