

Minutes of the meeting of Borough Green Parish Council held at 7.30pm on Monday 5 December 2011 in the Annexe to The Church of the Good Shepherd.

Present: Cllrs M Taylor (Chairman), L Chown, C Dobson, G Harrington, Ms P Moorecroft, S Perry, T Shaw, H Willard, M Yianni

There was one member of the public in attendance and T&MBCllr D Evans

137. **Apologies** for absence were received from Cllrs Mrs S Gould, S Millener, and T&MBCllr Mrs S Murray
138. **Declarations of Interest**
In the course of normal business being conducted all Councillors confirmed that that they are open-minded and that any comments they make are done so without bias, pre-disposition or pre-determination, irrespective of personal comments made outside the meeting.
Councillors will take into account any relevant information put before them and not rule out any factors before reaching a final decision.
Cllr Taylor declared an interest in item 131 Cheques for signature – M Taylor – reimbursement.
139. **Minutes of the Meeting 7 November 2011**
All members had received copies of the minutes. Amendment between items 121 and 123 AGREED delete ' and 124 Planning Matters and Correspondence add ' Public Consultation'. Chairman proposed that the amended minutes be approved and signed. RESOLVED.
140. **Matters arising**
121. 109(iii) Chairman advised that the low level gate to the car park entrance at Potters Mede has been built and will shortly be fitted.
121.115(vi) Chairman advised that Mr Dunn of Hornet Engineering Ltd is very supportive of BGPC's Concerns about commercial vehicles using Quarry Hill Road. The company names and/or vehicle reg. nos. of offending vehicles should be passed to him as they occur.
124 Men of Trees report. The certificate will be circulated to all Cllrs. Mr Lawrenson will be asked to advise on work required to the Oak tree j/o Rock Rd/Quarry Hill Rd. Chairman will meet him on site.
124 T&MBC Data Transparency for Local Councils: Chairman and Clerk will liaise with Mr Stephens re display of relevant information on website.
128(i) Clerk advised that the repair to a column in Fairfield Rd, previously agreed, has subsequently been found to be one of the two columns requiring replacement. AGREED that the repair works should be cancelled until costs from EDF for connection charges to new columns have been received.
134(iii) A response from T&MBC to T&MB Cllr D Evans re parking of large vehicles and the security barrier - Western Rd car park was read. Noted that the barrier has been removed as it is unsustainable to keep repairing it subsequent to frequent damage. T&MBCllr D Evans commented that he is surprised that T&MBC parking officers had not noted instances of large vehicles being parked there

Chairman proposed that item 143 Public Consultation be taken next. RESOLVED.
143. **Period for Public Consultation**
Concerns were raised that Counsel's opinion on the validity of the LDF as regards Isles Quarry West has still not been received. Chairman advised that he does verbally chase it each month but, due to pressure of work, the Barrister has not yet been able to prepare it. AGREED that this is unreasonable and Clerk will now pursue this in writing.
141. **Correspondence**
Noted:
Kent Can Regular newsletters and funding alerts (copies to all Cllrs)
CPRE 'Countryside Voice' and 'Kent Voice' magazines winter 2011
Kent Downs Newspaper autumn/winter 2011
KCC Regular Trading Standards alerts (copies to all Cllrs)
T&MBC Joint Transportation Board minutes 19 September 2011 and agenda 28 Nov. 2011
T&MBC PPP mtg 01.12.11 background information to agenda item 8 on the National Planning Policy Framework
Action with Communities in Rural Kent Opportunities for Young people – Progress Project Greener Futures for Young People (copies to all Cllrs)
Action with Communities in Rural Kent Guidance for switchover to digital TV 27.06.12. Training sessions available and volunteers required to assist with the support programme
T&MBC Operation Cubit 19 & 20 December 2011 (copies to all Cllrs)

Action

MT

MT
MT

Correspondence Noted (Continued)

T&MBC Audit commission launch of a report "Protecting the Public Purse 2011: fighting fraud against local government" incl findings from a recent fraud survey undertaken by the Commission available at <http://www.audit-commission.gov.uk/SiteCollectionDocuments/Downloads/20111109fraudinparishcouncilsflyer.pdf>

KCC Monthly bus updates (copies to all Cllrs)

KCC Health overview and scrutiny notes (copies to all Cllrs)

KALC Localism Act available at:

http://www.legislation.gov.uk/ukpga/2011/20/pdfs/ukpga_20110020_en.pdf copies to all Cllrs)

Wrotham PC Skate Park insurance 2011/12 (copies to all Cllrs)

T&MBC Street Monitor Christmas meetings: invitation one or other of the meetings on 21, 22 or 23 December 2011 (copies to all Cllrs) Cllr Yianni will attend on Weds. 21st.

Kent Fire & Rescue Draft plans for the future 'Towards 2020' consultation document available at www.kent.fire-uk.org (copies to all Cllrs). All Cllrs will try to submit comments: the possible closure of the Fire Station at Seal may have an impact on Borough Green.

KHS Highways Tracker Survey 2011: request for feedback on the KHS delivery of service. For return by 20.12.11. AGREED that this survey is too premature.

Office of HM Lord-Lieutenant of Kent Invite for representative + guest to attend annual Civic Service at Rochester Cathedral 11a.m Tuesday 6 March 2012. Cllr Perry will attend.

KHS Enhancement of grass verge j/o Western Road/Sevenoaks Rd: to note KHS approval of BGPC plans. To consider applying for a Cultivation Licence as required, prior to creating flower beds.

RESOLVED to sign and submit licence application. Chairman will despatch and liaise; he will also discuss with KHS enhancement and maintenance of the 'planter' area j/o Rock Rd/Sevenoaks Rd. and the large amount of signage at the j/o Western Rd/Sevenoaks Rd.

KCC Consultation on the KCC Household Waste Recycling Centre Service: consultation document on the review of the service is available at www.kent.gov.uk/hwrccconsultation. Views on the proposals can be made by 9 February 2012. All Cllrs will consider and submit comments for the next meeting.

T&MBC Request for funding towards T&M Crime Prevention Panel. AGREED for further consideration under item 146 of the agenda.

MY

All

SP

MT

All

142. **Planning Matters**

(i) Decisions:

TM/11/02099/AT Externally illuminated sign - units 1, 2 and 3 adj Henry Simmonds PH, Wrotham Road. Permission granted.

TM/11/02617/FL Retention of bldg used as summer house/beauty treatment room – 6 Tolsey Mead. Retrospective application: Permission granted.

TM/11/02708/LDP LDC: Garage – 97 Crouch Lane, Wrotham Road. LDC granted.

TM/11/02734/FL Extension and porch roof repairs – 19 Lendon Rd. Permission granted.

(ii) No applications for consideration

(iii) Noted that T&MBC is investigating roof construction to extension - 6 Mountfield: variance to approval.

144. **Potters Mede Ground Improvements and maintenance**

(i) No report from Potters Mede Environmental.

(ii) Mowing 2012: RESOLVED to accept a quotation from Landscape Services for mowing Potters Mede if required, in the sum of £71.87/cut. Mowing may not be required during ground improvement works.

(iii) There was discussion about the possible purchase of a motorised vehicle and/or trailer to assist staff with grounds maintenance works. Insurance and future vehicle maintenance would have to be considered. AGREED in principle to allow for this in the 2012/13 budget.

Fin Cttee

145. **Potters Mede Pavilion**

(i) The planning application for the new pavilion has been delayed. There was discussion about requested times for the entertainment licence: extended hours would be financially advantageous.

(ii) The Dept for Communities and Local Government has asked for further information re the loan application. A copy of a draft response had been circulated to all members: after discussion AGREED

(iii) Councillors met with the architect who is now progressing ideas raised. After discussion his draft specification for prospective plumbers was AGREED with some additions.

(iv) AGREED that Chairman will liaise with Wrotham PC re possible loan of heras fencing and subsequent financial contribution

MT

146. **Financial Matters**

- (i) AGREED that the Finance Cttee will consider including in the 2012/13 budget money for: maintenance vehicle (as agreed at 144(iii) above); £100 Crime Prevention Panel donation; Speedwatch. Fin Cttee
- (ii) Further RESOLVED to include for 2012 T&MBC Playscheme 4th week contribution, Borough Green, estimated at £623.97. Fin Cttee

147. **2005 Parish Plan**

- (i) Counsel's Opinion on the validity of the LDF is still awaited, as reported at item 143 above.
- (ii) AGREED action as at item 143 above: Clerk will now pursue this in writing.

Cllr Dobson left the meeting.

148. **Recreation Ground**

- (i) AGREED that the idea of a notice board will not be progressed.
- (ii) Mowing 2012: RESOLVED to accept a quotation from Landscape Services for mowing in the sum of £37.90/cut.
- (iii) All Cllrs had received copies of quotations from Landscape Services for improvement of the safety surfacing in the play area. AGREED that alternative quotations will be obtained for the slide area. In the interim, RESOLVED to purchase 2 tonnes of Playbark for delivery to Kent Aluminium: Chairman will liaise re storage MT

149. **Cheques for Signature**

Payments as listed and circulated to all Cllrs.

BACS:

£2,752.06	Staff salaries:
£360.26	E-on - Street lighting supply, October 2011
£528.22	KCC - Superannuation November 2011
£98.35	KCC – maintenance supplies, Rec Gd/P Mede
£84.00	KCC – replacement swing seat, Rec Gd
£226.94	SE Contracting - Street lighting maintenance November 2011
£60.00	J Stephens – Websites maintenance November 2011
578 £208.40	M Taylor – reimbursement: purchase of salt bin signs and fluorescent waistcoats
579 £800.00	BG Chamber of Commerce Christmas Lights Cttee – Donation
580 £175.00	SLCC – annual membership 2011/12
581 £72.60	Cash – reimbursement, salt bin padlocks

Proposed by Cllr Perry, seconded by Cllr Yianni that the above payments be authorised. RESOLVED

150. **Written reports**

- (i) T&MBCllr Mrs Murray had submitted a written report (copies to all Cllrs).
- (ii) Chairman advised that Mr Bailey is unable to continue storage of BGPC archives. Chairman organised transfer to BGPC storage container.
- (iii) AGREED in principle that the next meeting of the Joint Parishes Consultation Group will be hosted by BGPC at an approx cost of £50 for hire of suitable venue. Cllr Shaw will check availability and report to the next meeting. TS
- (iv) A report from Cllr Shaw on the KALC meeting 17.11.11 had been circulated to all Cllrs.
- (v) A report from Cllr Taylor on the 3G pitch (Astroturf) meeting had been circulated to all Cllrs. AGREED that Cllr Taylor will strongly request that future meetings are held in the evenings. MT
- (vi) There was discussion about installing a new flagpole either o/s the Baptist Church or BGVH. Cllr Shaw and Cllr Ms Moorecroft will liaise with them, ascertain costs and report to the next meeting. PM/TS
- (vii) PPP mtg report: Chairman and Cllr Ms Moorecroft will write a draft report for submission to KCC (copy to T&MBC) on 'Saving Our Libraries'. MT/PM
- (viii) PPP mtg report: New tel. no. '101' for reporting non-emergency matters to the Police noted
- (ix) Joint Transport Board: It was confirmed that whilst there is no right of representation as a PC Cllrs can attend meetings as members of the public. Chairman can speak but must make advance request. It was AGREED that it is important to have a BGPCllr present at every meeting to press for motorway slip roads and raise air quality concerns. Chairman read a draft letter to the Director of Planning, Transport & leisure T&MBC re air quality concerns. After considerable discussion AGREED that, with one amendment, he will send it. MT
MT
TS
- (x) AGREED that Chairman will request an agenda item 'Air Quality Management' for the next PPP meeting.
- (xi) AGREED that Cllr Shaw will arrange for the CEO of Kent Fire and Rescue Services to visit a BGPC mtg.

151. **Future dates**

- (i) Date of the next Meeting Monday 9 January 2012 in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.

152. There were no matters for discussion in committee.