

BOROUGH GREEN PARISH COUNCIL

Clerk: Mr Bernard Galopin
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PO Box 635
Sevenoaks
Kent TN13 9UX

Established 1934

24 March 2021

Dear Sir/Madam

You are summoned to the next meeting of Borough Green Parish Council which will be held **ONLINE** at **1930** on **Monday 12 April 2021** with the authority of Standing Orders Para 3 (y) & (z). Zoom invitation will be circulated to Members of the public upon request

Zoom Link : <https://us02web.zoom.us/j/88039131895>

Yours faithfully

A handwritten signature in blue ink, appearing to read 'GRAHAM TAYLOR'.

Chairman BGPC

001. **Apologies for Absence
Resignation**

002. **Declarations of Interest:** To receive in accordance with the Council's Code of Conduct.

003. **Minutes of the Online Meeting: 1st March 2021:** To confirm and sign as a correct record.

004. **Matters arising** from the minutes of the last meeting and not covered by agenda items.

005. **Submissions by County & Borough Councillors, and Members of the Public**

006. **Planning matters** to hand:

- (i) To note planning notices – as circulated.
- (ii) Current applications and responses already circulated.

007 **Correspondence** – as circulated.

008. **Potters Mede Grounds and Pavilion**

- (i) BT and CCTV connection - update
- (ii) Potters FC Licence and Grant Application
- (iii) Parking request Annetts Hall resident

009 **Recreation Ground:**

- (i) Rec Revamp progress & Rec footpath surfacing
- (ii) Report Rec Carpark void repair
- (iii) Pavilion - War Memorial plaque and windows update
- (iv) CCTV and lighting
- (v) Tree work and hedging update

010 **Village Enhancements:**

- (i) Cooper & Crest Land transfers. - update
- (ii) A25 gateway legal challenge - update in Part 2
- (iii) Update on Public Toilet, Staleys Acre and Crowhill transfers
- (iv) Salt supplies- proposal for gritter attachment, salt supplies and storage
- (v) To note BMPOS Committee disbandment, final meeting handover 6/4/2021

011. **Financial Matters:**

- (i) Clerk's RFO Report.& Audit Progress
To ratify updates:
 - a 2021 Internal Financial Controls
 - b 2021 Financial Regulations
 - c 2021 Financial Risk Assessment
 - d 2021 Privacy & Data Control Policy
 - e 2021 Standing Orders
 - f 2020 External Audit Report PKF Littlejohn
- (ii) Clerk to present Bank Reconciliations as at 31 March 2021
- (iii) To agree donations/grants
- (iv) To approve payments as listed and circulated to all Cllrs.

012 **Website Social Media, Compliance & Risk:**

- (i) No report

013 **T&MBC Local Plan:**

- (i) Update

014 **Highways and Streetlighting:**

- (i) Streetlighting contract and repairs-First 10 repairs underway

015 **Sandpits Quarries and Landfills:**

- (i) No report

016 **Councillor's Reports** from outside bodies (max 3 mins)

017. **Future dates:**

- (i) Date of Next Meeting: **Monday 3rd May 2021** online via Zoom commencing **7.30pm**,
Do we set a date for **Annual Parish Council** meeting
- (ii) The Parish Office will not be open
Parish Annual Meeting **Deferred**.

At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.

018. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.

A25 Hedge update and decision