

Minutes of the Annual meeting of Borough Green Parish Council held at 7.30pm on Monday 8 May 2006 at Potters Mede.

Present: Cllrs J Bailey, J Broad, B Hughes, Mrs J Lazarus, Mrs J Lucas, S Perry, J Phillips, Miss L Robinson, Mrs B Woodhams.

Apologies: Cllr CF Willsher, T&MBCllrs D Evans, Mrs J Harrison, Mrs S Murray, KCCllr Mrs V Dagger.

There were five members of the public in attendance and PC D Allen.

Action

Declarations of interest: Cllr Mrs Woodhams – item 5 Planning 20/22 Wrotham Road.
Cllr Bailey – item 12 ‘Ingleside’ development.

1. **Election of Chairman**

Cllr Perry proposed Cllr Hughes, seconded by Cllr Mrs Woodhams. There being no other nominations, Cllr Hughes was duly elected and took the Chair.

2. **Election of Vice-Chairman**

Cllr Hughes proposed Cllr Willsher, seconded by Cllr Mrs Woodhams. Cllr Bailey proposed Cllr Perry but as this was not seconded Cllr Willsher was duly elected.

3. **Election of committees**

The following committees were agreed:

RGMC – All Members

Sports Clubs Liaison: Football: Cllr Broad

Junior Football: Cllr Broad

Bowls: Cllr Hughes

Highways, Footpaths & Street Lighting: Cllr Willsher. **Lengthsman:** Clerk with support from Cllr Wisher.

Finance: Cllrs Bailey, Hughes, Mrs Lucas and Cllr Willsher

KAPC: Cllr Willsher

Village Hall Representative: Cllr Mrs Lazarus

Age Concern: Cllr Phillips

Home Defence Planning: Cllr Willsher

Quarries Liaison: Stangate – Cllrs Hughes and Willsher

RMC – Cllrs Hughes and Mrs Woodhams

Nepicar - Cllr Bailey

Men of Trees: Cllr Willsher

Parish Partnership Panel: Cllrs Hughes and Willsher

Basted Mill Public Open Space: Cllrs Bailey and Hughes.

Skate Park: Cllrs Mrs Lazarus and Perry,

Websites liaison: Cllr Perry

All
JB
JB
BH
CW

JB/BH/JL/
CW
JLz
JP
CW
BH/CW
BH/BW
JB
CW
BH/CW
JB/BH
JL/SP
SP

4. **Minutes** of the meeting 3 April 2006 were signed as a true record.

5. **Matters Arising**

142.138 The Tennis Club has now officially closed.

147 In response to a request from the BGVHMC it was agreed that a new style replacement light be installed in the car park at no extra cost. This will give improved illumination.

150 The May Fayre was subsequently cancelled.

6. **Planning Matters**

TM/95/1698 Scheme of aftercare details & amended landscaping details – Stangate landfill sites. No observations.

TM/05/3295 Amendments to boundary treatment – 1 The Lawns, 153 Maidstone Road. No observations.

TM/05/3570 Outline application: amended description – 22no dwellings 20/22 Wrotham Road. No observations.

TM/06/0960 Amendment re. tree surgery – 16 Monkton Road. No observations.

TM/06/1015 Extensions – 80 Crouch Lane. No observations.

Planning Matters (Continued)

- TM/06/1036 Extensions – 24 Annetts Hall. No observations.
- TM/06/1260 3no houses – west of and incl. 80 Western Road. Objections: 1. Height of semi-detached dwellings 2. Likely traffic implications at a very busy and dangerous junction 3. Over-intensification of the site. 4. Query use of 2 attic rooms of 4-bed house – likely to become a 6-bed. 5. Query enough room for sufficient parking provision. 6. Window above door of detached house overlooks the semi-detached properties. 7. Water.
- TM/06/1264 Dormers to side elevations – 19 Wye Road. No observations

Decisions

- TM/05/4150 Outline application, Bungalow 74 Sevenoaks Road. Permission granted. 21-25 Sevenoaks Road Alleged breach of planning control re removal of footpath lights: breach found, action to be taken.
- 1 Tillmans Need for additional planning permission for garden and wall investigated. None required.
- 'Ingleside' 34 Maidstone Road Proposed residential development – Appeal made to Planning Inspectorate against non-determination of decision lodged

7. **Oral reports from Members and Clerk**

Cllr Broad advised of his discussions with the Police about anti-social behaviour. The response to his report has been very positive.

Report from the Junior FC: it is continuing to progress ideas for an all-weather pitch with Wrotham School - at some stage a request for a grant may be made to the Parish Council; the club may be able to assist with a grant application for Potters Mede; clearance of ditches at Potters Mede is requested.

All councillors and members of the public received copyright data from Cllr Perry on the one month trial of a portable traffic-speed monitoring device. The equipment had been set up on Maidstone Road and Sevenoaks Road. Cllr Perry explained detailed information and thanks were expressed to him for undertaking this project. Full details of the data collected are available in the Parish Office. Agreed to return the equipment and give further consideration to the purchase of appropriate equipment.

T&MBC will be asked to request reinstatement of ground around recycling bins at the railway station.

It is likely that planning application will shortly be submitted for recycling operations at Borough Green Sandpit.

Sir John Stanley MP is continuing to investigate legalities of recently-installed O₂ equipment in Fairfield Road. Written comments can be sent to the contact address displayed on the cabinet.

Repairs and required to the fencing of the Jubilee Field, Quarry Hill Road. Gullies in the High Street need emptying.

There then followed the period for public consultation:

Items relating to maintenance and use of Recreation Ground pavilion were raised. The meeting was reminded of the KCC planning meeting 16 May 2006 re the Celcon application. Residents were encouraged to attend.

Chairman will seek further information on the current drought and supply of water.

The Police reported that instances of anti-social behaviour have decreased over recent weeks.

Cllr Broad and Cllr Mrs Lucas be in attendance at the Parish Office 10-12 noon Saturday 10 June 2006.

A report from County Cllr Mrs Dagger was read. All members received copies.

BH

JB/JL

8. **Correspondence**

Noted:

- KCC Superannuation policies and training
- T&MBC Dog fouling signs
- NALC Magazine
- Medway Valley Countryside Partnership Newsletter
- KCC Licence to place furniture on highway – updated information

Correspondence (Continued)

Mid Kent Water	Drought – updated information	
KCPFA	AGM 27 April 2006 + accounts	
KCC	Websites newsletter	
CPRE	Magazine + notice of meetings	
KCC	Notes of meeting 9/3/06	
Kent Downs AONB	Publicity	
T&MBCllr D Evans	Copy letter to KCC Planning Cttee re Celcon application	
T&MBC	Street naming Isles Quarry – Hornet Business Estate, Quarry Hill Road	
T&MBC	Street naming Unit 5 adj Henry Simmonds PH - Bingham House, 4 Wrotham Road	
M Taylor	Graffiti, Recreation Ground (copy to all members)	
Defra	Clean Neighbourhoods & Environment Act 2005 – a PC Guide to environmental enforcement incl dog fouling	
BMPOS	Annual Meeting 8pm 11 May 2006 Platt Memorial Hall	
SE England	SE Plan consultation document (passed to Cllr Perry)	SP
KCC	Notes of Local Boards meeting 9 March 2006.	
Kent Highways	County Lengthsmen + KCC meeting (Copies to all Cllrs). Chairman, Cllr Willsher and Clerk + Rural Community Warden will attend the meeting on 19 June 2006 2.30pm in the Parish Office. Any highway matters for discussion should be referred to the Clerk by the next PC meeting.	BH/CW

9. **Vacancy BGPC**

Two applications for co-option have been received. Agreed that interviews will be arranged and a recommendation will be made to the next meeting.

10. **Parish Council communications**

Chairman proposed that only communications addressed specifically to BGPC will be automatically referred to the council – either as an agenda item or on the correspondence list. Action regarding copies of correspondence addressed to others will be determined by the Clerk. Agreed.

11. **CDRP committee/anti-social behaviour**

A suggestion from T&MBCllr Mrs Murray for a large CDRP sub-committee was received. Chairman reported on advice received. All members received copies of guidance notes from T&MBC. After discussion it was agreed that residents and representatives from all local organisations be invited to a meeting to discuss the formation and future role of a local committee to help address problems of anti-social behaviour in Borough Green.

12. **Recreation Ground car park & proposed 'Ingleside' development.**

Chairman proposed that additional solicitor's costs in the estimated sum of £500 be agreed + £1,200 for negotiation and completion of Section 106 agreement if required. Seconded by Cllr Perry. Agreed. For further discussion under item 15 of the agenda.

13. **Recreation Grounds**

Toilets: Hours of opening 8.30 am – 9/10pm agreed. Further agreed that the facility will be closed earlier if there are any problems of anti-social behaviour.

Bowls Club rent: An revised annual rent of £800 has been agreed w.e.f 1 July 2006.

Byelaws: A letter from the ODPM was received. Chairman will report to the next meeting.

Potters Mede car park and drainage: A letter from Platform Rentals was received: Clerk summarised details regarding their willingness to pay for use of the car park December – April incl. at rates previously agreed + occasional parking of 3-4 additional cars. Chairman proposed that this be agreed. Agreed.

There was further discussion about the quotation from Waterlink for replacement water supply pipe. Cllr Bailey will supply details of an alternative contractor.

BH

JB

Recreation Grounds (Continued)

Potters Mede pavilion refurbishment and windows: Notification of contractor's 5% price increase w.e.f June 2006 noted. Cllr Perry proposed that instructions be given to Simmonds of Wrotham for Phase 2 of the works – all in accordance with their tender previously submitted and the foregoing, to a maximum cost of £2,500.00. Seconded by Cllr Mrs Lucas. Agreed. Priority will be given to security and Health & Safety related items.

There was concern about the recent instances of vandalism to windows. Alternative methods of glazing discussed. Chairman proposed replacement of damaged polycarbonate panes in hall pending further discussion at the next meeting. Cllrs Mrs Woodhams and Perry will seek professional advice.

Use of Potters Mede: A booking for a 'Fun Day' incl extensive use of field 12 August 2006 was discussed. Agreed that Clerk will negotiate additional fee.

Use of Recreation Ground: A request from General Underground Services for temporary access to the rear of properties in Monkton Road was agreed.

Recreation Ground gates: Clerk reported on advice and alternative estimates from Hyders. An offer from Cllr Bailey to remove and dispose of the gates at no cost was gratefully accepted.

Recreation Ground pavilion: Agreed that grounds maintenance staff will fit outside lights to the Recreation Ground pavilion and carry out some refurbishment of clock tower – approx cost of wooden tiles £30. The ground is looking extremely good.

SP/BW

JB

14. **Cheques for Signature**

Auto-Pay

£611.69	R Springett - Asst. Groundsman 1/4 - 30/4/06
£1079.59	H Damiral - Clerk April 2006
£409.14	W Austin - Caretaker/Groundsman 1/4 - 30/4/06
£238.68	M Taylor – Groundsman 1/4 –30/4/06
£67.32	M Taylor – Reimbursement Rec. Gd. materials
£414.78	KCC – Superannuation April 2006
£144.00	BGVHMC – Hire of hall Pop-In April – July 2006
£117.36	Kent Aluminium – Maintenance materials, Rec. Gd.
£216.29	EDF Energy – Street lighting maintenance May 2006
£298.00	T&MBC – Rates Potters Mede May 2006
£51.00	T&MBC – Rates Recreation Ground May 2006
£261.90	EDF Energy – Street lighting supply April 2006
£60.00	J Stephens – Websites maintenance April 2006
£407.14	Sevenoaks Glazing – Replacement glazing, Potters Mede
£20.00	KCPFA – Annual subscription 2006/07
£420.65	Chestnut Products Ltd – Replacement fencing, Potters Mede car park
£117.50	Zen Internet – Domain registrations 2006/07
£1464.52	Wrotham Parish Council – Skate Park contribution
£7690.97	Simmonds of Wrotham – Refurbishment works, Potters Mede
£352.50	Traffic Technology Ltd – Hire of speed monitoring equipment

Proposed by Cllr Perry, seconded by Cllr Phillips that the above cheques be paid. Agreed

15. **Resolved to enter into committee**

All Cllrs had received copies of correspondence from the council's solicitor regarding 'Ingleside'. After discussion agreed to await the results of the appeal.