

Minutes of the meeting of Borough Green Parish Council held at 7.30p.m. on Monday 6 June 2005
at Potters Mede

JUNE 05

Present: Cllr B Hughes (Chairman), Cllrs. Mrs J Barrow (8pm), J Broad, Mrs J Lucas, Mrs S Murray,
J Phillips, S Perry, C Willsher
Apologies: Cllr J Bailey, Mrs B Woodhams, County Cllr Mrs V Dagger

There were four members of the public in attendance

Prior to the meeting councillors met with the Rural Constable who advised of recent incidents of crime in the area and reported that her new Police bicycle is most successful. Security and speeding issues were discussed. PC Allen will write an article for The Voice re security during the summer months.

There were no declarations of interest.

14. **Minutes** of the annual meeting 3 May 2005 were signed as a true record.

15. **Matters Arising**
None

16. **Planning Matters**
TM/04/4284 Additional information Cert B – B Green Sandpit. No observations.
TM/05/TEMP/0019 Relaxation of time limit for sand extraction – B Green Sandpit. Noted
TM/05/1417 Change overhead cable – EDF Wrotham Road. Underground cable would be preferable.
TM/05/1463 Reconstruct rear extension & conservatory – 8 Maidstone Rd + amended design. No observations
TM/05/1698 Garage conversion, extension and alterations – 8 McDermott Road. Additional on-site parking should be provided.
TM/05/1700 1 no dwelling – 74 Sevenoaks Road. No observations
TM/05/0900 Garage extension and alterations to frontage – 108 Maidstone Road. Noted.

Decisions

TM/05/0684 LDC: Loft conversion – 10 Hill View. Certificate granted
TM/05/0744 Demolish porch & provide new lobby & wc. Permission granted
TM/05/0749 Timber shed – 17 Fairfield Road. Permission granted
TM/05/0897 Cert of remediation 21/25 Sevenoaks Road. Permission granted

TM/05/0694 LDC: Whiffens Farm, 12 Maidstone Road - Application withdrawn
TM/98/1843 Borough Green Sandpit – copy letter from agent to KCC re relaxation of time limit noted

17. **Oral reports from Members and Clerk**

Agreed that councillors have no need to receive copy e-mails to Clerk from Mr Taylor (Groundsman) re routine repair/maintenance and related admin. matters.
There was discussion about recent closure of village hall car park for a private function without prior 24hr warning – as is considered Best Practice. Also noted that young people asked to police the closure were put in a difficult position with the public. As Mr M Taylor was in attendance as a member of the public, he was asked to refer this to the VHMC.
There is concern about frequent hazardous parking in Harrison Road. Cllr Phillips will arrange for this to be mentioned in the residents' newsletter and in The Voice.
Cllr Perry reported on KCC's report on the Strategic Rail Authority's Stakeholder Briefing Document and outlined his recommended response. Agreed.
Foliage overhanging the footway c/s 5 High Street will be referred to Kent Highways. Chairman and Cllr Perry will be in attendance at Parish Office 10-12 noon Saturday 2 July 2005.
Cllr Mrs Murray has asked T&MBC to check possible breach of planning control at 51 High Street.

JP

BH/SP

18. **Correspondence**

Noted:
T&MBC Standards Cttee Agenda 2 June 2005 & minutes
Highways Agency Traffic information & roadworks for SE May – August 2005
NHS Newsletters
KCC Overview & scrutiny of NHS Induction Day 15 June 2005
Kent Rural Towns Annual meeting 2 June 2005

18. **Correspondence (Continued)**

KCPFA	Newsletter
Jarmans Solicitors	Transfer of Justices' licence – Co-op, Station Approach
CPRE	Newsletter
BMPOS	Minutes of meetings
KCC	Changes to pension scheme regulations
KAPC	Agenda 23 June 2005
T&MBC	Bash-the-Trash Campaign 2005
T&MBC	PPP agenda 9/6/05 (copies to Chairman & Cllr Willsher)

BH/CW

KCC - Draft Kent Design Guide public consultation. Cllr Willsher will prepare a draft response.

CW

19. **Skate Park**

The lease is now ready for signature by all parishes. Agreed that Chairman and Clerk will sign, along with Wrotham and Platt representatives on 9 June 2005. Cllr Willsher will deputise if necessary.
Chairman proposed that £375 be paid in full to T&MBC for their surveying and legal expenses – proportionate contributions will be reclaimed from the other parishes in due course. Agreed.

BH
CW20. **County Lengthsman**

All Councillors received copies of a letter from Kent Highway Services. Agreed that this initiative is welcomed. Cllr Willsher will act as Borough Green co-ordinator.

CW

21. **Recreation Grounds**

Potters Mede pavilion: Copies of a schedule of repairs, prepared by Cllr Willsher, will be circulated to all members. For consideration at the next meeting. Agreed that a premises report from T&MBC will be considered under item 23 of the agenda.

Recreation Ground trees: Cllr Willsher reported on advice received from T&MBC re Oak tree near the boundary with Black Horse Mews. Quotations will be obtained for removal of dead wood and maximum 10% reduction in crown. Agreed that the area cleared by a resident is best left to regenerate.

All Cllrs

There then followed the period for public consultation

An official opening of the Skate Park is planned for 24 September 2005; the Parish Council supports this in principle but the organisers must liaise with Wrotham Parish Council and T&MBC.

Overgrown footpath Village Hall/A25 will be referred to Kent Highways.

Due consideration will be given to employment-related and repairs/maintenance matters raised by Mr M Taylor.

21. **Recreation Grounds (Continued)**

Strimmer: Chairman proposed that a second strimmer be purchased from Kidmans in the sum of £229.25 + VAT. Agreed.

Tennis courts: Cllr Willsher met with club representatives to discuss possible resurfacing of tennis courts; they will enquire about possible grants. Await their response and advice from Trevor May contractors.

22. **Cheques for Signature****Auto-Pay**

£907.88	R Springett - Asst. Groundsman 1/5 - 31/5/05
£1045.45	H Damiral - Clerk May 2005
£432.96	W Austin - Caretaker/Groundsman 1/5 - 31/5/05
£190.00	M Taylor - Groundsman 9/5 - 31/5/05
£168.48	Seeboard - Street lighting supply April 2005
£218.29	Seeboard - Street lighting maintenance June 2005
£40.54	Kent Aluminium - Maintenance materials, P Mede & Rec.Gd.
£270.00	T&MBC - Rates, Potters Mede June 2005
£58.00	T&MBC - Rates, Recreation Ground June 2005
£168.49	Seeboard - Street lighting supply May 2005
£41.74	Kent Aluminium - Maintenance materials: Rec.Gd/P.Mede & Western Rd
£60.00	J Stephens - Maintenance of websites April 2005

22. **Cheques for Signature (Continued)**

£1876.96	PC World – Computer equipment (replacement of chq issued April 2005)
£705.00	Richard Tucker – Potters Mede survey
£15.00	Cast Trading Ltd – Noticeboard repair
£54.50	Cast Trading Ltd – Rec Gd pavilion repairs
£87.69	Viking Direct – office supplies
£27.00	Cast Trading Ltd – Installation of sign, Rec Gd.
£28.00	M Taylor – Reimbursement of strimmer hire, Rec. Gd.

Proposed by Cllr Mrs Murray seconded by Cllr Willsher that the above cheques be paid.
Agreed.

23. **Resolved to enter in committee**

Chairman and Clerk met with Potters Mede caretaker who has been asked to prepare a 6-month maintenance schedule for Potters Mede. All councillors were given copies of a premises report from T&MBC. Agreed that refurbishment of the toilet areas will be the first major work undertaken.
Non-attendance of Cllr Palmer for six consecutive months was noted: a vacancy will be called in accordance with regulations.
It will be suggested that Cllr Perry acts as Project Manager for the Skate Park.

SP