



BOROUGH GREEN PARISH COUNCIL



Chair Mike Taylor
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Established 1934

www.boroughgreen.gov.uk

The Borough Green Parish Council Meeting took place at 1930 in the COGS Annexe on 7th Sept 2026. The Members are reminded of the importance of Section 10 of Standing Orders regarding confidentiality of Part 2 discussions and documents. Please refer to our Data Privacy, Use and Retention Policy, which is published on our website

Yours faithfully

Chairman

Present: Cllrs Mike Taylor (Chair), Sue Butterfill, Tim Shaw, Scott Millener, Guy Heselden There were 21 members of the public present, KCC Cllr Harry Rayner, and TMBC Cllr Wendy Palmer.

089. Apologies for Absence None

090. Declarations of Interest Chairman - expense cheque

091. Minutes of the meeting 3rd August 2026 **AGREED**

Minutes Emergency Meeting 20 August 2026 **AGREED**

Matters Arising -

- (i) Six Councillor Vacancies - posted to Noticeboard and website

092 Resignation of Clerk - to ratify response - **AGREED**

Ratification of termination salary - (Part 2) **AGREED**

Appointment of Temporary Responsible Financial Officer Mrs L Gillin - **AGREED**

Appointment of Chair as Temporary Clerk **AGREED**

A member of the Public attempted to intervene in that appointment, but was assured it was compliant.

To commence recruitment process **AGREED**

Clerk transferred Clerk's duties to Chair 24/8/2026 **Noted**

Clerk handed over all accounting to the temporary RFO on 3rd Sept accounts complete to 31/8/ 2026 - **Noted**

093 Submissions by County and Borough Members and Members of the Public

KCC Cllr Rayner spoke about the recent suspension of LGR, and his Member Grant of £1000 towards the Pavilion Clock. He noted potholes at Spencer Cottages Private Rd, and a query about Grammar Schools, and left for Plaxtol. **TMBC Cllr Wendy Palmer** Update on rejected Local Plan 33-10, and the Government Intervention.

Chairman opened the meeting to Members of the Public, and suspended the Standing Order limiting the session to 15 minutes. There followed an intense discussion about Bike Trails, Council assets on VH land, A25 Hedge, and the Clerk's generous severance pay. A Member of the Public entered and harangued the meeting and left after threatening an constructive dismissal claim. An MOP attempted to call a vote of confidence in the Chair.

The Chair then asked Members if they wished to propose a Vote of No Confidence, none did, the Motion failed.

Chair then closed the Public Session at 2030 and allowed a short comfort break.

094 Planning Matters

- (i) To note Planning Notices as circulated

- (ii) Current applications and **responses** as circulated,

TM/26/01532 134 Maidstone Rd LDC Front Porch - No observations

TM/26/01596 2 Abbott Rd, Front porch, Rear ext 3 rooflights, part garage conversion - No observations

095 Potters Mede

- (i) BG Scout hut - move to carpark - no report

- (ii) Tiling - wall problem - Honeycomb asked to investigate

- (iii) Air Source water heater - EA Services attended and reset the system, with fresh instructions

- (vi) use of PM carpark and Pitches by builders - Chair emailed the builder, and they agreed to leave at the end of the day and reinstate the boundary fence, and stated that the past Clerk had given them permission

096 Recreation Ground

- (i) Pavilion Refurbishment - we have a KCC Member Grant from Cllr Rayner £1000 Clock - Honeycomb
To note Building Control and CAE (DDA) report on proposed repairs - Noted
To Appoint Chair as project manager Pavilion refurbishment - AGREED
To note updated quote from Paul Mesnard for Disabled Ramp installation, handrails and Clock, and to authorise programming the works - Noted
- (ii) Trial Petanque Court - marked out and trial being arranged
Approve cost of paint, lines and applicator £110.21 + 41.62= £151.83 - AGREED

097 Councillors Reports

- (i) Cllr Butterfill - Resilience Plan - addition re drought driven increase in fire risk

098 Community Issues

- (i) IQE Bike Trails. Note emergency meeting, QPCIC Insurance and Licence - awaiting Zurich response
Ratify signatures on Licence document - Noted
Ratify £1429 cost of Planning Application and First Aid kits £30 - AGREED
Zurich - PL Insurance bike trails - QPCIC Bike insurance in place, awaiting response from Zurich
- (ii) Installation of van charging point. - Stuart Vick
- (iii) Village Hall - demand for Licence - repeated previous refusal. - FOI response

099 Village Enhancements & Green Spaces

- (i) Appointment of contract Tree Warden, IQE, Crowhill, PM & Rec Woodland Walks & Harrison Rd- AGREED
- (ii) Treeability Crowhill tree work completed, ratify payment £595.20 inc vat.- AGREED

100 Financial Matters

- (i) To approve Payment List and Supplementary (app 1) as circulated. - AGREED
To ratify Cllr Millener & Taylor authorising invoice payments- AGREED
Invoices checked : Cllr Millener & Taylor, c/sign Cllrs Shaw & Heselden
- (ii) Responsible Financial Officer's report - no report
- (iii) Bank Reconciliations & Balance 31 August 2026 Total Bank Balance est **£208,360.18**
- (iv) To agree changes to staffing and contractors (Part 2) - AGREED
- (v) **To agree to appoint Cllrs Mike Taylor, Tim Shaw, Scott Millener, Sue Butterfill and Guy Heselden, and Mrs Lesley Gillin as signatories on all BGTC/BGC accounts held at Natwest Bank, Unity Trust Bank and CCLA- AGREED**

101 Website & Social Media

- (i) Publicise Closure of IQE Bike Trails until insurance is agreed. - AGREED

102 TMBC Local Plan

- (i) Outcome of Reg 19 Consultation Refusal 33-10 vote Full Council 3rd Sept - Government Intervention

103 Highways & Streetlighting

- (i) Speedwatch Group - update and 20mph. SID

104 Quarries & Landfills

- (i) No report

105 Future Dates

- (i) **Date of next meeting 1930 MONDAY 5th October 2026 COGS Annexe.**
At all other times contact the Chairman using the details above

106 Exclusion of Public and Press: Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.

There being no further business after Part 2 Session, Chairman closed the meeting at 2150hrs

Appendix 1 Payments **BGTC Payments List Sept 2026 Supplementary**

Payee		Approved Cllr 1	Approved Cllr 2
Quarry Project CIC Grant Insurance	448.27	Cllr Shaw	Cllr Heselden
Quarry Project CIC Grant Insurance	194.00	"	"
Bike Trail Planning (FMT)	1429.00	"	"
MISCELLANEOUS RECEIPTS			
Tennis Court Cash paid in Post Office 101087	260.00		

BGTC Payments List Sept 2026**£****Staff Costs**

Staff Salaries TBC	2550.00
HMRC TBC	2528.88
KCC Pensions TBC	1701.54

BACS Payments

Ward Security, inv 85563 (July)	30.00
Nu Venture, inv 3338	891.66
Simon Rothwell - Contractor (est: awaits inv)	800.00
KALC, inv YE6QN	42.00
Greenthumb, inv 06529806	32.50
TreeAbility, INV 7169	595.20
Joseph Ash, inv 441848	528.00
Playspaces, inv 1350	157.50
WPC, inv 720	2338.61
Clerk's Expenses	300.00
DR - Contractor (est: awaits invoice)	315.00
MT - Various (Amazon)	197.95

DD Payments

Zen Internet (monthly charge)	13.79
COGS - The Voice Magazine	300.00
COGS - Admin	30.00
TMBC	56.00
Bank Charges *	21.54
Npower* - streetlighting TBC	127.17
EDF (PM)* TBC	556.79
EDF (RG)* TBC	158.64
EDF (public convenience)	48.41
Castle Water RG*	627.36
Castle Water PM*	348.34

Total**15296.88****NB: Receipts Aug 26 (exc bank transfers)****2284.43**

Signatures Cllrs Taylor, Millener,
counter signed Cllrs Shaw & Heselden

Bank Balances

857	£225.00	
811	£28,213.18	
882	£0.00	
Unity	£59,922.00	
CCLA	£120,000.00	Total Balance £208,360.18