

DEC 01

Minutes of the meeting of Borough Green Parish Council held at 7.30p.m. on Monday 3 December 2001 at Potters Mede

Present: Cllr Mrs S Murray (Chairman), Cllrs. A Dolton, B Hughes, Mrs J Lucas, J McWilliam, M Stone, M Taylor County Cllr. Mrs V Dagger  
Apologies: Cllrs C Brinkley-Willsher, D Evans, J Evans, Mrs V Hayman  
There was 1 member of the public in attendance

92. **Minutes** of the meeting 5 November 2001 were signed as a true record.

County Cllr. Mrs V Dagger reported on 1. The proposed Sports Centre, Wrotham School: T&MBC has submitted a grant application. 2. Further meetings are being arranged to discuss the bypass.

Action

93. **Matters Arising**

80.72 Christmas decorations are enhancing the village once again and the Jubilee tree has been decorated. Chairman will send letter of thanks to the Christmas Lighting Cttee.

SM

94. **Planning Matters**

**Pre-meeting**

TM/01/1828 Mechanical air extraction: flue termination point – 62 High St. No objections.  
TM/01/1828 Mechanical air extraction: carbon cell for extraction unit – 62 High St. The PC will be guided by the technical expertise of T&MBC  
TM/01/2656 Detached dwelling & garage – adj. 25 Conyerd Road. Objections: 1. Over-intensification of site. 2. Ugly gable end – site needs more sympathetic treatment. 3. Height restriction required for proposed conifer hedge 4. Attention is drawn to potential legal difficulties with this site.

TM/01/3089 Dormer window to side – 37 Annetts Hall. No objections.

TM/01/3090 Dormer window to side – 36 Annetts Hall. No objections.

**Meeting**

TM/01/2630 Works to cottage, apple store, agricultural buildings, BG House & Plot 9 – r/o BG House. Objections: 1. Over-intensification of site 2. Existing parking at and opposite this site will make sight lines dangerous. 3. Existing parking in Quarry Hill Rd makes entry into this site hazardous. 4. No clear traffic priorities at this junction. Traffic and pedestrian safety should be carefully considered.

If T&MBC is mindful to approve a. Cars should be prohibited from reversing from the site b. Barn doors should be fixed shut to prevent opening onto adjacent driveway.

TM/01/2869 LBA: conversion of barn into dwelling - BG House, 1 Rock Road. No objections but Barn doors should be fixed shut to prevent opening onto adjacent driveway.

TM/01/3125 LBA: refurbish cottage, demolish store, ground floor extension - BG House, 1 Rock Road. No objections but Barn doors should be fixed shut to prevent opening onto adjacent driveway.

**Planning decisions**

TM/01/1648 Details – road & footpath crossings, residential development r/o Borough Green House. Details approved.

TM/01/2466 Adoption of haul road – Dark Hill Farm. Permission granted.

TM/01/2521 Tree surgery – 44 Crowhurst Road. Permission granted

TM/01/2521 Tree surgery – 46 Crowhurst Road. Permission granted

TM/00/2621 Conservatory – 18 Griggs Way. Application converted to LDC.

TM/00/1925 Residential development 21-25 Sevenoaks Rd. Appeal dismissed.

There were no matters for public consultation.

95. **Correspondence**

**Noted:** KAPC – Agenda for Meeting 13 December 2001

T&MBC – Borough Leisure Strategy (final document) & Executive Summary

T&MBC – WPPC meeting 28 January 2002

MS

BH/MS/J  
McW

KRCC – Rural News

RAISE – Newsletter

West Kent Health – Newsletter

KRCC – Kent Rural Towns newsletter

Kent Police Authority – October newsletter

KCC – Pension Forum Minutes

KCC – Traffic information Sussex & Kent Oct.-Dec.2001

95. **Correspondence (Continued)**

**Correspondence for consideration**

KCC/T&MBC – Proposed diversion of FP244 Ightham Sandpit. Agreed comments: 1. No objection to temporary permission but footpath line must be restored back to original line when quarry restored. 2. Footpath must be kept in walkable condition at all times.  
 DTLR – Model Code of Conduct for Relevant Authorities. Copies will be given to all Cllrs.  
 T&MBC/DTLR – Accounts & Audit Regulations 2001. Copy passed to Cllr Taylor for information.  
 The Standards Board for England – Copies of the Summary Guide to Part 111 of the Local Govt. Act 2000 were given to all Cllrs.  
 DEFRA – Quality Parish & Town Councils: Consultation Paper. Copies will be given to all Cllrs.  
 NALC – National Training Strategy for Parish & Town Councils. Copies will be given to all Cllrs.  
 Countryside Agency – Vital Villages Grants. Await further information.  
 Countryside Agency – Open Country & Registered Common Land (draft local map). Noted no such land within the Parish.  
 Mr J Gray – Recycling Banks. Agreed to support request for re-siting of 'cardboard bank' to The Moat, Wrotham Heath.  
 Babtie – Bus Stop Clearways: Parking Restrictions. Agreed that route 308 should be included.  
 Babtie – Proposed traffic management and speed limits A227 Borough Green & Wrotham. Query absence of white lining o/s 31-43 Wrotham Road. Concern that Potters Mede is being assumed as 'a public car park' for Wrotham School parents.  
 T&MBC – Best Value Review: Outdoor Leisure Service. Agreed to express dissatisfaction at lack of facilities in NW area of the Borough. Noted that items identified in proposed programme are established facilities. Proposed leisure facility at Wrotham School remains of paramount importance.

96. **Borough Green & Platt Bypass/Traffic Matters**

No report.

97. **Dates of Future Meetings**

PC Meetings: 7 January 2002 7.30pm  
 24 January 2002 for Budget & Planning matters only 8pm  
 4 February 2002 7.30pm  
 25 February 2002 Planning Cttee. 8pm.

98. **Parish Council Standing Orders**

Cllr Hughes awaits Cllrs. comments/additions to draft standing orders. For further consideration at the PC meeting 4 February 2002.

All Cllrs

99. **Western Road Enhancement**

One favourable reply had been received from a resident but it is understood that the other adjacent householder is against the proposal to install a seat at the entrance to the Western Road car park. Await written reply.

100. **Policing**

Chairman and Clerk met with Police representatives to discuss crime reduction measures. Chairman reported on Police proposals: they are researching the possibility of a 'Drop-In' centre for young people and are liaising with local people for suggestions to improve life in the local villages. They will be advertising this initiative in 'The Voice'.  
 A letter from the Area Commander, West Kent Police was noted.

101. **Public Conveniences**

Chairman reported that the Police are not in favour of night-time closure of the public conveniences.

102. **Recreation Ground**

**Woodland Enhancement:** Chairman and Clerk met with representatives from the Medway River Authority: Chairman reported on the proposals and the estimated cost of £8630 + VAT. This has been included in the grant application to T&MBC, as previously agreed.  
**Registered Charity:** It is likely that the Rec.Gd. pavilion will also have to be managed by a charity to lessen the council tax burden. Guideline notes from the Charity Commission were passed to Cllr Dolton who will circulate them amongst committee members prior to arranging a committee meeting.

AD

102. **Recreation Ground (Continued)**

**Vertidrainng:** This work has now been carried out at a cost of £273.33 + VAT. Chairman proposed that this be paid. Agreed.

103. **Potters Mede**

**Registered Charity:** Guideline notes from the Charity Commission were passed to Cllr Dolton who will circulate them amongst committee members prior to arranging a committee meeting.

**Storage Container & Contents:** Railway sleepers have been laid in readiness for the new container. Clerk advised of current unsuitable ground conditions for delivery. Cllr Hughes proposed that the container be craned in at an estimated cost of £400. Seconded by Cllr Dolton. Agreed.

**Hire of Facilities:** A letter from the Borograds was read. Cllr Dolton proposed that a 50% reduction in the hire charge for their recent booking be made, in view of car park access difficulties. Seconded by Cllr Taylor. Agreed.

**Vertidrainng:** This work has now been carried out at a cost of £546.67 + VAT. Chairman proposed that this be paid. Agreed.

104. **Committee Reports**

**Highways, Footpaths & St.Lighting:** Lights in Western Road and The Landway are day burning. Letter from Kent Highways noted: some alterations will be made to the routine gully cleansing schedule. There is still concern about blocked gullies and grids in the High Street. Authorities will be requested to grit footways of High St/Western Rd and Station Approach.

**BGVHMC:** No report

**Men of Trees:** No report.

**Quarries Liaison:** No report

**BMPOS:** No report

105. **Cheques for Signature**

**Auto-Pay**

£204.37	Seeboard – Street Lighting Maintenance – December 2001
£489.00	T&MBC – Rates, Potters Mede December 2001
£164.87	Seeboard – Street Lighting Supply, November 2001
£62.97	Kent Aluminium – Maintenance Materials, Potters Mede
£23.50	Landscape Services – Play Equipment Inspection, Rec.Gd.
£475.90	R Springett – Asst. Groundsman 1/11– 30/11/01
£786.87	H Damiral – Clerk November 2001
£431.40	J Stephens – Caretaker 1/11– 30/11/01
£683.85	F P Caine Ltd – Building Maintenance Works, Potters Mede
£16.20	BGVHMC – Hire of Hall, Foot Clinic
£150.00	S Murray – Chairman's Allowance
£70.50	Codex Southern – Printer Cartridges
£963.50	Peter Mannington - Vertidrainng, P.Mede & Rec. Ground

Proposed by Cllr McWilliam, seconded by Cllr Dolton that the above cheques be paid. Agreed.

106. **Resolved to enter into committee**

Chairman reported further on the proposed Indoor Leisure facility.

Chairman advised of her past correspondence with T&MBC re. street naming – residential development r/o Borough Green House.

Clerk reported on advice received from T&MBC re. vacancy for Groundsman. Cllr Dolton will liaise with the Caretaker prior to an official meeting with him to discuss future staffing arrangements.

AD

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# BOROUGH GREEN PARISH COUNCIL

Parish Council Meeting 3 December 2001

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Mr J Gray – Recycling Banks  
Babtie – Bus Stop Clearways: parking Restrictions

### **Planning decisions**

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TM/01/1648 Details of junction btwn. road and FP407 – land r/o BG House. Details approved  
TM/01/2521 Tree Surgery– 44 Crowhurst Road. Permission granted.  
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