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Established 1934

www.boroughgreen.gov.uk

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DRAFT The Borough Green Parish Council Meeting took place at 1935 in the COGS Annexe on 9th February 2026. The Members are reminded of the importance of Section 10 of Standing Orders regarding confidentiality of Part 2 discussions and documents. Please refer to our Data Privacy, Use and Retention Policy, which is published on our website

Yours faithfully

Clerk & Responsible Financial Officer

Present: Cllrs Taylor (Chair), Reid, Ramsden, Butterfill, Proto, Shaw, Millener, the Clerk and KCC Cllr Rayner. There were no members of the public present.

Tony Woolven. It was with great sadness that the Chairman reported the death of Tony Woolven, and we send our sincere condolences to his family. Tony was one of the unsung heroes of the Village. He planned and project managed Platt Scout hut, and served as a Platt Councillor for many years. He designed and project managed the Drop-in Centre in the Village Hall, the Joint Skatepark at Whitegate Field, Potters Mede Sports Centre, and further afield worked with me on the Burham Drop-in Centre and the Eccles Skatepark. His passing is a huge loss to all our villages.

326. Apologies for Absence Cllrs Heselden, Thrush & Reading, TMBC Cllr Palmer

327. Declarations of Interest Cllr Ramsden, relative's employment Chair - expenses reimbursement

328. Minutes of the meeting 5th January 2026, and 6th December 2025 - AGREED & SIGNED

Matters Arising -

(i) Councillor Vacancy

329. Submissions by County and Borough Members and Members of the Public

Cllr Rayner outlined his disappointment at the loss of the Moto JR, and the Truckstop now has Outline Planning Permission. Members voted their thanks to Pete Gillin, Chair Wrotham PC for all his hard work leading our fight. Cllr Rayner set out his support for a single Kent wide authority for the LGR, that this would be the best option for Council tax. He advised the temporary diversion of MR251 north of BG Sandpits at Platt whilst excavations took place. He reported on a recent trip on the 222 bus to Tonbridge and noted severe overcrowding. Cllr Rayner has organised tree cutting to allow a double-decker to take over the route and relieve that overcrowding

330 Town Status

(i) The Clerk will change our Bank Account names to "Borough Green Council" in late March to prevent any financial problems at the financial year end.

331 Planning Matters

(i) To note Planning Notices as circulated
(ii) Current applications and **responses** as circulated, Moto JR result circulated

Applications

25/02138/PIP 168 Maidstone Rd principle of 2-3 detached dwellings. A decision has been made to object to all applications from now on because of lack of water and sewage infrastructure

332 Potters Mede

(i) Power supply /Lighting Conversion to LED - ongoing
(ii) Air Source Heating repairs . completed-
(iii) Police compensation for gate damage - refused
(iv) BG Scout hut - move to carpark - agreed in principle dependant on final designs.
(v) Grange Park - request for PM parking on Open Day - not required
(vi) BT - Spurious invoices - Avantis Recovery - Resolved with apology now received
(vii) Sensor light fitted front door - side to follow, solar to be investigated

333 Recreation Ground

- (i) Pavilion Refurbishment - update, Business Plan & Grant application update S106 £4751 approved
- (ii) Primary School Play equipment relocation proposal, report on Open Day. PC will offer matched funding grant, but old equipment comes to the Rec but must be excavated from concrete to enable re-use
- (iii) Inspection report - mostly cleaning - Dave Drummond - power wash apx £2000 = AGREED

334 Councillors Reports

- (i) Cllr Butterfill - Resilience Plan- report of meeting with Clerk & Chair 20 Jan. Call for 2 Cllr Volunteers- Cllrs Heselden & Proto
- (ii) Cllr Rayner & Butterfill reported on the Parish Partnership Panel discussion of Local Govt Reorganisation.

335 Community Issues

- (i) IQE footpaths and bike trails - Update Threatened Enforcement Action - ongoing
IQE mapping &signage proposal Wildlife Warden, rare orchids to be identified and recorded
Proposal for tree management (insurance) ongoing
- (ii) VH Defib & Saltbin - Defib remains, further correspondence on salt bin, purely private VH use for carpark
- (iv) To agree Annual Report for KCC Bus Grant - Chair to submit - AGREED
- (v) Toilet power - get Smart meter fitted - AGREED
- (vi) Lunch Club - strongly supported, use Voice to get publicity and better take up.

336 Village Enhancements & Green Spaces

- (i) Harrison Rd/Surgery TPO - ongoing
- (ii) Hanging Baskets - deferred until next meeting
- (iii) Salt bins topped up - new salt 80 x 23kg bags delivery 29 Jan - £772.68 - AGREED
- (iv) To note Defra Tree safety letter, and NTSG Guidance - Noted
- (v) Skatepark Inspection - all low risk - monitor - Noted

337 Financial Matters

- (i) Responsible Financial Officer's report
- (ii) Bank Reconciliations & Balance 31 January 2026 to be circulated. Total Bank Balance **£191,247.48**
- (iii) To approve Payment List (appx 1). Prop Cllr Butterfill, 2nd Cllr Shaw, Chair and Cllr Ramsden abstain
Invoices checked : Cllrs Proto & Reid
- (iv) Van Service - if longer than overnight, hire replacement - AGREED

338 Website & Social Media

- (i) We have been asked to clarify item 321(i) in 5th Jan minutes, and we have been given this statement:
"BGVH highlighted data protection concerns regarding documents on the Parish Council website. The Parish Council self-referred the matter to the ICO, took appropriate remedial action, and the ICO confirmed no further action required"
- (ii) BGPC have received a large number of complaints about VH Parking Contravention Notices. The Parish Council are a completely separate body to the committee that manages the village hall and its car park. We have no responsibility in relation to the management and use of the carpark, other than the operation of the public toilets.
Please direct all concerns to the VH Committee as per follows: boroughgreenvillagehall@gmail.com

339 Neighbourhood & TMBC Local Plan

- (i) East Peckham PC have called a meeting in February of all PC Chairs in the Borough, to discuss development and infrastructure issues - Chair to attend - Noted

340 Highways & Streetlighting

- (i) Highway Improvement Plan (HIP) review - ongoing
- (ii) Speedwatch Group - update ongoing
- (iii) Moto legal update - see above
- (iv) School parking PM entrance - Clerk contacted School Management - no response
- (v) There was considerable discussion about poor highway maintenance - it is important to report every pothole, bad drain, etc to [Report a Fault](#) on the KCC website

341 Quarries & Landfills

- (i) BGSP - Mud on Road -KCC & TMBC Enforcement informed - Residents are asked to submit video/pictures of any infringements to the Clerk

342 Future Dates

- (i) **Date of next meeting 1930 2nd March 2026 COGS Annexe,**
At all other times contact the Clerk using the details above

343 Exclusion of Public and Press:

Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.

There were no items for Part2, and no further business, Chairman closed the meeting at 2145hrs

Payment List below

Appendix 1 Payment List

BGPC Payments List February 2026

£

Staff Costs	
Staff Salaries	5510.22
HMRC	3393.05
KCC Pensions	2643.69
BACS Payments	
Nu Venture, inv 3254	833.00
WPC, inv 620	5692.01
Commercial Services - Oct to Dec 25	451.68
Play Inspection Company, inv 83758	240.00
E A Services, invoice 1319A	3240.00
Mazars, inv 2646824	1008.00
Greenthumb, 05963368	32.50
MT (salt)	772.68
BG	155.00

DD Payments

Zen Internet (monthly charge)	13.79
National Domestic Rates RG	0.00
COGS - The Voice Magazine	300.00
COGS - Admin	30.00
Bank Charges *	17.63
Npower* - streetlighting	270.61
Npower* - public convenience	255.22
EDF (PM)*	443.00
EDF (RG)*	60.00
Castle Water*	27.28
Castle Water*	21.56

Total

25410.92

NB: Receipts Jan 26 (exc bank transfers

6259.95

TOTAL BANK BALANCES

191,247.48

Signatures Cllr Proto & Reid

Balances – 31/01/26:

- Natwest 851 - £100.00
- Natwest 811 - £46,171.48
- Natwest 882 - £0.00
- Unity Trust – 59,976.00
- CCLA – 85,000.00