

Minutes of the meeting of Borough Green Parish Council held at 7.30pm on Monday 29 July 2002 at Potters Mede.

Present: Cllr Mrs S Murray (Chairman), Cllrs C Brinkley-Willsher, A Dolton, J Evans, M Taylor, C Cllr Mrs V Dagger

Apologies: Cllrs D Evans, Mrs J Lucas, J McWilliam

There were no members of the public in attendance.

There were no declarations of interest.

41. **Minutes** of the meeting 1 July 2002 were signed as a true record.

42. **Matters Arising**

31.17a.5.162 Websites: A local resident has offered to supply graphics free of charge.

Details passed to Cllr Taylor.

A-Z has agreed to allow display of their map free of charge.

Mr I Bangay has agreed to allow display of any photographs from his website.

The websites have been advertised in 'Here & Now' and 'The Voice'.

Agreed that Parish Councillors can be contacted under a collective address.

A local free-rate telephone line has been requested, to enable display of the Christmas lights on the website.

Agreed for further discussion under item 52 of the agenda.

Agreed to register the PC under the Data Protection Act.

33. Chairman and Cllr McWilliam met with the Vital Villages representative. A grant application has been made for £7,500 funding. Noted that a Draft Plan has to be prepared by June 2003. Chairman proposed that a committee meeting be held at 8pm on 5 September 2002 at Potters Mede to discuss this. Agreed.

34. B G Bypass: C Cllr Mrs Dagger advised that KCC is giving serious consideration to the large number of letters received from the public. Findings will be part of the Deposit Draft of the Kent Structure Plan which will be produced early next year. Agreed that lobbying for the bypass must be maintained until the next Structure Plan consultation period. Chairman will advise of this in 'The Voice'. C Cllr Mrs Dagger will enquire as to when work will commence on A227 improvement scheme.

37. Cllr Taylor was thanked for carrying out repairs to height restriction barrier, Potters Mede.

All Cllrs

SM
VD

43. **Planning Matters**

TM/02/1495 Extension and conservatory - 144 Maidstone Road. No objections.

TM/02/1701 & 02 Dropped kerb & off-street parking. LDC - 10 & 16 The Ave. Noted

TM/02/1705 Dropped kerb & off-street parking. LDC - 51 The Crescent. Noted.

TM/02/1738 Replacement windows - Basted House, Harrison Road. No objections.

TM/02/0490 New access - 37 Sevenoaks Road. Objections: Extreme concern about highway safety. Site plan not very informative. Agreed that situation has not changed since a previous application was refused on highway grounds.

TM/02/1907 Demolition of 2no houses and construction of 8no flats - 24/26 Western Road. Agreed that previously submitted comments still stand. Query ownership of part of the land, which may be part of adjacent site.

TM/02/1991 Conservatory - 18A Wye Road. No objections.

Decisions

TM/02/0458 Extension & garage - 16 Dryland Road. Permission granted.

TM/02/0739 Extension - 99 Wrotham Road. Permission granted.

TM/01/1284 Change of use to Children's Home - 108 Maidstone Rd. Appeal allowed.

TM/01/2543 Extension - 9 Tilton Rd. Possible breach of planning control investigated: none found.

TM/01/2271 Communications mast 'One to One' - Saab Garage, Station Approach.

Appeal to be heard at a local enquiry. Further details to follow.

Agreed that the next Planning cttee. meeting will be held at 8pm on 30 September 2002 at Potters Mede.

All Cllrs

44. **Correspondence**

Noted:

T&MBC - WPPC meeting agenda 30/7/02 & minutes of last meeting (copies to Cllrs Hughes & McWilliam)

BTCV - Kent Tree Warden Scheme

North Downs Way - Summer Newsletter

KRCC - Annual Meeting 18 October 2002

KAPC - Newsletter

BMPOS - Minutes of last meeting & Annual meeting

KRCC - 'Oast to Coast' magazine

Highways Agency - Traffic Information in Sussex and Kent July - Sept. 2002

T&MBC - Joint Transportation Board Report

Kent Rural Towns Group newsletter. Chairman will obtain further information.

KRCC - Community Transport Forums

Wrotham PC newsletter

SM

T&MBC - Race Equality Scheme & Commission for Racial Equality - Code of Practice & guides for public authorities. Chairman reported. Agreed that it is not necessary for the PC to register separately from T&MBC.

South East England Regional Assembly - Regional Transport Strategy, Consultation Draft. Cllr Dolton put forward comments for possible PC response. Comments agreed, Cllr Dolton will reply.

AD

KAPC - NALC Development Strategy. All Cllrs will be given copies of Chapters 3 & 4: for discussion at the next PC meeting.

KAPC - Notes on WPPC meeting 23/4/02. Chairman reported.

45. **Borough Green & Platt Bypass/Traffic Matters**

Chairman read a copy letter from KCC to Sir John Stanley MP re. traffic conditions.

The Rural Policeman for Borough Green is arranging for use of a speed indicator device.

Possible purchase of a device by the PC will be considered.

46. **Vacancies BGPC**

An application for co-option was read from Mrs B Woodhams. Chairman proposed that this be accepted and Mrs Woodhams be co-opted to BGPC. Agreed.

It was with regret that the Council heard that Mr Michael Stone is no longer a Parish Councillor, as he felt unable to sign up to the new Code of Conduct as required under the Local Govt. Act 2000. Councillors are sad to lose Michael after such a long and distinguished role on the Parish, District and Rural councils. Chairman has written to Mr Stone. T&MBC will be advised of this new vacancy. Agreed that Cllr Brinkley-Willsher will take over as a T&MBC WPPC representative. Mr Stone will be asked to continue as a non-voting representative on the Quarry Liaison Cttees.

CB-W

KAPC and Emergency Planning representatives will be agreed at the next PC meeting.

47. **Request for Financial Assistance - Borough Green Chamber of Commerce**

Cllr Taylor declared an interest. A request for a donation towards this year's Christmas lights was read. Chairman proposed that a donation of £375 be made. Agreed.

48. **Recreation Ground**

Woodland Walk: Work has commenced. There was some discussion about disabled access but agreed that this could not be accommodated as terrain of woodland area is not considered suitable. Construction of bridge more suitable for dogs will be discussed with MRVP.

Playground Equipment: New equipment has been installed.

Fencing: Cllr Brinkley-Willsher proposed that a quotation from Chestnut Products Ltd in the sum of £1398 + VAT for replacement fencing on the east side of the play area be accepted. Seconded by Cllr Taylor. Agreed.

Playground Inspections: Cllr Dolton proposed that KCC's increased price of £35 per visit + VAT be accepted. Seconded by Cllr Brinkley-Willsher. Agreed.

48. **Recreation Ground (Continued)**
Entrance Gates: The capping stones to the gate piers have been vandalised. F P Caine Ltd have carried out emergency repairs. Replacement stones are no longer available. Chairman proposed that F P Caine's suggestion to replace with sharp-sand domes be accepted. Agreed.
Tennis Courts: Some vandalism has taken place. The Tennis Club would like the courts to be re-surfaced in the near future. Cllr Brinkley-Willsher will discuss this with the club together with the recent illegal use of the courts by some members of the public. If necessary he will prepare a new sign advising that the courts must be locked at all times.
49. **Potters Mede**
Showers: All Cllrs had received details of the tenders received. Cllr Taylor proposed that the tender of J M Francis - £2945 be accepted. Seconded by Cllr Dolton. Agreed.
Mowing: Clerk reported information received from KCC: due to inclement weather the ground had not been cut and consequently, a recent cut necessitated the use of specialist equipment. KCC request a contribution towards the extra cost of £150. Noted.
Storage Container: Due for delivery next week. Cllr Taylor will meet the supplier on site.
50. **Committee Reports**
Highways, Footpaths & Street Lighting: Cllr Taylor had sent all Cllrs a copy of a proposal for a new footpath Fairfield Rd/Station Approach. Agreed to ask T&MBC to consider the request.
Cllr Brinkley-Willsher proposed that the following quotations from Seeboard for repairs to lights be accepted:- 1 Ascot Close £181.05 + VAT; The Landway £127.71 + VAT; 1 Fairfield Road £392.69 + VAT. Seconded by Cllr J Evans. Agreed.
Drop-In Centre: Cllr Taylor reported. The centre has joined Kent Youth Assn. A competition will be held to name the club. The VHMC has agreed to charge a peppercorn rent for use of the premises. Chairman proposed that a grant of £500 be made. Agreed.
BGVHMC: No report.
Men of Trees: Cllr Brinkley-Willsher will meet the Men of the Trees representative.
Quarries Liaison: Chairman reported on a meeting held earlier in the month.
BMPOS: Cllr Taylor reported on the last meeting.
Village Twinning: Chairman will discuss this with T&MBC.
51. **Cheques for Signature**
Auto-Pay
£829.96 R Springett – Asst. Groundsman 1/7– 31/7/02
£794.69 H Damiral – Clerk July 2002
£617.96 W Austin – Caretaker/Groundsman 1/7– 31/7/02
£164.87 Seeboard – Street Lighting Supply, July 2002
£462.00 T&MBC - Rates, Potters Mede August 2002
£170.10 BGVHMC - Hire of hall, Pop-In Aug-Dec 2002 (incl)
£865.27 Landscape Services - Mowing 2002/03 (1/2yr)
£41.13 Landscape Services - Playground Inspection
£165.03 KCC - Maintenance Materials, Potters Mede
- £636.34 Zurich Municipal - Annual Insurance (balance)
£1003.30 Inland Revenue - PAYE/NI April-June 2002
£352.50 Sevenoaks Glazing - Replacement glazing
£2820.37 Wicksteed Leisure - Playground Equipment
£61.10 EJP Fire Protection - Replacement extinguisher, Recreation Ground
£41.95 S Murray - Quarry Liaison expenses
£1400.00 BMPOS - Maintenance contribution 2002/03
£30.66 Cash - Rec.Gds. Imprest a/c
£185.00 Petty cash & telephone rental April-June 2002
£35.00 Information Commissioner - Data Protection fee
£500.00 Borough Green Drop-In Centre - Grant

Action

CB-W

MT

CB-W

SM

51. **Cheques for Signature (continued)**
Proposed by Cllr Brinkley-Willsher, seconded by Cllr. Dolton that the above cheques be paid. Agreed.
52. **Resolved to enter into committee**
Costs of setting-up the Council's websites were discussed.
There was some discussion about current arrangements for maintenance of the council's grounds.
There is still concern about Bowls Club use of high level lighting.