



BOROUGH GREEN PARISH COUNCIL



Clerk: Mr Bernie Galopin
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Established 1934

www.boroughgreen.gov.uk

20 October 2025

Dear Sir/Madam

The **Borough Green Parish Council Meeting** will take place at **COGS Annexe** 1930 **Monday 3rd November 2025**, and may be recorded. The Members are reminded of the importance of Section 10 of Standing Orders regarding confidentiality of Part 2 discussions and documents. Please refer to our Data Privacy, Use and Retention Policy, which is published on our website. In accordance with the council's Standing Orders and the Local Government Audit & Accountability Act 2014, photographing, recording, broadcasting or transmitting the proceedings of the meeting is permitted by any means, excluding audible commentary which is forbidden. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting, those exercising the rights to film, record or broadcast must respect the rights of other people under the Data protection Act 1998. Any person or organisation choosing to film, record or broadcast the meeting is responsible for any claims or other liability from them so doing.

Yours faithfully

Clerk & Responsible Financial Officer

AGENDA

271. Apologies for Absence

272. Declarations of Interest

273. Minutes of the meeting 6th September 2025

Matters Arising -

- (i) Councillor Vacancy

274. Submissions by County and Borough Members and Members of the Public

275 Town Status

- (i) To note leaflet campaign - printing cost £305 2000 copies to be agreed.
Every house leafleted, shops and Library, online survey running

276 Planning Matters

- (i) To note Planning Notices as circulated
- (ii) Current applications and **responses** as circulated,

Applications

277 Potters Mede

- (i) Power supply /Lighting Conversion to LED - progress report
- (ii) Air Con repairs - Cllr Millener
- (iii) Update on compensation for gate damage
- (iv) Effect of A227 road closure
- (v) BG Scout hut update

278 Recreation Ground

- (i) Pavilion Refurbishment - Roof & Clock - update
Grant application update
Handrail installation
- (ii) ASB
- (iii) Petanque Court

279 Councillors Reports

- (i) Cllr Butterfill - Resilience Planning draft CR Plan circulated

280 Community Issues

- (i) IQE footpaths and bike trails - Update
Threatened Enforcement Action
IQE mapping & signage proposal for discussion
Proposal for Wildlife Warden
- (ii)

281 Village Enhancements & Green Spaces

- (i) Harrison Rd/Surgery TPO - update
- (ii) Hanging Baskets
- (iii)

282 Financial Matters

- (i) Responsible Financial Officer's report
- (ii) Bank Reconciliations & Balance 31 October 2025 Total Bank Balance
- (iii) To approve Payment List as circulated.
Invoices checked :
- (iv)

283 Website & Social Media

- (i) Online Survey software £35 paid by card

284 Neighbourhood & Local Plans

- (i) TMBC Local Plan - consultation runs 10 Nov to 22 December
- (ii) Leaflet - Local Plan bullet points

285 Highways & Streetlighting

- (i) Speedwatch Group - update
- (ii) Moto legal update
- (iii)

286 Quarries & Landfills

- (i) BGSP - multiple complaints windblown sand -KCC & TMBC Enforcement informed - in hand
- (ii)

287 Future Dates

- (i) **Date of next meeting 1930 1st December 2025 COGS Annexe,**
At all other times contact the Clerk using the details above

288 Exclusion of Public and Press: Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.

Part 2