

Minutes of the Meeting of Borough Green Parish Council held at 7.30pm on Monday 5th August 2019 the Church of the Good Shepherd Annex
 Present: Cllrs Mike Taylor (Chairman), Scott Millener, Steve Perry, Gary Green, Ian Simpson, Jeff Reading.
 (Bartosz Wlodarczyk)

There was one member of the public in attendance, and Cllrs Rayner and Palmer

	<u>Action</u>
<p>61. Apologies for Absence Cllr Gould, Currently in Maidstone Hospital, members sent a card expressing best wishes Cllr Shaw Holiday Mrs Damiral, (Clerk) Hazel now recovering well, and has returned home.</p>	
<p>62. Co-options and Declarations of Acceptance. Mr Wlodarczyk had asked to be co-opted, and after a brief discussion was accepted 5 votes in favour to 2 against Cllr Wlodarczyk signed the Declaration of Acceptance</p>	
<p>63. Declarations of Interest: Chairman abstained from Cheques, as there is a reimbursement cheque on the list. Chairman took no part in the discussion of TM/19/01024 as he sits on Area 2 Planning</p>	
<p>64. Minutes of the Meeting 5th July 2019: confirmed and sign signed as a correct record</p>	
<p>65. Matters arising There were no matters arising</p>	
<p>66. Period for Public consultation: The member of the public spoke about his scheme to upgrade the multicourt to inspire greater use. Chairman asked of the group interested could write in. Cllr Rayner spoke of obtaining a redress of the proposed Library hours reduction. He then spoke about the HGV increase proposal for Robert Body's landfill, and the HGV excess use by H+H Celcon and BG Sandpits. He also spoke of some success in raising the Parish concerns about traffic with the KCC Cabinet Member. Cllr Palmer discussed the recent local traveller incursions, and it was agreed that the Parish Alliance Chairs should write jointly to the MP. Noted that current antisocial behaviour by travellers allows Police to quickly issue Section 61 Order. She then discussed TMBC's progress towards implementing Public Space Protection Orders, and the possibility of extra Dog Wardens. Cllrs Rayner and Palmer left for other meetings..</p>	
<p>67. Planning matters to hand:</p> <ul style="list-style-type: none"> (i) decision notices as circulated - noted (ii) TM/19/01590/FL 20 Tolsey Mead Erection of two 1st floor extensions over existing garage and kitchen No observations (iii) TM/19/01607/FL 1 Sandy Ridge Two storey side extension and porch No observations (iv) TM/19/01616/FL 23 The Avenue Erect 2 new dwellings as an extension to 23 The Avenue, Strong discussion re overdevelopment and density, but consensus was better than houses on Greenbelt No observations (v) TM/19/01617/LDP 153 Maidstone Road Lawful Development Certificate Single storey rear extension No observations (vi) TM/19/01667/FL 8 Rock Demolition existing front porch & rear conservatory. Erection of a two storey rear extension over intensification, Chairman will draft objections and circulate (vii) TM/19/01671/FL 24 Wye Road Loft conversion. Flat roof dormer extension to the rear. No observations (viii) KCC/TM/0152/2019 Robert Body increase HGVs from 182 - 240 per day. Chairman to draft objections and circulate (xi) Noted - Melia's Alcohol licence granted (x) TM/19/01024 41 Western Area 2 Planning 14th August Cllr Perry will represent the PC at Area 2 Committee 	<p>MT</p> <p>MT</p> <p>SP</p>

68. **Correspondence**

Correspondence for noting (*Circulated to all Councillors*)

KCC New library opening hours

Streetlighting reports - 34 Fairfield, 43 Normanhurst, VH Carpark, quote LEDs Tollgate Est, added Rock Rd footpath

Hugh Merriman MP - pavement parking Select Committee

HMRC notification of penalty cancellation

HMRC Chairman now appointed as HMRC Agent to BGPC

Correspondence for discussion (*Circulated to all Councillors*)

Zen Internet - switching to DD only AGREED

Natwest Bank Mandate approved to add Clerk back as Bankline Administrator AGREED

Kent Police Crime report Potters Mede burglary

Pension Regulator tri-annual re-enrolment - *Chairman to respond*

MT

69. **Potters Mede Grounds and Pavilion**

(i) Ratify weed killer AGREED

(ii) Heating and ventilation checks and maintenance Vaillant visit due

(iii) Gate time closing signs Travellers & Burglary - defer experiment AGREED 5/2

(vi) Burglary - ratify order to Godfreys 2x new mowers Invoice 8501.11 inc vat AGREED

(vii) Update on Security additions Main gates modified, new padlocks ordered, "boot" being fabricated for mower, lockable rack for strimmers and push mowers, CCTV tree cut back

(viii) Claim lodged with Zurich, meeting Tuesday 11am Loss Adjuster

(ix) Groundsman to obtain and circulate quotes for new Strimmer and Hedgecutter. Chairman noted that he would be happy to see further quotes if members wanted to research.

(xi) no other actions

MT

BG

70. **Recreation Ground**

(i) Bowls Club Lease-awaiting final lease for signature

(ii) Suspect Beech Tree removed

(iii) Letter re upgrading multicourt for basketball

(vi) Barry & Chairman reviewing shed door to upgrade security

(v) No action required

MT

71. **Village Enhancements**

(i) Sponsorship signs Greenacres ordered L&G Signs

(ii) Crowhill Discussions with TM to takeover the land - agreed to progress

(iii) Staley's Acre Play Area TM want us to take this over as well - consultation with residents in Voice and Facebook and by local letter

(iv) VH Public Examine costs, consultation with residents via Voice & Social Media

(v) War Memorial - Cllrs expressed their thanks for Wreath Donation from Ray Chopping £125

(vi) Cllr Gould honoured with British Legion Poppy Award - many years of annual collections

(vii) No action required

MT

MT

MT

72. **Financial Matters**

(i) Reinstatement of Clerk Mrs Hazel Damiral as admin supervisor on Bankline RESOLVED unanimous

(ii) HMRC appoint Chairman as agent, authorised to access BGPC account- online reporting now in hand.

(iii) Wrotham PC Clerk doing wages PAYE and Pensions, awaiting invoice.

(iv) To agree further cheque signatories, no other Natwest customers

(v) Chairman to sign all cheques except his own, awaiting Sandra, abstain from cheque vote

(vi) to agree any action required

73. **T&MBC Local Plan**

(i) Draft Local Plan- new evidence lodged, consultation to begin September

(ii) To note Government advice to LPAs regarding abuse of GDPR regulations

(ii) no further action required

74. **BMPOS**

- (i) New Constitution ratified at BMPOS AGM
- (ii) Draft has been lodged with TMBC, awaiting legal assessment
- (iii) BMPOS AGM, no Financial report available due to Clerks illness
- (iv) EA bringing pressure on Crest to repair weir
- (ii) no further action required

75. **Defibrillator**

Siting of additional equipment - Cllr Green has spoken to Landlady at the Blackhorse who has agreed to site and power, close to Rec. Cllr Green & Perry to liaise with electrician and Black Horse

GG/SP

76 **H+H Celcon Ltd**

- (i) still little success persuading H+H to take firm action against speeding contractors, and HGVs leaving site during proscribed hours
- (ii) Cllr Millener showed dust samples, to be given to TMBC EH for analysis

MT

77 **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report - no reports

78. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs. Chairman noted that Cllrs Millener and Reading had checked listings and cheques, and signed them off, Cllt Millener had signed the cheques, and Chairman will countersign after the meeting, except for his cheque, which will wait for Cllr Gould
Cheques proposed Cllr Perry, Seconded Cllr Simpson, Chairman abstained RESOLVED

MT

Online Payments:

None

Direct Debits

£76.45 WEX Europe Services (UK) Ltd – fuel for equipment and vehicle
£116.64 Ford Lease – vehicle lease June 2019
£455.05 E-ON Streetlighting

Cheques to ratify salaries/HMRC Paid 28th July

4184/5/6 £3860.47 Staff wages
4188 £2906.89 HMRC PAYE/NI Q1 Ap,May,Jun 2019

Current for payment

4187 £1697.40 KCC Kent Pensions due 19 July
4189 £399.60 BGVH Foot Clinic/Luncheon Club Apr/May/June 2019
4190 £750.00 BGVH Office Rent Apr-June 2019
4191 £8501.11 Godfreys Mower replacement (Ins Claim)
4192 £756.00 Treeability Maintenance
4193 £820.80 Treeability Horse Chestnut
4194 £82.20 EJP Fire Protection Ext Maint Recreation Ground
4195 £119.34 EJP Fire Protection Ext Maint Potters Mede
4196 £1309.49 KALC Annual Subscription
4197 £40.00 Information Commissioner annual fee
4198 £234.96 Wrotham PC Local Plan
4199 £143.29 Wrotham PC Skatepark repairs inv 60 July
4200 £47.58 M Taylor Reimbursement stamps

To Ratify Staff wage payment due 28th August AGREED

79. **Future dates**

(i) Date of September Meeting: Monday **9th September 2019** in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.

(ii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on Saturday **7th September 2019** 10 - 12 noon

At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.

MT/GG

78. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items
Discussion of Employment Contracts and sick pay arrangements

Chairman closed the meeting at 2141hrs