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Established 1934

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Minutes of the meeting of **Borough Green Parish Council** held in Borough Green Village Hall on **Monday 5th June 2023** starting at 1930. The meeting was not recorded.

Present: Cllrs Taylor (Chairman), Shaw, Millener, Simpson, Rawsthorne, Bartlett Reading & Ramsden.

044. Apologies for Absence, KCC Cllr Rayner, TMBC Cllr Palmer (JTB) Cllrs Butterfill, Wragg, Rothwell.
Clerk delayed

045. Declarations of Acceptance Cllrs Reading & Simpson

046. Declarations of Interest Chair to abstain from Payments
TMBC Appointments Chair noted he was now TMBC Cabinet Member for Planning, Cllr Palmer was Chair of Area 2 Planning Committee

047. Minutes of the meeting 15th May 2023 and Annual Parish - Agreed, Cllr Simpson abstain

048. Matters Arising . Committee Appointments

Finance Cttee; Chair, Vice Chair, Cllrs Wragg & Millener, (and any others)

KALC; & Parish Partnership Panel; Cllrs Butterfill & Shaw

BGVH; Cllr Rawsthorne

Kent Men of the Trees; Cllr Bartlett and Chair

Skate Park; Cllr Millener & Chair

J5Slips; Cllr Shaw

Kent Rail Forum; Cllr Wragg

T&MBC Standards Cttee; Cllr Wragg

Complaints arrangements; All complaints initially go to Clerk, who decides whether to report directly to the Monitoring Officer at TMBC.

Sports Liaison Cllr Reading

049 Submissions by County and Borough Members and Members of the Public - None present

050 Planning Matters to hand

(i) To note Planning Notices as circulated

(ii) Current applications and responses circulated

TM/23/00998/LDP 29 Annetts Hall LDC: Extend existing dropped kerb - no observations

TM/23/01009/FL Brackenhill Service Station 82 - 106 Maidstone Rd Formation of 2no. self-service car wash bays and relocation of above ground offset fill pipes and vent pipes. No objections but concerns about runoff water and impact on Sewage Pumping Station and ice, and noise impact on residents - Chair to respond.

Noted TMBC website has been down, and no List Bs have been published. Chair has received assurances from TMBC that the 21 day consultation periods will only commence when List Bs are finally published.

Noted Addington PC have contributed £500 to the Joint Parish Planning Fund.

051 Potters Mede

(i) Container - in hand

(ii) Electrical Certificate. Emergency lighting and LED upgrade - in hand

(iii) Mower repairs and **tax** New tractor/deck - Barry repair £105

(iv) BGJFC Pitch Grant - noted

10th July 2023

- (v) Approval of Draft T&Cs as circulated - to be amended, and rates removed, refundable deposit agreed £150
- (vi) Small John Deere sold £350, thanks to Mr Glew
- (vii) Cllr Millener raised concerns about children's finger entrapment in the hall side door- manufacturer to be contacted, possible signage and hinge blocks.

052 Recreation Ground

- (i) CCTV enhancement - in progress
- (ii) ASB reports - Clerk reported two Section 59 notices and one warning issued, increased Police activity, and a reduction of problems in the Rec. Clerk in discussion with CSP and Wardens. Support for use of Taylor Room at PM as Youth Venue, but agreed it should be FOC and some start up grant aid from the PC. Some concern about displacement of ASB activity.
- (iii) Pavilion - refurbishment - damp proofing obtain quote - Asbestos survey £295 auth, awaiting results.
- (iv) Purchase replacement Battery Stihl Pole saw and hedge trimmer, apx £1000 - AGREED

053 Village Enhancements

- (i) Green Space Review - Discussions with Primary School, and sourcing of a minibus
- (ii) War Memorial, Ray Chopping ashes and plaque - noted
- (iii) VH Bench plaques - noted
- (iv) Hanging baskets £3300 +vat 21 pairs + 1 bracket. Noted repairs needed, next year could be expensive and it may be less costly to concentrate on the village centre
- (v) IQE conveyancing finally completed

054 Financial Matters - RFO delayed - deferred until 2030

055 Website & Social Media

- (i) Cllr Rawsthorne tabled a draft Social Media policy - adopted - to be posted to website

056 Neighbourhood & Local Plans

- (i) Cllr Rawsthorne reported on delay to meeting with Tiverton TC who had offered advice on an NP.

057 Highways & Streetlighting

- (i) Update on A25 road and pavement resurfacing - Road closure from 5th June
- (ii) Wheelie bin 30 stickers £95 per 100 - AGREED
- (iii) KCC Baskets & Lighting - Chairman noted ongoing problems with KCC

058 Quarries & Landfills

- (i) BGSP- update
- (ii) H+H material on roads - reported to KCC Enforcement

There was a robust discussion about noise on the A25. Cllr Shaw left the meeting 2030

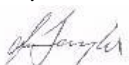
059 Councillors Reports from outside Bodies (max 3 min)

- (i) Village Hall Report. Cllr Rawsthorne noted decorating, and "handover" of Booking System to online

054 Financial Matters

- (i) RFO summarised financial performance and accounts for Y/E 31/3/2023, and reported that previous deficit of £40k had been reversed, and prudent financial management had resulted in a £25k surplus.
- (ii) Internal Audit report - The opinion of the Internal Auditor was that BGPC was run in accordance with all current Financial Regulations and Standing Orders, and there is a transparency of operation in finances. Chairman thanked the Clerk.
- (ii) Bank Reconciliations & Balance 31 May 2023 - Noted
- (iii) To approve Payment List as circulated. Prop Cllr Bartlett, Sec Cllr Millener - AGREED. Chair abstained
Invoices checked : Cllrs Bartlett & Reading.
- (iv) Legal Cost Recovery - ongoing

cont/



10/7/2023

(v) Avery Hill foodbank - Clerk noted Mr Glew and Springett had used bad weather time to raise charity funding of over £1000, £300 donated to Avery Hill. Members thanked them for their efforts.

(vi) Parish Alliance 2 months £2991 - to be recharged, but awaiting revenue credits

(vii) Salary Review Part 2 - Agreed salary increase, and back dated to April 1st 2023.

(viii) Annual Governance Statement - AGREED

(ix) Accounting Statement - AGREED

(x) Dates of Notice of Public Rights 7th June - 18 July, to be posted on website and Noticeboards - AGREED

Prop en bloc Chair, Sec Cllr Rawsthorne - AGREED UNANIMOUSLY,

Cllr Reading left at 2050

060 Future Dates

(i) Date of next meeting 1930 10th July 2023 (2nd week)

At all other times contact the Clerk using the details above

061 Exclusion of Public and Press: Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.

Members are reminded that any release of information from a Part 2 discussion is contrary to the Standards Code and an offence under the above Public Bodies Act.



10 July 2023

BGPC Payments List June 2023	£
Staff Salaries (TBC)	5,207.78
HMRC	2,683.09
KCC Pensions	1,171.56
BACS Payments	
CJS Plants, inv 3990	3,960.00
SHS Hygiene, inv 44600	757.44
BGCH - Lunch Club, inv 42/23	445.50
BGVH - Lunch Club, inv 41/23	405.00
Martin Fielder-White (Internal Audit), inv 007	80.00
Expenses - Barry Glew	225.86
Expenses - Bernie Galopin	10.65
Expenses - Mike Taylor	214.18
DD Payments	
Zen Internet	13.79
TMBC Rates	57.20
Bank Charges *	19.75
Npower* - streetlighting	1,164.04
Npower* - public convenience	1,654.18
EDF (PM)*	1,126.00
EDF (RG)*	35.00
Castle Water*	120.25
Castle Water*	17.60
Vauxhall Finance	544.80
PWLB	2,873.61
Total Payments	22,787.28
NB: Receipts for the period 01/05 to 31/05/23	4,323.43
Total Bank Balance	197784.69
Signatures Cllr Bartlett & Reading	