

FEB 02

Minutes of the meeting of Borough Green Parish Council held at 7.30p.m. on Monday 4 February 2002 at Potters Mede

Present: Cllr Mrs S Murray (Chairman), Cllrs. C Brinkley-Willsher (8.10pm), A Dolton, D Evans, J Evans, B Hughes, Mrs J Lucas, J McWilliam, M Taylor  
Apologies: Cllr Mrs Hayman, County Cllr Mrs V Dagger, Mrs H Damiral - Clerk.  
There were 4 members of the public in attendance

Action

124. **Minutes** of the meeting 24 January 2002 were signed as a true record.

125. **Matters Arising**

**123. Storage container, Potters Mede:** The supplier has visited the site and advised that the ground is unlikely to be in a fit state for delivery until June/July. Noted.

126. **Planning Matters**

TM/01/2630 Cottage & apple store – reduction in width of conservatory & change in ground levels – land r/o Borough Green House. No objections.  
TM/01/3125 LBA: Cottage & apple store – reduction in width of conservatory & change in ground levels, secondary glazing – land r/o Borough Green House. No objections.

**Planning decisions**

TM/01/1647 Landscaping, boundary treatment & storage of refuse bins. Permission granted.  
TM/01/1828 Mechanical air extraction – 62 High Street. Details approved  
TM/01/2656 Detached dwelling – adj. 25 Conyerd Rd. Permission granted  
TM/01/3089 Dormer window – 37 Annetts Hall Permission granted  
TM/01/3090 Dormer window – 36 Annetts Hall Permission granted  
TM/01/3143 Plot 9 details – Residential development r/o BG House. Details approved

TM/00/0096 Revised restoration scheme – Ightham Sandpit. Application withdrawn

127. **Correspondence**

**Noted:**

KRCC – Kent Community Halls Conference  
KRCC – Magazine and Rural News Dec & Jan.  
KRCC – Govt. consultation paper on 'Quality Parish & Town Councils' summary (copies to all Cllrs)  
Highways Agency – Traffic information in Sussex & Kent Jan – March 2002  
KAPC – Newsletter and minutes of the meeting 13 Dec. 2001 (copies to Cllr Stone)  
T&MBC – Cancellation of WPPC meeting 28/01/02 (copies to Cllrs Hughes, McWilliam and Stone)  
T&MBC – Street naming 1-11 Staleys Acre  
Age Concern – 'Wine & Wisdom' evening 1 March 2002  
T&MBC – Rural Touring Programme 2002  
Kent Police Authority – Newsletter Jan. 2002  
RAISE – Newsletter  
T&M Housing Assn. – Newsletter  
DTLR – 'Strong Local leadership – Quality Public Services' (copies to all Cllrs)  
Henley Oak & Impact – Golden Jubilee commemorative items  
KCC – Local Govt. Pension Scheme regulations 1997, amendments

KAPC Planning Information Day 16/03/02. Cllrs J McWilliam and M Taylor will attend.  
KAPC – Training on 'Ethical Framework' 20/02/02 + guidance notes. Cllrs Dolton, J Evans, Hughes, Taylor & the Clerk will attend.  
SERPA – Newsletter and request for financial contribution (£20). Noted.  
KCC – Distribution of residents' newspaper 'Around Kent'. Agreed to suggest that it be combined with 'Here & Now' deliveries.  
T&MBC – Town & Parish Councils Standards Sub-Committee, ballot paper. Cllr Hughes declared an interest and left the room. After consideration agreed to vote for messrs. Carboni, Hughes, McCartney, Stonard & Whiteside.  
DTLR – Planning Green Paper response form. Further information required.  
Chairman read a copy letter from 'Foxlea' residents to T&MBC, expressing extreme concern about "unacceptable behaviour of youths congregating at the public convenience adj. to the village hall". Additional policing and closure of the conveniences is requested.

J Mc-W/MT  
AD/JE/BH/MT

There then followed the period for public consultation. Residents of Foxlea reiterated their concerns. The Chairman of the Village Hall Management Cttee added the committee's support for closure of the conveniences. There was considerable discussion between the Parish Council and public about this matter.

#### Correspondence (Contd.)

Cllr McWilliam proposed that T&MBC's verbal offer to close the public conveniences 17.00 – 06.00/08.30 hrs for a trial period of 3 months be accepted. Seconded by Cllr Brinkley-Willsher. Agreed.

A letter from Borough Green Bowls Club was read, querying whereabouts of the Land Certificate for the bowls area. Whilst this is normally kept by the Parish Council, the document in question appears to have been lodged with T&MBC when a new lease was prepared, and not returned. Clerk will query this with the Borough Solicitor.

#### 128. Borough Green & Platt Bypass/Traffic Matters

Chairman proposed that the bypass be discussed under item 136 of the agenda. Agreed. Cllr Taylor showed the Council 30mph repeater signs @ £45 each. Advice will be sought re. planning permission requirements and Platt PC will be asked if they wish to make this a joint venture. Copies of a report from Cllr Taylor re. A25/Western Rd junction will be circulated to all members.

#### 129. Parish Meeting

The Parish Meeting will be held at 8pm on Monday 13 May 2002 at Potters Mede.

Dates of future Parish Council meetings were agreed as follows:-

8 April 2002

29 April 2002 – Annual Parish Council meeting

10 June 2002

1 July 2002

29 July 2002

2 September 2002

All Cllrs  
All Cllrs

#### 130. Hanging Baskets 2002

A quotation from How Green Nursery in the sum of £2508 + VAT was received for supplying, maintaining and removing 30no hanging baskets. Cllr McWilliam proposed that this be accepted, seconded by Cllr Hughes. Agreed.

A report from the Clerk was received re concerns of T&MBC about siting a planter on the west side of the entrance to Western Rd car park. Cllr McWilliam proposed that a 4'11" planter from J Toms Ltd in the sum of £348 + installation costs, be installed on the east side. The other one to be reconsidered at a later date. Seconded by Cllr Taylor. Agreed.

#### 131. DTLR – Model Code of Conduct for Relevant Authorities

All Members had received copies of the SI – The Parish Councils (Model Code of Conduct) Order 2001. Considerable discussion. There are concerns about the detail of the Paper. Agreed to await copy of T&MBC's local code of conduct.

#### 132. Recreation Ground

**Woodland Walk:** This will be progressed at the next meeting.

**Pavilion:** An order for repairs to pavilion roof has been placed with F P Caine Ltd.

#### 133. Potters Mede

**Football Coaching:** Agreed that the T&MBC scheme may run at Potters Mede eight consecutive Wednesdays 5 June – 24 July 2002.

**Summer Playscheme:** Agreed that the T&MBC scheme may run at Potters Mede for four weeks commencing 29 July 2002, providing that all arrangements regarding transport to/from the centre are as in previous years.

**Refrigerator:** It was reported that the new appliance has been stolen. Chairman proposed that a replacement be purchased. Agreed.

**Electrical Inspection:** The annual inspection has been carried out and a few minor repairs are required. Cllr J Evans will liaise with the caretaker to implement repairs. An account for £150 + VAT was received from Peter Wellard (Electrical Services). Chairman proposed that this be paid. Agreed.

JE

134. **Committee Reports**

**Highways, Footpaths & St.Lighting:** Part of the block paving adj. to the former 'Tea House' needs replacing. Tilton Road will need fairly extensive repairs when redevelopment works are nearing completion,

Copy of the annual Seeboard street lighting agreement was passed to Cllr Brinkley-Willsher for checking.

**BGVHMC:** Agreed to support in principal a Police-promoted 'Drop-In' Centre' in the caretaker's flat.

**Men of Trees:** No report

**Quarries Liaison:** A meeting of the Stangate cttee will be held on 5 February 2002.

**Basted Mill POS: No report.**

CB-W

135. **Cheques for Signature****Auto-Pay**

£30.95 Kent Aluminium – Maintenance materials, Potters Mede

£56.28 KCC – Union flag

£164.87 Seeboard – Street lighting supply, January 2002

£489.00 T&MBC – Rates, Potters Mede February 2002

£637.90 R Springett – Asst. Groundsman 1/1– 31/1/02

£786.66 H Damiral – Clerk January 2002

£462.10 J Stephens – Caretaker 1/1– 31/1/02

£804.13 Landscape Services – Mowing Rec. Gd. & P.Mede (final)

£204.37 Seeboard – Street lighting maintenance, February 2002

£176.25 Peter Wellard (Electrical Services) – Electrical inspection, Potters Mede

£143.77 Kidman's – Service mowers, Rec.Gd. & Potters Mede

£501.96 Inland Revenue – PAYE/NI Oct. – Dec 2001

£1057.50 Sevenoaks Glazing – Replacement windows, Potters Mede

£114.85 Comet Group plc – replacement refrigerator, Potters Mede

Proposed by Cllr McWilliam, seconded by Cllr Dolton that the above cheques be paid.

Agreed.

136. **Resolved to enter into committee**

Chairman, Cllr Dolton & Clerk met with the Assistant Groundsman to discuss future staffing arrangements of the council's open spaces: he is extremely happy with the new arrangements and the proposed new appointment of a caretaker/groundsman who will have some supervisory duties.

Chairman gave updated information on the proposed Borough Green & Platt Bypass.

It was agreed that a public meeting would be called week commencing 18<sup>th</sup> February 2002.