

MAY 05

Minutes of the Annual meeting of Borough Green Parish Council held at 7.30pm on Tuesday 3 May 2005 at Potters Mede.

Present: Cllrs J Bailey, B Hughes, Mrs S Murray, S Perry, J Phillips, C Willsher, Mrs B Woodhams.
Apologies: Cllr Mrs L Barrow, J Broad, Mrs J Lucas, C Palmer, T&MB Cllrs D Evans, Mrs J Harrison

There was one member of the public in attendance.

Cllr Mrs Murray declared an interest in all planning items and advised that she would not take part in any related discussions.

Cllr Bailey declared an interest in planning application TM/04/2445 – 34 Maidstone Road.

Cllr Perry declared an interest in planning application TM/05/0694 – Whiffens Farm, Maidstone Rd.

Action

1. Election of Chairman

Cllr Mrs Murray proposed Cllr Hughes, seconded by Cllr Phillips. There being no other nominations, Mr Hughes was duly elected and took the Chair.

2. Election of Vice-Chairman

Chairman proposed Cllr Mrs Murray, seconded by Cllr Willsher. There being no other nominations Mrs Murray was duly elected.

3. Election of committees

The following committees were agreed:

RGMC – All Members

Sports Clubs Liaison: Football: Cllr Broad

Tennis: Cllr Brinkley-Willsher

Junior Football: Cllr Mrs Murray

Bowls: Cllr Hughes

Highways, Footpaths & Street Lighting: Cllr Willsher

Finance: Cllrs Hughes, Bailey, Mrs Lucas and Mrs Murray

KAPC: Cllr Willsher

Village Hall Representative: Cllr Mrs Barrow with Cllr Willsher deputising as necessary.

Age Concern: Cllr Phillips

Home Defence Planning: Cllr Willsher

Quarries Liaison: Stangate – Cllrs Hughes and Mrs Murray

RMC – Cllrs Mrs Murray and Mrs Woodhams

Nepicar - Cllr Mrs Murray and Cllr Bailey

Men of Trees: Cllr Willsher

Parish Partnership Panel: Cllrs Hughes and Willsher

Basted Mill Public Open Space: Cllrs Bailey and Hughes.

Skate Park: Cllr Hughes

Agreed that there will be no PC representative on the Drop-In cttee.

Cllr Perry proposed that a Planning committee be established. After discussion agreed that there will be no formal planning meetings but plans will be available for inspection in the Parish Office the week before a council meeting. As and when necessary, Clerk will also advise all members of mid-month applications received and inspection arrangements.

4. Minutes of the meeting 4 April 2005 were signed as a true record.

5. Matters Arising

168. 155.149 Fairfield Rd/Station Rd footpath: Chairman reported on a very successful meeting with the landowner and T&MBC. T&MBC is progressing acquisition of land.

170. Cllr Willsher has prepared condition review of roads and footpaths in the parish. This will be referred to Kent Highways.

173. Vital Villages Action Plan: A response from Fourways Dental Surgery was received. Noted that NHS dental treatment is not available in Borough Green.

Correspondence Noted (Contd)

- BMPOS Minutes of the meeting 10 February 2005.
- Hi Kent Facilities in public buildings for Deaf/Hard-of-hearing people.
- KCPFA Notice of AGM, report and accounts.
- T&MBC Minutes of Joint Transportation Board 7 March. (Copy to Cllr Willissher)
- T&MBC Dates of future PPP meetings (Copies to Cllrs Hughes & Willissher).
- NALC Guide to celebrating Trafalgar Weekend 21/23 October 2005
- KAPC Minutes 17/3/05 + newsletter
- SLCC Website training day
- KCC Reorganisation of highway services – further information.

- KCC Report on the Strategic Rail Authority's Stakeholder Briefing Document (Passed to Cllr Perry)
- KCC Response to ODPM paper on Planning for Gypsy & Traveller Sites (Passed to Chairman).
- KCC Minerals & Waste discussion pack (Passed to Cllr Bailey)
- T&MBC Playing Pitch Strategy (1st draft consultation). Cllr Willissher reported. Agreed that there should be continued involvement of Borough Green and neighbouring wards in the development of this strategy at all stages. Cllr Mrs Murray reported on a meeting with BGJFC and Wrotham School re provision of an all-weather pitch. T&MBC will be consulted.

9. **Youth matters**

Chairman reported on Skate Park. The solicitor is preparing the lease for signing by all parties. Cllr Bailey proposed that the Skate Park be sited on CEMEX land adj Potters Mede – site recently considered for a burial ground. After discussion agreed to continue with location at Whitegate Field.

10. **Recreation Ground Car Park**

Chairman, Cllr Mrs Murray and Clerk met with the agent for the proposed development at 'Ingleside' when increased use of Recreation Ground Car Park and proposed alterations were discussed. Further discussions will be required.

11. **Recreation Grounds:**

Grounds maintenance staff: All Cllrs had received copies of a report from the Chairman following his meeting with Mr M Taylor. Chairman proposed that Mr M Taylor be employed as a Groundsman 11hrs/per wk at same rate of pay as Mr W Austin. Agreed.

Potters Mede Pavilion: All Cllrs had received copies of the survey report. Chairman proposed that this be discussed under item 13 of the agenda. Agreed.

Tree surgery: A letter from a resident of 5 Black Horse Mews was read. Agreed that 1. T&MBC will be consulted re Oak tree to the rear of his property 2. All Cllrs will inspect the Recreation Ground land to the rear of his property to assess the nuisance problem caused by young people congregating there.

All Cllrs

12. **Cheques for Signature**

Auto-Pay

£835.81	R Springett - Asst. Groundsman 1/4 - 30/4/05
£1038.78	H Damiral - Clerk April 2005
£296.59	W Austin - Caretaker/Groundsman 1/4 - 30/4/05
£168.49	Seaboard - Street lighting supply March 2005
£67.68	BGVHMC - Hire of hall, foot clinic April - December 2005
£152.28	BGVHMC - Hire of hall, Pop-In April - July 2005
£82.25	KCC - Playground inspections Jan - March 2005
£60.00	J Stephens - Websites maintenance April 2005
£270.00	T&MBC - Rates, Potters Mede May 2005
£58.00	T&MBC - Rates, Recreation Ground May 2005

£117.50	Zen Internet – Domains registration 2005/06
£500.00	Cash – Office allowance 2005/06
£120.25	Neat Ideas – Office supplies
£143.63	RBLI – Signs: Office, Potters Mede, Recreation Ground
£117.49	Dupi Ltd – Computer maintenance
£15.00	KCPFA – Subscription 2005/06
£963.50	Peter Mannington – Vertidrainng, Potters Mede & Recreation Ground

Action

13. **Resolved to enter into committee**

There was concern about maintenance of Potters Mede as highlighted in the surveyor's report. After discussion agreed that Chairman and Clerk will meet with Caretaker. Cllr Willsheer will prepare prioritised schedule of maintenance items.

CW