

BOROUGH GREEN PARISH COUNCIL

Clerk: Mr Bernie Galopin

Tel: 07568536405

Email: clerk@boroughgreen.gov.uk



Established 1934

PO Box 635

Sevenoaks

TN13 9UX

www.boroughgreen.gov.uk

Minutes of the Meeting of Borough Green Parish Council held **Online** on Monday 1st February 2021 The meeting was not recorded.

Present: Cllrs Taylor (Chairman), Cllrs Shaw, Wray, Perry, Millener, Redrup, Reading, Ramsden, Simpson, Crawley & the Clerk.

KCC Cllr Rayner & TMBC Cllr Palmer were present online, There were no members of the Public

The Parish Council expressed their thanks to the Christmas Lights Committee for providing their usual magnificent display despite the problems caused by Covid.

207. **Apologies for Absence** Cllr Gould sick

208. **Declarations of Interest:** To receive in accordance with the Council's Code of Conduct.

209. **Minutes of the Online Meeting: 4th January 2021:** confirm and sign as a correct record. AGREED

210. **Matters arising** from the minutes of the last meeting and not covered by agenda items.- NONE

211. **Submissions by County & Borough Councillors, and Members of the Public**

Cllr Rayner announced the Southern Water survey in the carpark had identified voids, and that repairs would be carried out shortly. The current SW representatives seem very responsive. He noted the KCC budget would increase by the maximum 5%. The Quarry Hill 7.5t and A25 Sevenoaks Rd re-surfacing were still on track for spring, and that he was taking action at KCC about the blocking of our other Highway issues. Cllr Shaw & Millener asked that the A25 gullies be repaired, and Cllr Redrup asked how Council Tax relief would be sent to those without internet access. It will be printed and sent out with Council Tax bills.,

Cllr Palmer noted the very recent arrival of TMBC's blockbuster response to the Local Plan Inspectors. She thanked BGPC for the 4 Chromebooks to Platt Primary, and that Platt PC had donated a further 20 devices.

212. **Planning matters** to hand:

- (i) To note planning notices – as circulated.
- (ii) Responses already circulated.
- (iii) Current applications as per correspondence.
- (iv) Any further planning matters.

TM/21/00211/FL Oaklea 33 Wrotham Road Demolition of existing conservatory and construction of new 2 storey side extension and part 1 storey, part 2 storey side and rear extension - *No Observations save Greenbelt*

TM/21/00065/FL 2 Mountfield Single storey side and rear extension *No Observations*

TM/21/00135/FL Oak Cottage 53 Wrotham Rd Front porch and erection of new annex - *Note MGB*

TM/21/00136/LB Oak Cottage 53 Wrotham Rd Listed Building: Front porch and erection of new annex

TM/20/02949/FL The Mount 65 Crouch Lane Demolition of existing annex, summer house, old stable and garage, erection of single storey two bedroom dwelling or timber clad contemporary design in location of annex building to be removed, with new dwelling to be served by existing access and part of existing garden

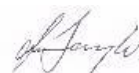
TM/20/02946/FL The Mount 65 Crouch Lane Erection of single storey porch and kitchen/dining room extension with roof terrace above, part single storey, part two storey side and rear extension to allow introduction of utility/boot room at ground floor level and bedroom at first floor level, upgrading existing rear addition to enable shower/WC to be introduced and window additions/alterations *No observations*

TM/20/02984/FL Craigmillar 170 Maidstone Demolition of existing dwelling and erection of four dwellings with ancillary development - *Tree Officer involved Note MGB impact*

213. **Correspondence** – att Appendix 2
214. **Potters Mede Grounds and Pavilion**
- (i) Vaccination request cancelled
 - (ii) Cllr Millener noted progress on heating/ventilation servicing
215. **Recreation Ground:**
- (i) Repair of public toilet lock – awaiting parts.
 - (ii) Rec Revamp progress.- Set up sub-committee and co-opt lay members to maintain progress
Chairman will write to the Committee **AGREED**
 - (iii) Report Rec Carpark Ground Pen Survey, See Cllr Rayner's report
 - (iv) Pavilion - War Memorial plaque and windows - in hand
 - (v) Rec footpath surfacing. Cllr Wray to seek updated quote for resin surfacing to main path. There was some discussion about path lighting, but it was decided to upgrade the lighting on the Pavilion.
- 216 **Village Enhancements:**
- (i) Update Cooper & Crest Land transfers. - no update
 - (ii) A25 gateway legal challenge - Chairman to contact solicitor re deadline and any other report
 - (iii) Update on Public Toilet, Staleys Acre and Crowhill transfers. Members confirmed maintaining their firm line with TMBC.
 - (vi) Cllr Wray noted the reported mugging at the Skatepark. Clerk will liaise with Police, but in the meantime the park will be closed and signed because of Covid.
217. **Financial Matters:**
- (i) Clerk's RFO Report. Application to TMBC for Potters Mede Support Grant
 - (ii) To ratify purchase and donation of 15 computers to BG Primary School
4 computers to Platt Primary loan of 1 computer to Cllr Gould **AGREED**
Note thank you letters below Appendix 2
 - (iii) Clerk presented Bank Reconciliations as at 31.Jan 2021
Chairman reminded members that any financially struggling community groups could apply to the Parish Council for support, the main criteria being they had to be a Bona Fides charity serving the people of BG
- 218 **Website Accessibility, Compliance & Risk:** (i) No report
- 219 **T&MBC Local Plan:** (i) To note receipt of TMBC's response to Inspectors letter
- 220 **Highways and Streetlighting:**
- (i) Streetlighting contract, survey LED discount no report
 - (ii) Cllr Wray asked about lighting in the Nisa alley - Chairman to contact G&S .
- 221 **Sandpits Quarries and Landfills:** (i) No report
222. **BMPOS:** (i) To note end of arrangements on 31st March
- 223 **Payments List (Cheques/Bank Payments):** To approve payments as listed (Appendix 1) and circulated to all Cllrs. Chairman noted that Clerk's payment list had been delayed, but that Members would have another day to read through the report, prop Cllr Perry, Sec Cllr Millener - **AGREED**
224. **Future dates:**
- (i) Date of Next Meeting: **Monday March 1st 2021** online via Zoom commencing **7.30pm**,
 - (ii) The Parish Office will not be open

There was considerable discussion about the PC's decision to increase Parish Precept. Cllr Millener & the Clerk confirmed Auditor's advice that we should maintain healthy reserves. Cllr Perry provided a useful summary of how Council tax at all levels was set. Chairman noted that our increase was a miniscule proportion of the Council Tax when compared to KCC, TMBC, Fire & Police, and whilst those Authorities had justifiable complaints of failure of service, The Parish Council showed money well spent every day.

225. There being no matters for Part 2 **Chairman closed the meeting at 2218**



1 March 2021

APPENDIX 1

**BGPC Payments Authorisation Sheet A/C
600857
Month: February 2021**

£

Payments

Standard On-Line Payments (Approximate)

| | |
|--------------|----------|
| Staff Wages | -3988.3 |
| HMRC | -1749.21 |
| KCC Pensions | -993.28 |

Monthly Direct Debits

| | |
|---------------|---------|
| Zen Internet | -10.79 |
| Wex * | -93.48 |
| Castle Water | -40.32 |
| Castle Water | -41.11 |
| ALD | -291.6 |
| E-On | -469.14 |
| EDF Energy | -338 |
| EDF Energy | -13 |
| Bank Charges* | -16.75 |

* Variable

Online Banking Payments

| | |
|--|----------|
| Borough Green Village Hall (April - June 2020) | -750 |
| Borough Green Village Hall (July - Dec 2020) | -1500 |
| CPRE - The Countryside Charity | -36 |
| Streetlights Inv 11464 | -115.5 |
| Streetlights Inv 11839 | -577.5 |
| Streetlights Inv 11842 | -912 |
| CIMA - Clerk subscription | -120 |
| WPC - Invoice 195 Local Plan | -1428.55 |
| WPC - Invoice 190 Skate park repairs | -144.38 |

Cheque Payments


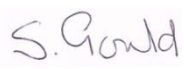
Nil 0

February 2021: Total Payments

13628.91

Authorisation

Name and Signatures x 2

| | |
|---|---|
|  |  |
| M Taylor | S Gould |



Appendix 1 /contBank account balances, as at 31.01.21:

1. Natwest – xxxxx857 £100
 2. Natwest – xxxxx811 £87,770.46
 3. Natwest - xxxxx882 £669.43
 4. Unity Trust Bank – xxxxx171 - £84,982.00
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APPENDIX 2



Borough Green Primary School School
Approach, Sevenoaks Kent, TN15 8JZ

Borough Green Parish Council

8th January 2021

Dear Mike
I hope this letter finds you well?

I am writing to you on behalf of the PTA to ask whether the Parish Council is able to help during these unprecedented times? As you will be aware all children, except those of key workers, are currently being home schooled. The school are hoping to offer online zoom lessons to the children but there are some children that do not have access to a suitable device. There are 12 families that fall into this category so those children would be unable to take part in the lessons.

This directly affects 15 pupils of the school who are in danger of being 'left behind' with their education as well as missing out on the vital contact with their teacher and other pupils. It is crucial that these 15 children have some form of device that will allow them to interact with home learning.

I was wondering whether the Parish Council is able to assist with funding, or the provision of equipment that will enable these 15 children to join their classmates in the school's online activities.

As you can appreciate we need to resolve the issue as a matter of urgency. Any help that the Parish Council is able to offer will be donated to the school for onward distribution to the families.

Thank you. Kind regards
Michelle Fleming Chair
BGPS PTA

Borough Green Primary School Parents and Teacher Association Registered Charity #1014450

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From: 8865201 Headteacher [mailto:headteacher@bgpschool.kent.sch.uk]
Sent: 18 January 2021 11:16
To: mike.taylor@boroughgreen.gov.uk
Cc: 'Adam Wray - BGPC' <adam.wray@boroughgreen.gov.uk>
Subject: Chromebooks

Dear Mike,

I am writing to pass my thanks on to the Borough Green Parish Council for the 15 Chromebooks that were donated to our PTA who in turn donated them to the school.

The national pandemic has had an enormous impact on all our lives and as a school we have had to change and adapt to ensure our children continue to receive a high quality education. This change has not been easy, teaching both those in school and those at home but the staff have been amazing. The move to successful home learning however, could not have been possible without the support from our parents and carers, many of them trying to work from home whilst home schooling, many who are on furlough or have lost their jobs.

I hear regularly of how the community is supporting one another through kind words, practical support during isolation and the generous offers of IT equipment to those that need it.

One morning, as I waited to greet the children I had a short conversation with one of my parents, Claire Wray, regarding the number of families who were trying to access and complete home-learning via a phone and some who were not able to even do this. Paper packs of work were being delivered but the desire to initiate some live sessions meant these families, especially those with multiple children in different year groups, were going to struggle even more. The very same day I received a call from Adam Wray, who was immediately galvanised in to action, desperately wanting to support these families. Adam not only offered to speak to the Parish Council, he did all the research to find the most suitable devices. He then liaised with the Chair of the PTA and ensured that on Friday the Chromebooks were delivered to our PTA and then to us and so heartfelt thanks must go to Adam.

Our IT technician is due to set these up this week so we can start to get them out to families.

Many thanks must go to the Borough Green Parish Council who are so supportive of us a school and therefore the community. Many families will be truly blessed by this thoughtful act which will be remembered long after this pandemic is over.

I hope this email finds you all well. Stay safe.

Kindest regards,

Karen

Mrs K Sandberg
Headteacher, Borough Green Primary



Platt School Parent Teacher
Association c/o
Platt CofE Primary School
St Mary's Platt
Sevenoaks
TN15 8JY

Charity No: 1038578
Phone: 01732 882596
Email: PlattPTA@outlook.com

Borough Green Parish Council

20th January 2021

Dear Steve

I am writing to you on behalf of Platt Primary School PTA to ask whether Borough Green Parish Council is able to help with our school's remote learning challenges.

As you will be aware all children, except those vulnerable or of critical workers, are currently being home schooled. The school are providing online lessons to the children via Zoom but there are some children that do not have access to a suitable device on which to access this learning.

There are a number that fall into this category who attend our school in Platt but live in the parish of Borough Green; currently these children are unable to take part in online lessons.

I can't be specific on the actual number for obvious reasons, but these children face being left behind with their education as well as missing out on the vital contact with their teacher and classmates. I am aware that Borough Green Parish Council has recently made a donation of equipment to Borough Green PTA for their school and was wondering whether the Parish Council is able to assist us with the provision of similar

equipment.

As you can appreciate, we are working to find solutions as a matter of urgency. Any help with hardware that the Parish Council is able to offer will be donated to the school for loaning to the families.

Thank you in advance and best wishes from everyone at Platt Church of England Primary School

Yours sincerely

Rachel Street

Platt School PTA Chair Platt Church of England Primary School

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From: Platt PTA [mailto:PlattPTA@outlook.com]

Sent: 27 January 2021 08:36

To: mike taylor <mike.taylor@boroughgreen.gov.uk>

Subject: Re: Chromebooks

Hi Mike,

Once again, thank you for your support. As you can imagine it is all a bit hectic. Jenna and I are both trying to juggle our full-time roles and homeschooling our own children. I don't think we ever imagined that it would go on for this long. Our current expectations are that this will go on until at least Easter. Hopefully the Children will be able to go back into the old school site for a little while to say goodbye to a building that has supported the community for over 100 years.

The donation from the BGPC will continue to support children in the new school too.

Kind regards,

Rachel Street Sent from your PTA



1st March 2021