

Minutes of the Meeting of Borough Green Parish Council held at 7.30pm on Monday 2nd December 2019 the Church of the Good Shepherd Annex
Present: Cllrs Taylor (Chairman), Cllrs Green, Wray, Reading, Millener, Perry, Shaw, Mrs Gould , & Simpson,

There were five members of the public in attendance, and Cllrs Rayner & Palmer

Before opening the meeting, Chairman thanked Cllrs Gould and Shaw for their hard work on the Christmas Lights, and Cllrs Millener and Wray for the excellent sound system. Chairman updated members on Hazel's slight relapse, and welcome Cllr Gould back after her recent health scare and spell in hospital.

Action

149. **Apologies for Absence**

Cllr Wlodarczyk, Mrs Damiral, (Clerk) Hazel has suffered a slight relapse.

150. **Declarations of Interest:** Cllr Taylor will abstain from Cheques, Cllr Gould noted that she was Chairman of the Christmas Lights, and whilst having no financial interest, declared that involvement.

Cllr Perry reminded members of rules surrounding the General Election "purdah" period

151. **Minutes of the 4th November 2019:** confirm and signed as a correct record : **AGREED**

152. **Matters arising** There were no matters arising

153. **Period for KCC & TMBC Councillors reports and Public consultation:**

Chairman moved items 158 (vi) KCC streetlights, 162 (ii) BG Sandpits, 162 (iii) and 157 (iii) forward
KCC Cllr Rayner outlined progress with KCC on 158 and 162

162 (ii) BGSP - Lingfield Rd floods, HGV numbers and times- KCC Planning are being made to act.
(iii) Robert Body Landfill 240 HGV per day. Chairman reported on Planning Advice received, and sought endorsement of the Parish Alliance objection - **AGREED**

158 (vi) Cllr Rayner would support the PC in obtaining redress from KCC about the loss of hanging basket brackets during the column replacement.

157 (iii) 2 members of the Revamp Group outlined progress with the £50k grant application and Chairman tabled copies of the application. After some discussion :

a) The parish Council would lead the project - **AGREED**

b) The amount of the PC grant would be £25,000 to be added to the precept - **AGREED**

c) Council authorised the Chairman to sign the Grant Application when completed. - **AGREED**

Chairman praised members of the Revamp Committee for their dedication.

MT

Cllr Palmer reported on Recycling progress, and that Platt PC would also be resigning from BMPOS.

2 members representing Borodara asked for VH Parking contact details to be included in the Voice. A member of BGVHMC agreed and would action

Cllrs Rayner and Palmer left for other meetings, and the members of the public left

154. **Planning matters to hand:**

(i) decision notices as circulated - noted

(ii) **TM/19/02512/FL** 2 Maidstone Road Single storey garage at rear of property **No Obs- SENT**

(iii) **TM/19/02530/FL** The Mount 65 Crouch Lane New 3 bed 2 storey house on site **No Obs- SENT**

(vi) **KCC TM/19/1719** Robert Body Landfill 240 HGV per day. Chairman reported on Planning Advice received, and sought endorsement of the Parish Alliance objection - **AGREED**

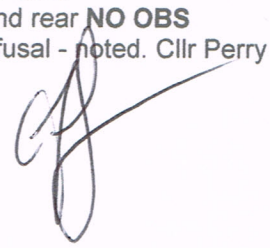
(v) **TM/19/02511/FL** 2 Maidstone Road 2 storey rear extension (supersede **NO OBS**

(vi) **TM/19/02564/FL** May Cottage 154 Maidstone Rd Ext alterations to front and rear **NO OBS**

(vii) **TM/19/00199** Brackenhill Service Station - Appeal against TMBC 24 hr refusal - noted. Cllr Perry to submit objection on behalf of Parish Council - **AGREED**

(viii) **TM/19/02275** 172 Maidstone Rd Amendments **OBJECTION REMAINS**

(ix) 63/65 Western & 50 Sevenoaks - Appeal lodged against refusal - noted



155. **Correspondence**

Correspondence for noting (*Circulated to all Councillors*)
Red Ensign certificate

Correspondence for discussion (*Circulated to all Councillors*)

- (i) Various complaints re TMBC rollout of the new Waste Recycling

156. **Potters Mede Grounds and Pavilion**

- (i) Council agreed the Groundsman could investigate cost and availability of bird-boxes to be installed in the Woodland Walks
- (ii) Chairman tabled the recent Kent Men of Trees report - highly commended certificate
- (iii) No other action required

BG

157. **Recreation Ground**

- (i) Defibrillator, frame constructed, Cllr Perry requested permission to cost and obtain supplies kits for the 3 defibs - AGREED
- (ii) Multicourt backboards and hoops. Cllr Wray to order at £134 x 3 and liaise with Groundsman for installation in the spring- AGREED
- (iii) Revamp -See Public session
- (iv) to note Landscape Services Play Area report. There was some discussion about installing low level floodlighting to the play area, to allow children to play during dark evenings - deferred until revamp completed
- (iv) No other action required

SP

AW

158 **Village Enhancements**

- (i) War Memorial - Chairman reported on the Remembrance Sunday gathering
- (ii) Village Hall noticeboard purchase materials from Kent Aluminium, Cllrs Wray and Millener to liaise with staff - AGREED
- (iii) Christmas Lights *moved to Finance*
- (iv) Village Gateway - Cllrs Millener and Shaw to trim, Chairman to liaise with Staff to move AONB sign to the Gateway, **and rebuild KCC fence.**
- (v) Chairman reported Staff hard work breaking up hard salt in our 20 bins, and the purchase of 4 tonnes rock salt, stored at PM. Tarpaulin £18.99 - AGREED
- (vi) KCC Streetlighting had decided to change 4 columns the night before Christmas Lights went up brackets lost, 10 replacements needed £1300, but recompense will be sought from KCC - AGREED
- (vii) Chairman noted "Brodie's Bash the Trash" and recommended buying a plaque to be presented at the next meeting
- (viii) No further action required

AW SM

TS SM
MT BG

MT

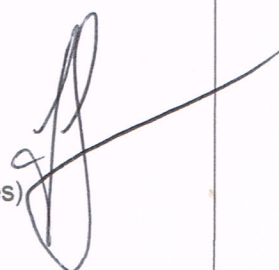
159. **Financial Matters**

- (i) Annual Governance and Accountability Report circulated, approved by External Auditors PKF Littlejohn, posted on website
- (ii) Bank reconciliation not available
- (iii) Finance meeting - cancelled. Increase precept by £25,000 for Rec Revamp - **AGREED**
- (iv) Christmas Lights grant request - £1556.40 - **AGREED** to be paid next month. There was some discussion about VAT rules, Chairman to seek advice from Auditor.
- (v) No further action required

MT

160. **T&MBC Local Plan**

- (i) To note TMBC updates - report residents having difficulty lodging comments
- (ii) To agree BGPC contribution to Local Plan advice £1109.63 - **AGREED** (cheques)
- (iii) no further action required



161 Highways & Streetlighting

- (i) To note correspondence re Surgery bus & Yellow lines/Bus stop request
- (ii) Update re Quarry Hill 7.5t, roundabout lights & signs - no report
- (iii) 17 Harrison Rd - mud on pavement- Enforcement refused action
- (iv) Update on High St pavement repairs- Chairman thanked Cllr Wray
- (v) Pearsall Place Fernham Homes requested Parish take over 11 streetlights, Chairman recommended refusal. Should management company go bust, we would have to reconsider. - **AGREED**
- (vi) 20 mph limit -there was discussion about extending the Wrotham Rd/High St/Station Rd vote to include Western Rd to the Red Lion - **AGREED** - await KCC response.
- (vii) to agree any further action required

162 Sandpits, Quarries & Landfills

- (i) To receive report and discuss quotes for Noise & Particulate Consultants. Cllr Millener reported TMBC to install Particulate Monitor at the Red Lion in January
- (ii) *BGSP - Lingfield Rd flooding, HGV numbers and times Cllr Rayner above*
- (iii) *To note joint planning response to R Body HGV increase Planning & Cllr Rayner above*
- (iv) response to Kent Minerals and Waste Local Plan circulated - noted
- (v) IQE Land Transfer - no update
- (vi) to agree any further action required

163. BMPOS

- (i) TMBC refusal response had been circulated Formal agreement to tender resignation at January meeting of BMPOS if TMBC
 - (a) did not agree to indemnify Parishes against unforeseen costs
 - (b) did not agree to an equitable disposal of financial assets if the committee closed
 - (c) Allow co-opted members to vote on operational matters
 Chairman to respond at January BMPOS meeting - Proposed Chairman, seconded Cllr Reading, - **AGREED** - Cllr Perry against
- (iii) no further action required

MT

164 Written reports: to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report.

- (i) Cllr Shaw reported on the recent JPCTCG meeting, and the Air Quality presentation by Dr Yasmin Vawda. He urged all members to respond to the TfSE (Transport for the Southeast) consultation **which will be open until 10th January 2020**

165. Cheques for Signature: to approve payments as listed and circulated to all Cllrs.

Online Payments: None

Direct Debits

£ 62.10 WEX Europe Services (UK) Ltd – fuel for equipment and vehicle 17 Nov
 £ 20.40 WEX Europe Services (UK) Ltd – fuel for equipment and vehicle 24 Nov
 £ 301.32 Ford Lease – vehicle lease (Sept 2019 awaiting Invoice)
 £ 470.21 Eon Streetlighting Nov 2019

Cheques to ratify salaries Paid 28th November

4243 £3882.54 Staff Wages

4244

4245

Current for payment

4246 £1697.40 KCC Pension Nov 19-20
 4247 £694.80 (£115.50 Streetlights 10954 6 Nov)
 " (£579.30 Streetlights 10958 7 Nov)
 4248 £667.20 Warners Solicitors Bowls Club Lease
 4249 £3276.00 CJS Plants Hanging Baskets
 4250 £572.90 Wrotham PC Skatepark Insurance Inv73 20th Nov
 4251 £1109.63 Wrotham PC Legal costs contrib Inv75 20th Nov
 4252 £480.00 FM Taylor reimb (Salt All Loads inv 21373 4 tonnes)
 4253 £268.99 B Glew reimb Screwfix Hose & Reel, dryer and toilet bolt
 4254 £27.99 R Springett reimb Boots

To Ratify Staff wage payment due 28th December - **AGREED**

Cheques and Invoices were crosschecked and signed by Cllrs Millener & Mrs Gould and the

Chairman. Cllr Perry proposed, Cllr Shaw seconded, - **RESOLVED**. Chairman abstained

Minutes 2nd December 2019 Page 4


166. **Future dates**

(i) Date of October Meeting: Monday **6th January 2020** in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.

(ii) The Parish Office, located within Borough Green Village Hall, will be **NOT** be open on **Jan 4th**. At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.

167. **Exclusion of Public and Press:** There were no matters for Part 2

Chairman wished everyone a Happy Christmas, and hoped for a less exciting New Year for all, and closed the meeting at 2137hrs



6TH JAN 2020