

Minutes of the meeting of Borough Green Parish Council held at 7.30p.m. on Monday 7 February 2005 at Potters Mede

Present: Cllr Mrs S Murray (Chairman), Cllrs. J Bailey, J Broad, B Hughes, Mrs J Lucas, J Phillips (8pm), C Willsher, Mrs B Woodhams
Apologies: Cllr C Palmer County Cllr Mrs V Dagger T&MB Cllrs D Evans & Mrs J Harrison

There were thirteen members of the public in attendance

Cllr Mrs Murray declared an interest in all planning applications and advised that she would not take part in any related discussions.
Cllr Bailey declared an interest in planning app. TM/04/2445 to be considered under Item 143 of the agenda.

Action

141. **Minutes** of the meeting 4 January 2005. Delete SEMEX add CEMEX. The amended minutes were signed as a true record.

142. **Matters Arising**

- 129 Noted that if a replacement nameplate is required for Quarry Hill Road, there may be several months delay until a bulk T&MBC order is made.
- 130 An election has not been called. One application for co-option has been received but the invitation period will remain open until 1 March 2005.
- 134 The Clerk has signed up to Broadband internet services as previously agreed.
- 138 Late, revised information regarding national salary scales was noted. Agreed no alteration to previous decision regarding Clerk's salary as the 2005/06 budget has been set. Chairman will write.

SM

143. **Planning Matters**

Cllr Hughes took the chair.

Pre-Meeting

TM/04/3930 Redevelopment 24-28 Western Road - Amendments to parking layout. No observations.

TM/05/0133 Change of use of garage to kitchen & utility room, conversion of garden for parking, conversion of kitchen to bedroom & study - 7 Fox Lea. No observations.

Meeting

TM/04/4284 Slabalise face of pit & retain inflowing water by importing clay & other material + temporary access road - former Joco Pit, Wrotham Road. Chairman invited comments from members of the public. After discussion agreed: little evidence to show need for work. Recommend that nature looks after itself as in the past. Complete infill would certainly not be supported.

BH

TM/04/2445 3no dwellings - 34 Maidstone Road. Cllr Hughes will represent the Parish Council at T&MBC Planning Cttee meeting 9 February 2005. Objections: 1. Concern about safe ingress/egress of cars from west. 2. Pedestrian access not shown. Concern about safety of pedestrians 3. Query sufficient room for cars to pass pedestrians safely. Dedicated pathway required. 4. Concern about loss of beech hedge. 5. Stability of bank and adjacent highway is of concern if bank cut away.

TM/03/2583 New factory, Celcon, Ightham Sandpit. Chairman invited comments from members of the public. After discussion agreed no objections but levels of aluminium and sulphur in the atmosphere will be queried. A decision earlier than the anticipated date of September 2005 would be welcomed.

TM/05/0002 Roundabout & access to Borough Green Blockworks, Ightham Sandpit. No observations.

TM/05/0253 Tree surgery - Borough Green Recreation Ground. No observations.

TM/05/0266 Extension - 27 Staleys Road. No observations.

Planning Decisions

TM/04/3292 Block recycling plant - Celcon, Ightham sandpit. Permission granted.

TM/04/3799 Details of materials - 71 Sevensaks Road. Details approved.

TM/04/3892 Replace fence with wall - 45 Fairfield Road. Permission granted.

TM/03/2446 5no houses r/o 2 Maidstone Road. Appeal to be heard at T&MBC offices commencing 10am 15 March 2005. Views heard by prior arrangement.

TM/04/3930 2no houses - 24-28 Western Road. For referral to committee on 9 February 2005. A PC representative may speak by prior arrangement.

28 Fairfield Rd Alleged breach of planning control investigated. Action being taken to promote retrospective planning application for wall, railing and gate.

Cllr Mrs Murray resumed the chair.

There then followed the period for public consultation.
Further concern was raised about pedestrian safety/parking - Recreation Ground car park.

144. **Oral reports from Members and Clerk**

Reinstatement of boundary wall Western Road car park will commence 28 February 2005 and take approx. 6 weeks.

T&MBC will liaise with BGVHMC re closure of car park for one day whilst cleansing of drainage at entrance takes place.

Noted that BGFC may consider re-locating to Platt because of drainage problems with Potters Mede field. They have been advised that vertidrainage will be undertaken just as soon as conditions allow.

Southern Water is arranging for reinstatement of boundary fence to pumping station, Maidstone Road.

T&MBC has instructed Seeboard to reconnect light o/s 1 High Street.

145. **Correspondence**

Noted:

SW Kent NHS Public Health Report 2003-2004

Kent Downs Newsletter December 2004

KCC Kent & Medway Funding Fair 3 February 2005 (notices were displayed)

KAPC Minutes of meeting 9 December 2004

KAPC Newsletter 26 January 2005

KCC Early Years & Childcare news magazine

West Kent Neighbourhood Watch - Newsletter winter 2004

T&MBC Standards Citee agenda 26 January 2005 + annual report 2004.

T&MBC Joint Transportation Board minutes 13/9 & 6/12/04. Cllr Willsher reported.

KCC Superannuation report & accounts 2004

Office of Deputy Prime Minister - Authorisation of qualified person (copies to all Cllrs)

T&MBC Parish Partnership Panel - Next meeting 10 March 2005. Minutes of meeting

14 October 2004 (copies to Cllrs Hughes & Willsher)

Countryside Agency - Consultation: Criteria for undertaking review of a national park/area of outstanding natural beauty boundary

T&MBC Statement of adopted Licensing Policy

KCC Pension scheme regulations amendment

T&MBC Heritage Open Days 2005

Action with Communities: Rural Kent - Village of the Year competition 2005, rural strategy seminar and survey

Correspondence for consideration:

KCC Community involvement in the Kent Minerals & Waste Develop. Framework Cllr Bailey reported. Agreed that Parish Councils should be fully involved in the consultation process.

Kent Design - Overview of the Kent Design Guide. Cllr Willsher reported. Agreed that the Parish Council does not wish to be included in the consultation process but a copy of the full document will be requested.

T&M Crime & Disorder Reduction Partnership - Audit 2004. Questionnaire has been returned but concern about late receipt of document will be voiced.

SE England Regional Assembly - South East Plan public consultation. Cllr Willsher will attend KCC meeting on 18 February 2005.

KAPC seminars: Planning information day 19 March 2005. Cllr Broad will attend.

New legislation information day 23 February 2005. Cllr Phillips will attend.

BH/CW

CW

JB
JP

146. **Vital Villages Exhibition**

The exhibition was a tremendous success - very well attended and a great deal of interest shown in the village. An action plan will now be prepared based on comments received. Clerk reminded the council that the closing date for receipt of Countryside Agency grant is 31 March 2005. Agreed that a facility for residents to post comments/suggestions outside the Parish Office will be provided.

147. **Parish Council Office**
Clerk will be in attendance 9am - 1pm each weekday commencing last Monday of each month. Councillors will be in attendance 10-12am on the Saturday of that week, working on a rota basis. It is hoped that Borough Councillors will hold regular surgeries. The Police will hold a surgery every 3 weeks.
Chairman reported on a meeting with Cllr Hughes, Clerk and the Chairman of BGVHMC: it was agreed that the village hall contribution of £2,500 towards the external works will be set against PC rent thus making a rent-free period until June 2006.
148. **Pedestrian Crossings**
A letter from Kent Highways was received: noted that a detailed design for a Pelican crossing west of the Red Lion is to be undertaken. Chairman has queried location of proposed speed indicator device also at this location. Await further information and results of subsequent safety audit.
Technicalities regarding the construction of the pedestrian crossing A227 noted.
Kent Highways will be reminded that High Street weight restriction must be reinstated on completion of works.
Chairman will speak to the Rural Constable about 'Speedwatch'.
Relevant articles in KAPC news noted.
149. **Fairfield Road/Station Approach footpath link**
A letter from the Land Registry was received and options for registering land were noted. Chairman will meet with T&MBC to discuss their powers of acquiring land.
150. **Financial Assistance - Church of the Good Shepherd**
As it is understood that the church has received another donation towards their printer. Chairman proposed that a PC donation of £750 be made in place of the £1,500 raised 5 July 2004 but not presented. Agreed.
151. **Recreation Grounds**
Bowls Club: Chairman, Cllr Hughes and Clerk met with club representatives: as the PC has been paying for the club's water supply for many years it was agreed that the club will now pay water a/cs in full for the next 5 years. A decision re. installing a meter will then be taken.
Tree surgery - Rec. Gd: Tenders were received from Duncan Simpson Treeservices Ltd and Marks Plants. Chairman proposed that the tender of Duncan Simpson in the sum of £480 + VAT be accepted. Agreed.
Tennis courts - A letter from the Tennis Club was received: resurfacing of courts is now considered essential. The club will be asked to explore possible grants available to them. Updated scheme for floodlights was noted: agreed to proceed with planning application.
Cricket square maintenance: Cllr Hughes proposed that a quotation from KCC for cricket square maintenance 2005 be accepted in the total sum of £556.50 + VAT. Seconded by Cllr Willsher. Agreed.
Mower: Noted that a replacement rotary mower is required. Cllr Willsher proposed that a Hayter 22" rotary mower be purchased from Kidman's for the sum of £703.92 + VAT. Seconded by Cllr Hughes. Agreed.
Potters Mede pavilion: There is concern about deterioration of pavilion. Chairman proposed that a structural survey be undertaken. Agreed.
More intense routine maintenance is required.
152. **Cheques for Signature**
Auto-Pay
£822.51 R Springett - Asst. Groundsman 1/1 - 31/1/05
£856.35 H Damiral - Clerk January 2005
£608.30 W Austin - Caretaker/Groundsman 1/1 - 31/1/05
£168.49 Seeboard - Street lighting supply December 2004
£204.64 Seeboard - Street lighting maintenance February 2005
£176.25 KCC - Top-up of bark around playground equipment
£351.40 KCC - Parish office furniture & equipment (part payment)
£6.29 Kent Aluminium - Hasp, lock & keys, notice board
£25.38 BGVHMC - Hire of hall, Foot Clinic Jan-March 2005
£93.06 BGVHMC - Hire of hall, Pop-In Jan-March 2005
£97.35 Kent Aluminium - Office keys + Maintenance materials, P. Mede
£168.49 Seeboard - Street lighting supply January 2005
£170.90 KCC - Equipment Vital Villages, office and admin. supplies

152. **Cheques for Signature (Continued)**

£372.56	T&MBC - Printing, Parish Plan
£569.78	T&MBC - Printing, Parish Plan summary report
£130.00	SLCC - Annual subscription 2004/05
£76.38	Wicksteed Leisure - Annual inspection & risk assessment of play equipment
£189.88	Cash - Petty cash & telephone rental October - December 2004
£130.51	Cash - Postage Vital Villages + exhibition expenses
£400.00	Kent Police - Contribution towards bicycle
£100.00	Age Concern Malling - Donation
£263.67	Peter Wellard (Electrical Services) - Replacement o/s light
£750.00	COGS - Printer donation
£94.00	KAPC - Course fees
£30.00	Cash - reimbursement, office equipment

Proposed by Cllr Mrs Lucas, seconded by Cllr Phillips that the above cheques be paid. Agreed.

153. **Resolved to enter in committee**

Chairman reported on funding for Youth Worker. Chairman, Cllr Mrs Lucas and Cllr Broad will liaise.

SM/JL/JB