



BOROUGH GREEN PARISH COUNCIL



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Established 1934

www.boroughgreen.gov.uk

The Borough Green Parish Council Meeting took place at 1930 in the COGS Annexe on 7th July 2025. The Members are reminded of the importance of Section 10 of Standing Orders regarding confidentiality of Part 2 discussions and documents. Please refer to our Data Privacy Policy, which is published on our website.

Yours faithfully

Clerk & Responsible Financial Officer

1900 A presentation to Mr Glew on his retirement, thanking him for his 15 years service. He received a Borough Green logo in West Ham colours, and a collage of pictures of his work with the Council

Present: Cllrs Taylor (Chair), Ramsden (Vice Chair), Reid, Shaw, Millener, Thrush, Reading, Heselden, & the Clerk. Cllr Rayner (KCC) There were twelve Members of the Public

199. Apologies for Absence Cllr Butterfill, TMBC Cllr Palmer

200. Declarations of Interest - Cllr Ramsden ref relative's employment

201. Minutes of the meeting 2nd June 2025 - AGREED

202. Submissions by County and Borough Members and Members of the Public

2 MOPs raised concerns about pavement driving on Western Rd. It was agreed to join with Wrotham and Ightham PCs to try and get the A227 declassified in its entirety, and to get our HIP updated to push the 20mph scheme.

5 MOPs were there to express concern about safety issues with overgrown land at Conyerd/Quarry Hill. The PC will establish ownership and get the owners to cut back vegetation. We will get our Arboriculturalist to report on the safety of the tree on the corner. We already cut the verge from Conyerd to Darkhill annually.

Item 207 (iii) The Parish Council had discovered an informal bike trail had been established on the unused part of IQE, and had also been approached by another group seeking such a facility. Both groups were present, entered discussions and will come back to the next PC with a proposal. The PC were strongly in favour of such an initiative, and were minded to set up a Licence for the use at a peppercorn rent, subject to some minor safety concerns about access and constitution.

Cllr Rayner (KCC) reported little change with Reform at KCC, still no substantive meetings. The 3 Phase installation on the A20 at Nepicar for the Marley site continues until October, and is delaying road closures for the A25.

203 Matters Arising -

- (i) Two Councillor Vacancies, Interview new volunteer Ms Nicola Proto. It was unanimously agreed to co-opt her on the spot, and she signed the Declaration of Acceptance and formally joined the Council.

204 Planning Matters

- (i) To note Planning Notices as circulated
- (ii) Current applications and **responses** as circulated,

25/00931/PA 27 Quarry Hill Rd (Opus) Retrospective application for change of use of the site from B1 use, now E(g), to a mixed E(g) and B8 Storage use. Consent for 1.8m close board fence and gate to rear and 2 containers. *This application has been called in to a Planning Committee on Environmental and Traffic concerns*

25/00984 Cricketts Fm . Demolition of 2no. existing buildings, erection of a new commercial building (Use Class B8) and the extension of hard standing in connection with contractor depot / storage use (partly supersedes development approved under ref 14/00182/FL - *no observations*

25/01020 64a Sevenoaks Rd LDC Proposed: Erection of an outbuilding - *No observations*

TM/24/958 (KCC/TM/0016/2024) BGSP restoration extension to 2030 - *good news, delays BGGC proposal.*

4th August 2025

205 Potters Mede

- (i) Power supply and real time monitoring progress report. Clerk reported on EDF smart meter, usage had fallen from £443 pcm to £181 pcm with 10Kw solar panel use, and we have a debit balance of £1832.
- (ii) Charge point installed, and home points moved- ratify payment £2420.00 inc vat - AGREED
- (ii) Lighting Conversion to LED - Business Grant may be available - ongoing
- (iv) Police Incident - gate locks cut - Ken re-welded- excellent repair. Compensation Claim £125- AGREED
- (v) Soundproofing request - new build - deferred pending Scouts plans, but some SP tiles may be tried.
- (vi) Concerns will be passed to BGJFC about parent and child safety crossing the A227 to the 3G pitch.
- (vii) Cllr Millener reported a delay to spares for the AC units, but work was in hand.

206 Recreation Ground

- (i) Pavilion Refurb- Working Gp- ongoing Quote discussion in Part 2 - Grant App £20k. After careful deliberation, the quote from Honeycomb for roof and interior works at a reduced £31,500 was accepted - AGREED
Clerk, Chair and Cllr Proto will meet the contractor on site 14th July to finalise details

207 Community Issues

- (i) Skatepark meeting 12 Jun minutes circulated. 20 years use have degraded ply surfaces, upgrade to mild steel and Zintec. to ratify BGPC's £7650 share of £15k upgrade costs. £7650 AGREED
- (ii) Concrete Skatepark - the proposer did not attend, but it was noted that a concrete park at £300k was outside the scope of the Parishes, and it would mean closure of the existing well used facility for some time
- (iii) Request to use IQE for Youth Group off-road bikes - *see above*
- (iv) Catapult damage to 14 Monckton from Rec, resident reported to Police, CCTV available if required
- (v) Toilet & Village Hall graffiti - TMBC specialist to clean Wednesday, awaiting quote share with VH. It was agreed that as a gesture of goodwill, the PC would absorb the whole cost as a benefit to the Community, but subsequently discovered the VH wished to remain independent, but were grateful for the PC lead in organising the clean-up. We believe the VH have CCTV and have reported the incidents to the Police

208 Village Enhancements & Green Spaces

- (i) Still waiting Planners re surgery carpark lighting - Caution letter rejected - awaiting outcome
- (ii) Treeability Parish wide tree works ongoing - invoice to date £6264 inc vat - AGREED
- (iii) Base mounted Litterbin Harrison Rd/QHill TMBC quote £320.12 ordered - AGREED
- (iv) Horsefield, Croudace & Cooper Field lodged as Green Spaces in Local Plan
- (v) PM & Rec Woodland Walk, Q Hill Planter and Harrison Rd land submitted to Kent Friends of Trees Annual Competition.
- (vi) MR 301A Tree fallen - reported to PROW - access is still possible
- (vii) Hogweed - Rec and Griggs Way culvert, reported to EA who have contacted us, but no further feedback
- (viii) EJP - Fire extinguishers - do we have banned PFOA? Clerk to contact EJP for confirmation.

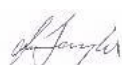
209 Financial Matters

- (i) Responsible Financial Officer's report. We are in a very strong position
- (ii) Bank Reconciliations & Balance 30 June 2025 Total Bank Balance £244,329.23 (*appendix 1*)
- (iii) To approve Payment List as circulated (*Appendix 1*). Prop Chair, 2nd Cllr Heselden, AGREED
Invoices checked : Cllrs Taylor and Thrush
- (iv) New van Arval Gp, £419.75 pcm , being delivered shortly £2518 deposit Complaint to WJ King - AGREED
- (v) To note Charity donations £500. Imago Dei £250, £50 each Marie Curie, RSPCA, Compassion, Unicef & Summers Rescue - AGREED - thanks to Clerk & staff for their work
- (vi) Landscape Services overcharge resolved

211 Website & Social Media

212 Neighbourhood & Local Plans

- (i) TMBC Local Plan new Call for Sites finished - awaiting start date for consultation
- (ii) Green Space Review - Horsefield, Croudace & G Cooper land registered. *Cllr Reading left 2038*



4th August 2025

213 Highways & Streetlighting

- (i) Speedwatch Group - Cllr Shaw reported on recruitment of the public to Speedwatch
- (ii) Wye Rd Parking - yellow lines agreed, 136 objections to Residents Parking scheme - abandoned
- (iii) Moto legal update - no report

214 Quarries & Landfills

- (i) Note ongoing H+H Keedwell violations of A227 Routeing, H+H Smell. Cllr Millener has been in discussions with H+H, but after extensive investigation no source has been identified. It is acknowledged that there may be more current infringements at present because of Nepicar road works chaos. It must be remembered that this is an informal agreement not to use the A227 and depends on H+H goodwill - it is not enforceable.
- (ii) An informal Landfill register is being compiled across the Borough using local knowledge - official databases at KCC and EA are significantly lacking in information

215 Councillors Reports from outside Bodies (max 3 min)

- (i) Clerk - ASB update - Co-op, Catapults, Dirt bike Fairfield. Concerns were raised that despite our contributions, Civil Enforcement reports were not getting back to PC. Clerk will speak to the CSP lead Officer

216 Future Dates

- (i) **Date of next meeting 1930 4th August 2025 COGS Annexe,**

At all other times contact the Clerk using the details above

There being no further business, Chairman closed the meeting at 2135hrs

217 Exclusion of Public and Press: Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.

Part 2

Discussion Pavilion Refurbishment Quotes - outcome at **206 (i)**

Groundsman - probation completion - proposed scale salary increase - AGREED



4th August 2025

APPENDIX 1

BELOW

PAYMENTS LIST

BGPC Payments List July 2025	£
Staff Costs	
Staff Salaries	8159.48
HMRC	3115.47
KCC Pensions	3359.17
BACS Payments	
Astra, inv SI-110502	30.00
DR	315.00
BGVHMC, inv 385	526.50
BGVHMC, inv 391	526.50
TreeAbility, inv	6264.00
Nu-Venture, inv 3160	833.00
Commercial Services. Inv LS213482	183.26
Greenthumb, inv 05089275	32.50
Commercial Services, LNS9594	657.36
RS	205.25
BG	186.20
BG	23.95
BG	52.00
BG	19.45
BG2	1369.61
BG2	65.14
KM	44.24
DD Payments	
Zen Internet (monthly charge)	13.79
National Domestic Rates RG	57.00
COGS - The Voice Magazine	300.00
Bank Charges *	17.63
Npower* - streetlighting	270.61
Npower* - public convenience	255.22
EDF (PM)*	443.00
EDF (RG)*	60.00
Castle Water*	27.28
Castle Water*	21.56
Stellantis (formerly Vauxhall Finance)	544.80
* DD amounts may vary on a monthly basis	
Total	27978.97
NB: Receipts during June 25 (exc bank transfers)	23333.34

Signatures Cllrs Taylor & Thrush

BANK RECONCILIATIONS

1200 857 NW - £100.00

1201 811 NW - £74,247.23

1202 882 NW - £0.00 (reconciliation not necessary as nil balance and no movement of funds during the month)

1203 UTB - £84,982.00

1205 CCLA - £85,000

Total cash reserves as at 30/06/25 – **£244,329.23**



4th August 2025

