

## DRAFT MINUTES

Period for public consultation 7.30pm Monday 3 September 2007:

There was discussion about a proposed bypass meeting on 19 September 2007. Chairman outlined verbal information received from the Chairman of Wrotham PC but advised that to date no agenda had been received, therefore it had not been formally considered by BGPC. Thus, any member of BGPC attending would do so as an individual with no remit from the parish council.

BGTAG have had positive feedback about the way forward to achieve a bypass, particularly in response to an article in The Voice from the borough councillors. Full parish council support is urged.

There was clarification about restoration proposals for Borough Green Sandpits.

A new footpath sign to Tilton Road is welcomed.

PC D Allen advised of particularly low crime rates in recent weeks and summarised Police projects involving local children during the holidays.

### Minutes of the meeting of Borough Green Parish Council held at 7.45p.m. on Monday 3 September 2007 at Potters Mede

Present: Cllr C Willsher (Chairman), Cllrs. J Bailey, S Cole, J Enver, Mrs J Lucas, S Perry

Apologies: Cllrs Mrs S Murray, Mrs L Cook (née)Robinson, Ms F Wakefield, Mrs B Woodhams T&MCllrs D Evans, T Sayer

Chairman advised councillors that when giving apologies they are also required to give reasons for absence. There were 5 members of the public in attendance

There were no declarations of interest.

Action

52. **Minutes** of the meeting 6 August 2007 were signed as a true record.

53. **Matters Arising**

41.33 Local traders have again asked for CCTV in the High Street and increased Police presence in the village. For consideration by the PACT Panel.

43 A reply from the Chairman of the Skate Park Committee was read. Another letter will be sent as outstanding ground maintenance works to the BMX track are still required.

46 All Cllrs present confirmed that they had returned their new Declaration of Interest forms to the Monitoring Officer.

LC/JE

54. **Planning Matters**

TM/07/TEMP/0030 Variation of condition to relax time limit for soil blending operations – Borough Green Sandpits. Chairman read a proposed letter of response. Agreed.

TM/07/TEMP/0031 Variation of condition to further relax time limit for sand extraction and restoration + amend details of site buildings & associated facilities – Borough Green Sandpits. Chairman read a proposed letter of response. Agreed.

TM/07/0512 Northern extension of sand quarry and restoration using imported inert waste materials – Borough Green Sandpits. Chairman read a proposed letter of response. Agreed.

TM/07/1747 22no dwellings – 20/22 Wrotham Road: Tree works & protection measures. Subsequent to earlier consultation with all members the Parish Council's agreed response had been submitted.

TM/07/2952 LBA: Conversion of public house into 2 dwellings – Red Lion, Sevenoaks Road. Chairman read a proposed letter of response. Agreed.

TM/07/2954 6no dwellings & conversion of public house into 2 dwellings –Red Lion, Sevenoaks Road. Subsequent to earlier consultation with all members the Parish Council's agreed response had been submitted.

TM/07/3068 Replacement garage + alterations & extensions – 69 Sevenoaks Road. No observations.

Decisions

TM/07/1125 Extensions & conservatory – 18 Staleys Road. Permission granted.

TM/07/1664 Extensions – 22 Annetts Hall. Permission granted.

TM/07/1921 Extension and garage – 31 Lingfield Road. Permission granted.

TM/07/2010 1no dwelling – 65 Annetts Hall. Permission refused.

TM/07/2050 Conservatory – 16 Black Horse Mews. Permission granted.

TM/05/0264 & TM/06/3579 6no houses, conversion of PH, access, roundabout and associated works + LBA conversion of PH – Appeals lodged with the Planning Inspectorate

Official notification received from The Planning Inspectorate that the H+H Celcon application has been withdrawn.

55. **Oral reports from Members, Borough & County Cllrs and Clerk**

Residents will be asked to ensure that boundary hedges are kept trimmed back from footways and roads. Overgrowing foliage is frequently restricting safe passage for pedestrians and vehicles.

Instances of unruly behaviour on/near the footpath Village Hall car park/A25 are potentially dangerous, particularly for passing motorists. Chairman will check records to confirm responsibility for this path and will liaise with Kent Highways.

There is also some concern about the number of bonfires taking place, particularly at weekends. Householders will be reminded that the Clean Air Act still applies even to back gardens.

A letter has been sent to the Leader of KCC asking for urgent answers about the bypass. Individual letters have also been written. Replies are still awaited. Chairman will attend the T&M Joint Local Board mtg on 4 Sept 2007 and advised of questions he will raise. Agreed. Clerk reported of a feasibility study currently being undertaken for a proposed public open space at Isles Quarry. Agreed that advance Parish Council consultation will be welcomed along with T&MBC involvement.

Chairman and Cllr Perry will be in attendance in the Parish Office 10-12noon 29 Sept.

CW

CW

CW/SP

56. **Correspondence**

KCC Inside Track funding information available at:  
<http://www.kent.gov.uk/council-and-democracy/democracy-and-elections/local-democracy/>  
<http://www.kent.gov.uk/council-and-democracy/council-tax-and-finance/external-funding/news-and-factsheets.htm> (copy to Cllr Willsher)

T&MBC Grants to Voluntary & Community Groups (passed to Cllr Perry)

KCC Annual Plan 2007/08

KCC 'Explore Kent' publication issue 14

M Taylor 'Standards' e-mail 7/8/07 (copies to all Cllrs)

T&MBC Complaints under the Code of Conduct re timely completion of Declarations of Interest (all Cllrs advised re urgent completion of new Declarations)

Standards Board Decision notices re alleged breach of Code of Conduct (as above): no justification for investigation

Highways Agency Planned roadworks SE England June-August 2007

T&MBC Heritage Open Days 8/9 Sept. 2007

KCC 'The Local Column' publication (copy to Cllr Willsher)

Action with Communities in Rural Kent Rural Opinion Survey 2007

KAPC Newsletter no 326

T&MBC Standards Board meeting 29.08.07 agenda

Russet Homes Annual Report and accounts 2006/07; Annual Review; newsletter

CPRE Newsletter September 2007

T&MBC LDF Core Strategy :Public Examination Development Land Allocations – PC submission policy H2 Isles Quarry West

KAPC Councillors Information Day 22 September 2007

Standards Board Review of decision re Cllr Murray & Cllr Hughes: 'it was concluded that the decision was found to be reasonable and the matter is closed'.

Arriva Changes to bus services

KCC Road routing information issues (copies to all Cllrs)

T&MBC Review of polling districts and polling places

Kent Highways Parish spreadsheet Aug.07 (copies to all Cllrs). No additional comments.

T&MBC Cycling strategy

T&MBC Joint Transportation Board agenda 9/07: planned construction of Western Rd crossing Nov/Dec '07 noted.

57. **Vacancy BGPC**

A reply from T&MBC is awaited.

58. **Financial report & TMBC Financial Arrangements with Parish Councils 2008/09**

All councillors had received copies of the 4-month budget outturn. A report on the recent meeting of the Finance Committee was received which included the transfer of £5,000 from the Skate Park to Potters Mede Building Fund and £1,000 from the Skate Park to Solicitor's fees. Chairman proposed that this be agreed. Agreed.

After discussion, agreed: no T&MBC Special Works Grant application 2008/09 will be made.

## DRAFT MINUTES

Minutes of the meeting of BGPC 3 September 2007

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59. **Recreation Grounds:**
- Rec. Ground - Pavilion:** Chairman is arranging a meeting with the surveyor. CW  
SP
- Tennis courts:** Surface assessment works are still awaited. Cllr Perry will progress.
- Playground equipment:** Wicksteed Leisure have carried out a 6-month inspection.
- Potters Mede – Pavilion:** Chairman and Cllr Enver will meet the contractor on site to discuss recent works to external doors and frames. CW/JE
- Windows:** Cllr Bailey will obtain a budget estimate for mesh guards over the rear windows. JB  
SP  
Cllr Perry will obtain a budget estimate for new fixed windows to the main hall and kitchen.
- Alarm system:** This will be given further consideration when windows have been replaced. However, a price will be obtained for a BT telephone line to the building.
- Fencing:** The Facilities Cttee is considering the idea of replacing fencing across the frontage of the site with ragstone boulders.
- Water leak:** Waterlink has carried out emergency repair works in the car park. Final report awaited.
- Football:** Cllr Cole is continuing to liaise with Potters FC regarding arrangements for using Potters Mede next season. They will also liaise with the Clerk re. availability for training and 'friendly' games. Chairman will carry out maintenance to the line marker. SC  
CW
- Rec. Ground pavilion windows:** All Cllrs had received copies of correspondence with the Groundsman about replacement windows. Agreed that the decision to fit black-painted plywood still stands and no payment for labour/materials in connection with fitting of Lexan will be made.
- Rec. Ground field:** A gift from local residents of 300 daffodil bulbs is gratefully received.
60. **Cheques for Signature**
- Auto-Pay**
- |          |  |
|----------|--|
| £708.44  | R Springett - Asst. Groundsman 1/08 - 31/08/07                         |
| £1124.22 | H Damiral - Clerk August 2007  |
| £479.44  | W Austin - Caretaker/Groundsman 1/8 - 31/08/07                         |
| £323.32  | M Taylor – Groundsman 1/08 – 31/08/07                                  |
| £438.57  | KCC – Superannuation August 2007                                       |
| £52.84   | EDF Energy – Street light repair, McDermott Road                       |
| £52.84   | EDF Energy – Street light repair, Fairfield Road                       |
| £60.00   | J Stephens – Websites maintenance August 2007                          |
| £750.00  | BGVHMC – Office rent July – Sept. 2007                                 |
| £231.15  | Mid Kent Water – Supply, Potters Mede                                  |
| £38.88   | H Damiral – reimbursement, office bell                                 |
| £47.00   | Wicksteed Leisure – Playground inspection                              |
| £19.49   | Neale Dataday Ltd – Office diary 2008                                  |
| £353.53  | Wrotham PC – Skate Park maintenance                                    |
| £76.14   | H Damiral – reimbursement, Sev. Chronicle advert:Cllrs Code of Conduct |
- Proposed by Cllr Perry seconded by Cllr Mrs Lucas that the above cheques be paid.  
Agreed.
61. There were no matters for discussion in committee.