

Minutes of the meeting of Borough Green Parish Council held at 7.30p.m. on Monday 1 August 2005 at Potters Mede

Present: Cllr B Hughes (Chairman), Cllrs. J Bailey, Mrs L Barrow (7.45pm), J Broad, J Phillips, S Perry, C Willsher, Mrs B Woodhams.

Apologies: Cllrs Mrs J Lucas, Mrs S Murray

There were six members of the public in attendance.

There were no declarations of interest.

**Action**

35. **Minutes** of the meeting 4 July 2005 were signed as a true record.

36. **Vacancy BGPC**

Chairman proposed that Miss Lottie Robinson be co-opted to the Parish Council. Seconded by Cllr Willsher. Agreed. Miss Robinson signed the declaration of acceptance and took up her duties.

37. **Matters Arising**

None.

38. **Planning Matters**

TM/04/2445 Ingleside, Maidstone Road – Residential development: proposed improvements to Recreation Ground car park: Letters from the agent regarding the proposed parking spaces and the right of way were read and noted. Agreed no further comment at this stage.

TM/05/2002 Change of use to base for showpeople – land north of Scotts Hole, Crouch Lane: Additional personal circumstances noted.

TM/05/2008 Conservatory – 30 Lingfield Road. No observations.

TM/05/2071 Installation of 12m telecommunications column + associated equipment – land fronting 177 – 199 Fairfield Road. Agreed concern about possible health & safety risks to local people and security implications to adjacent A-Z Map Company Ltd. Correspondence with the company noted.

TM/05/1653 Amended description to include removal of condition to allow independent occupation of office building – ARC, Quarry Hill Road. No observations.

**Decisions**

TM/05/0900 Side extension to form garage + entrance and boundary wall alterations – 108 Maidstone Road. Permission granted

TM/05/1463 Reconstruct rear extension and conservatory – 8 Maidstone Road. Permission granted

TM/05/1796 Residential redevelopment – 20/22 Wrotham Road. Application withdrawn.

39. **Oral reports from Members and Clerk**

Increased public use of Basted Mill Public Open Space is being encouraged by the management committee who is considering the provision of picnic tables and increased car parking facilities.

Cllr Willsher reported on a recent meeting of T&M Local Board. Further information will be obtained about KCC grants for Small Community Capital Projects

Cllr Willsher has received preliminary information from KCC in his capacity as Lengthsman co-ordinator. Agreed that Clerk will submit all highway report forms.

Noted that the Village Hall Management Committee is carrying out a feasibility study on installing a Loop system in the hall for the benefit of the hard-of-hearing.

Noted that the village hall car park will be closed once a month on a Friday evening to allow exclusive use by a regular hirer of the hall.

Clerk advised that the Planning Enforcement Officer is acting re breach of planning control – 51 High Street.

Tonbridge & Malling Borough Council will again be asked to reinstate the regular bulky refuse service in Harrison Road. Russet Homes has indicated approval for use of land at the entrance to its site.

Cllrs Bailey and Willsher will be in attendance at Parish Office 10-12 noon Saturday 3 September 2005: agreed to display advertising boards during this time.

JB/CW



40. **Correspondence**  
**Noted:**  
 Technology Enterprise Kent Request for grant towards 'Awards for excellence 2005' presentation evening Dover 14/11/05  
 KAPC Minutes of the meeting 23 June 2005  
 Kent Fire & Rescue Service Performance Plan 2005/06  
 T&MBC Minutes of the Joint Transportation Board meeting 13/6/05.  
 KCC Annual Plan 2005/06  
 Kent Downs AONB Annual Review & Sustainable Development Fund  
 Action with Communities - Kent Voluntary Infrastructure Consortium Kent: consultation  
 Southern Water Fence to pumping station will be repaired/no further tree planting planned for the site – as suggested in recent Men of Trees report.  
 T&MBC Road closure 26/11/05 Christmas lights festival  
 T&MBC 'Serving You Better' review & update - Passed to Chairman  
 T&MBC Playing Pitch Strategy consultation - Passed to Cllr Willsher
41. **Appointment of Internal Auditor 2005/2006**  
 Chairman proposed that Wealden Management Consultancy be appointed for the current financial year. Agreed.
42. **Parish Council Standing Orders**  
 Chairman proposed that BGPC Standing Orders be amended to include 'There shall be no smoking during any council meeting or committee meeting of the Parish Council'. Seconded by Cllr Perry. The proposal was adjourned until the next meeting without discussion.
43. **Skate Park**  
 Following completion of the Skate Park lease, immediate possession of the land at Whitegate Field was arranged and on-site construction work can commence on 2 August 2005. It was agreed that recent comments in the local press were out-of-order and inappropriate. The capital budget for the project was discussed. Chairman proposed that an account from Cripps Harries Hall LLP in the total sum of £349.73 be paid as Borough Green's proportion of the solicitor's fees. Seconded by Cllr Willsher. Agreed.
44. **Recreation Grounds:**  
**Potters Mede – Car park gate:** Chairman approved acceptance of a quotation in the sum of £421.00 + VAT from Chestnut Products Ltd for a replacement gate which will be installed within the next two days.  
**Potters Mede Pavilion:** Cllr Willsher was thanked for preparing a prioritised schedule of repair/refurbishment works which all members had received. Competitive quotations will be obtained.  
**Tennis courts:** Possible increase of charges for hire of the public court will be considered at the next meeting.  
 An updated specification and quotation in the range of £11,216.00 - £13,340.00 + VAT had been received from Trevor May Contractors Ltd for resurfacing the courts. Await comments from the tennis club, particularly with regard to possible sources of funding.  
**Recreation Ground Pavilion:** Groundsman was thanked for preparing a schedule of suggested refurbishment works. There was discussion about refurbishment or possible replacement pavilion: agreed that this will largely be dependent on needs for its future use. Further agreed to appoint a surveyor to undertake a feasibility study for refurbishment.  
**Football:** Correspondence from both the senior and junior football clubs was read: Cllr Broad gave further information and advised that both clubs have indicated a willingness to work together with a view to a possible merger. After discussion agreed to stand by the Parish Council's previous decision not to allow regular use of the Recreation Ground for senior football. Further discussion with all parties concerned will take place at a committee meeting in September.  
**Tree surgery:** Following further advice received from the tree surgeon and a budget price of £700 + VAT, agreed not to proceed with work to the Oak tree adj 5 Black Horse Mews. Consideration will be given to removal of dead wood on trees generally in the Recreation Ground.  
**Ditch:** Agreed that Groundsman will cut back protruding spikes in sleepers. T&MBC will be advised.

BH  
CW



**Recreation Grounds** (Continued)

**Electrical inspections:** Inspections have been carried out to both pavilions and all necessary work undertaken. Chairman proposed that the invoices from Peter Wellard (Electrical Services) in the total sum of £818.04 be paid. Agreed.

There then followed the period for public consultation:

There was further discussion about the use of both grounds for football next season. BGFC advised that a local business would be willing to fund increased rent if they were able to play at the Recreation Ground. The possibility of re-siting the senior pitch to a better-drained area of Potters Mede field was discussed.

45. **RGMC Meeting**

A meeting will be held at 8pm on Monday 19 September 2005 at Potters Mede.

All

46. **Cheques for Signature****Auto-Pay**

£880.81 R Springett - Asst. Groundsman 1/7 - 31/7/05  
 £1042.12 H Damiral - Clerk July 2005  
 £417.19 W Austin - Caretaker/Groundsman 1/7 - 31/7/05  
 £241.28 M Taylor – Groundsman 1/7 – 31/7/05  
 £168.92 Seeboard –Street lighting supply, June 2005  
 £270.00 T&MBC - Rates, Potters Mede August 2005  
 £127.24 Kent Aluminium Ltd – Maintenance materials, Potters Mede  
 £18.21 KCC – Floor polisher pads, Potters Mede  
 £216.29 Seeboard – Street lighting maintenance August 2005  
 £258.93 Zurich Municipal – Annual insurance premium (Govt insurance premium tax)  
 £35.00 Information Commissioner – Data protection: annual renewal fee  
 £1203.20 How Green Nursery – Plant/install hanging baskets  
 £15.46 Baldwin Cooke – Potters Mede diary 2006  
 £175.00 J Lawrenson – Tree/hedge surgery, Recreation Ground  
 £818.04 P Wellard – Electrical inspections and repairs, P Mede & Rec. Gd.  
 £407.14 Sevenoaks Glazing – Replacements windows, Potters Mede  
 £42.00 P & T Plumbing – Repair, Potters Mede  
 £38.84 W Austin – Reimbursement for decorating materials, P Mede

Proposed by Cllr Mrs Woodhams seconded by Cllr Perry that the above cheques be paid. Agreed.

47. **Resolved to enter into committee**

Concern about possible unauthorised work to a property in McDermott Road will be referred to T&MBC.