

Minutes of the meeting of Borough Green Parish Council held at 7.30pm on Monday 1 September 2003 at Potters Mede.

Present: Cllr J McWilliam (Chairman), Cllrs, Mrs J Lucas, C Merrit (8pm), Mrs S Murray, C Palmer, M Taylor, Mrs B Woodhams Apologies: Cllrs C Brinkley-Willsher, B Hughes and D Holcroft

There was one member of the public in attendance.

Action

There were no declarations of interest.

54. **Minutes of the meeting 4 August 2003:**

Apologies for absence: add 'Cllr Mrs J Lucas' (delete from attendance). Add: 'One member of the public was in attendance'. The amended minutes were signed as a true record.

55. **Matters Arising**

49 Financial Regulations: Draft regulations will be considered at the next meeting.

51 Although not a financial success, the charity concert was a thoroughly enjoyable evening, well organised and well-worth repeating. Chairman proposed that no charge be made for use of Potters Mede. Agreed.

56. **Planning Matters**

Pre-Meeting

TM/03/2104 replacement conservatory - 38 Lingfield Road. No observations.

TM/03/2415 Demolition of part of rear extension, new roof to extension & construction of new dwelling – r/o 1 Sevenoaks Road. Objections: 1. Over-intensification 2. Would leave insufficient space to rear 3. Dangerously close to busy junction 4. Whole site should only be utilised in connection with use of 1 Sevenoaks Rd.

TM/03/2559 Details of materials, residential development - 21/25 Sevenoaks Road. No objections to bricks but slates unacceptable: tiles should be used.

Decisions

TM/02/0547 Residential development, 21-25 Sevenoaks Rd - Permission granted.

TM/02/3581 Illuminated sign - 1 Station Rd. Permission granted.

TM/03/1600 Garage - r/o 40 Sevenoaks Road. Permission granted.

TM/03/1606 Extension & garage canopy - 26 Conyerd Road. Permission granted.

TM/03/1611 Extensions & porch - 10 Sevenoaks Road. Permission granted.

TM/03/1755 Extension & porch - 68 Fairfield Rd. Permission granted.

TM/03/1833 Loft conversion & roof alteration - 126 Maidstone Rd. Permission granted.

25 Conyerd Road - Breach of planning control found - hardstanding for 2 vehicles not provided. T&MBC actioning.

TM/02/2244 Residential development, Red Lion PH, Sevenoaks Rd. Appeal lodged. Chairman will write to the Inspector reiterating the Parish Council's views.

Copies of a letter from T&MBC re. role of Borough Councillors in Planning matters was given to all members.

TM/03/0825 Chairman will try to attend T&MBC planning cttee meeting re: conservatory, r/o Borough Green House.

Cllr Mrs Murray reported on the Caines redevelopment site.

JMcW

JMcW

57. **Oral Reports from Members and Clerk**

Floodlights at the pedestrian crossing, A25 need attention.

Cllr Mrs Murray will liaise with the Police about parking and associated problems in Hill View and Fairfield Road. Cllr Mrs Woodhams will provide further information.

Ownership of pathway Dene Lodge/A25 will be established. Chairman will subsequently discuss lighting with T&M Housing Assn.

Chairman will discuss possibility of a footpath from Fairfield Road to Station Approach with T&M Housing Assn, as and when previous item is discussed.

**SM
BW**

JMcW

JMcW

Oral Reports from Members and Clerk (Continued)

Cllr Murray reported on a proposed T&MBC meeting with landowners in Station Road about parking and traffic management.

Cllr Merritt raised concern about unofficial use of school land for skate-boarding.

Noted that Chairman is now preparing comments about Parish Council business for the village magazine. He will also pass the information to Mr Stephens for the website.

JMcW

Noted that Mrs P Darby has retired as Clerk to Platt Parish Council.

Chairman reported on correspondence with a resident of Crowhurst Road about potential flooding from the River Bourne and the availability of financial support. He will discuss this further with the Borough Solicitor.

JMcW

Chairman advised of a planned meeting to discuss the availability of land for a burial ground.

JMcW

Cllr Taylor will discuss design of the proposed 'Teen Shelter' at the Recreation Ground with young people at the Drop-In Centre.

MT

There then followed the period for public consultation:

Refurbishment of the station car park was discussed. There is no knowledge about intent for the unsurfaced area but it is assumed that it is part of the car park.

58. **Correspondence**

Circulated to all members:

KAPC News 29/7/03 (plus copy to Cllr Brinkley-Willsher)

T&M Housing Assn - Newsletter, annual report and accounts

KCC - Local Transport Plan: Progress Report 2003

'Drop-In Centre' - Minutes of the committee meetings 25/6/03 & 30/7/03

Copies of Kent Police Authority newsletter were given to all members.

KCC Pensions administration training: Clerk will attend.

SLCC training day: Clerk will attend.

Planned replacement of culvert across the A25 and Recreation Ground car park noted. users of the ground and car park will be advised.

59. **Vacancy BGPC**

Noted that no election has been called. The vacancy will now be advertised for co-option.

60. **Vital Villages**

Chairman proposed that questionnaires be distributed via the Parish News, return envelopes provided and 5/6 collection points made available in the village. Agreed.

Possible use of electronic delivery of the questionnaire discussed.

Development and regular maintenance of the council's websites discussed. Agreed that Cllr Taylor will discuss this with Mr Stephens and report back to the Chairman.

Cllr Mrs Murray reported on the Village of the Year competition, she will try to attend the presentation evening. Noted that Speldhurst is the overall winner this year.

MT
SM

61. **A227 Highway Improvement Works**

Reply from Kent Highways read. Comments noted.

62. **Street Lighting - o/s 1 Mountfield**

Chairman proposed that a quotation for a replacement column from Seeboard in the total sum of £738.92 + VAT be accepted. Agreed.

63. **Medway Valley Countryside Partnership 'Japanese Knotweed' Control Program**

The Partnership will be advised of identified areas at Basted and r/o Fairfield Road.

Further guidance information will be requested.

64. **Borough Green Traffic Action Group (Planned meeting for 12/9/03)**

After discussion, agreed that Cllr Mrs Murray will present the Parish Council's views in traffic terms whilst Cllr Taylor will speak about the prospect of a bypass.

SM
MT

65. **Skate Park**
 Members were given copies of a report from Cllr Taylor on facilities at Swanley and Burham. Agreed that Cllr Taylor will now discuss the way forward with Wrotham Parish Council.
66. **T&MBC Financial Arrangements with Parish Councils 2004/05**
 Items for consideration, with costings, should be presented to the next Parish Council meeting. Further consideration will then be given by the Finance Committee on Tuesday 7 October 2003.
67. **Recreation Grounds: Woodland Walk, Potters Mede**
 All members received copies of a summary of tenders received. Chairman proposed that the tender from KCC in the sum of £395 be accepted. Agreed.
 Noted that there has been some interest in use of the cricket square next season.
68. **Cheques for Signature**
Auto-Pay
 £940.03 R Springett - Asst. Groundsman 1/8 - 31/8/03
 £832.78 H Damiral - Clerk August 2003
 £578.15 W Austin - Caretaker/Groundsman 1/8 - 31/8/03
 £317.00 T&MBC - Rates, Potters Mede September 2003
 £118.16 Seeboard - Supply, Potters Mede
 £212.82 Seeboard - Street lighting maintenance, August 2003
 £212.82 Seeboard - Street lighting maintenance, September 2003
 £168.49 Seeboard - Street lighting supply, July 2003
 £28.03 MKWCo - Supply, Recreation Ground
 £169.14 MKWCo - Supply, Potters Mede
 £66.24 BGVHMC - Hire of hall Foot Clinic Apr-Dec 2003

 £25.00 Open Spaces Society - 'Our Common Land' publication
 £8.53 Baldwin Cooke - Potters Mede diary 2004
 £72.50 Kidman's - Mower/trimmer parts/maintenance
 £176.25 Peter Wellard (Electrical services) - Electrical inspection, Potters Mede
 £240.00 Michael Smith - Tree surgery, Recreation Ground
 £18.40 J McWilliam - Plan printing reimbursement
- Proposed by Cllr Mrs Lucas, seconded by Cllr. Taylor that the above cheques be paid. Agreed.
69. **Resolved to enter into committee**
 There were no matters for discussion in committee.

MT

All Cllrs
 Fin.Cllrs.