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Established 1934

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Minutes of the meeting of **Borough Green Parish Council** held in Borough Green Village Hall on **Monday 10th July 2023** starting at 1930. The meeting was not recorded.

Present: Cllrs Taylor (Chairman), Simpson, Butterfill, Wragg, Ramsden, & Cllr Rawsthorne (19.44),
Cllr Rayner (KCC) & Cllr Palmer (TMBC) and two Members of the public.

062. Apologies for Absence Cllrs Shaw, Millener, Bartlett, Reading, & Rothwell.

Chairman reported with regret the resignation of Cllr Bartlett and praised the Environmental work she had carried out, and the changes to the Council's management of our Wild Spaces. The Council will be seeking an Environmental Warden to carry on her good work. The Monitoring Officer at TMBC has been informed and a formal **Notice of Vacancy** will be posted.

063. Declarations of Interest

Chairman declared receipt of gifts worth £50, and would abstain from Payments Vote

064. Minutes of the meeting 5th June 2023 - AGREED

065. Matters Arising . Cllr Butterfill elected Vice- Chair, Name badges to be supplied at the next meeting

066 Submissions by County and Borough Members and Members of the Public

Cllrs Rayner updated Members on KCC's Active Travel and Bus Passes, possible changes to the 222 route that might require Parish input, but that existing bus routes were intact for one year, difficulties housing Asylum Seekers in appropriate accommodation, and further reductions in Highways Budget.

Cllr Palmer advised Members about important changes to the Planning Call-in system requiring changes to the TMBC Constitution. Both left at 1955 for other meetings.

Two Members of the public spoke about problems with illegal occupation of Land West of Wrotham Heath House, and a forthcoming Section 73 application, and Members agreed unanimously to support Platt and Wrotham PC submissions, Chair took no part in the debate & abstained from the vote (Planning Cttee Member).

067 Planning Matters to hand

- (i) To note Planning Notices as circulated
- (ii) Current applications and responses circulated

TM/23/01353/FL 9 Abbott Road Single storey side extension with rooflight *-No Observations*

TM/23/01421/FL 26 Conyerd Road Proposed two storey side extension, single storey rear extension with bi-folding doors and a glazed lantern roof light, conversion of the existing garage into a study with small front extension and front porch extension with internal alterations *-No Observations*

MOTO & Poplars to support WPC/ Platt PC submissions - AGREED

068 Potters Mede

- (i) Container - held for Rural Grant application
- (ii) Electrical Certificate. Emergency lighting and LED upgrade - completed
- (iii) Youth Engagement Initiative - Clerk & Chair reported significant progress with the Community Safety Unit and how PM would be used as a Youth Venue .
- (iv) Clerk had circulated the new agreed T&Cs to all users, one had declined to accept and was terminating hire.

069 Recreation Ground

- (i) CCTV enhancement - Progressing with just Bowls Club and final commissioning to complete. Clerk read a list of reported ASB, but it showed a significant reduction. *Cont/*

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Cont/ (ii) Asbestos Survey - still awaited.

(iii) the proposed improvements to the Pavilion would form part of a Rural Grant application

070 Village Enhancements

(i) Green Space Review - Members agreed to publicise a post for a Volunteer Environmental Warden to take up Cllr Bartlett's valuable work managing our wild spaces at Isles Quarry, Harrison Rd, Crowhill and the Woodland Walks at the Rec and PM.

(ii) Assets Of Community Value - Black Horse PH & Library to be registered

071 Financial Matters

(i) Responsible Financial Officer's report

(ii) Bank Reconciliations & Balance 30 June 2023 **£176,946.61**

(iii) To approve Payment List as circulated.

Invoices checked Cllr Taylor & Butterfill.

Proposed Cllr Butterfill, Sec Cllr Ramsden, Unanimous, Chair abstained (expenses payment)

(iv) AGAR Public Notice posted to website & noticeboard until 18 July, Awaiting External Auditor's Report.

(v) Legal Cost Recovery - in hand

(vi) Zurich renewal and update to assets. To note small premium increase to £5999.12 - AGREED

072 Website & Social Media

(i) No Report

073 Neighbourhood & Local Plans

(i) Update on Local Plan everything on track for consultation in Spring 2024. Chairman noted TMBC had received over 4000 responses, 92% of which opposed development in the Greenbelt, which means the new Local Plan will have to change direction significantly to spread development fairly across the Borough, whilst being alert to possible changes to the NPPF and expected reductions in Government Housing Targets

(ii) Neighbourhood Plan - Cllr Rawsthorne reported delays in obtaining advice from other Parishes

074 Highways & Streetlighting

(i) Update on A25 road and pavement resurfacing thanks to KCC, and they are revisiting siding to ensure cleared dirt will not be washed down again blocking footpaths. Cllr Rayner offered some funding towards it

(ii) Wheelie bin 30 stickers now available for houses on the main roads

(iii) KCC Baskets & Lighting meeting KCC Officers again on 13th

(iv) Rock/Staley PROW fallen tree has finally been cleared, thanks to Cllr Rayner for his input

075 Quarries & Landfills

(i) BGSP- no update - enforcement action ongoing

(ii) H+H Celcon - speed and material on roads - meeting 18th with KCC Enforcement at site.

076 Councillors Reports from outside Bodies (max 3 min)

(i) Cllr Butterfill reported on PPP meeting where Insp Terry Newman had reported on Police and ASB, CM for Planning had outlined Local Plan progress and direction, CM Waste had discussed the upcoming contract changes. Cllr Butterfill had been appointed Vice Chair of PPP.

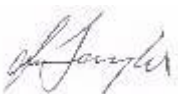
(ii) Cllr Rawsthorne reported on the Village Hall, and Clerk and Cllr Wragg will research appropriate Stab Kits.

(iii) Clerk will arrange for Village Defibs to be posted on a National database accessible by Smart Phone

077 Future Dates

(i) **Date of next meeting 1930 7th August 2023**

At all other times contact the Clerk using the details above



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078 Exclusion of Public and Press: Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.

Members are reminded that any release of information from a Part 2 discussion is contrary to the Standards Code and an offence under the above Public Bodies Act.

079 Part 2 Confidential Staff Matters & Resignation

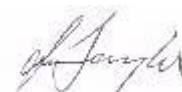
There being no further business, Chairman closed the meeting at **21.14**



7th Aug 2023

APPENDIX 1 PAYMENTS

Borough Green PC Payments List July 2023	
Month: July 2023	
	£
Staff Salaries (TBC)	5,207.78
HMRC	2,683.09
KCC Pensions	1,171.55
BACS Payments	
Zurich Insurance, inv 525178091	5,999.12
Information Commissioner's Office Renewal	40.00
Commercial Services, inv LS206654	155.00
BGVH - Luncheon Club, inv 81/23	526.50
BGVH - Luncheon Club, inv 82/23	526.50
Nu-Venture, inv 2905 (April)	833.00
Nu-Venture, inv 2906 (May)	833.00
Nu-Venture, inv 2907 (June)	833.00
SHS Hygiene, inv 44748	694.32
Wrotham Parish Council, inv 409 (SP Maintenance)	458.56
FR Jones, FRJ10212515	737.00
BGVH, inv 2/23 (office rent)	750.00
Expenses - Barry Glew	279.13
Expenses - Rob Springett	106.03
Expenses - Rob Springett	60.15
Expenses - Mike Taylor	102.49
Expenses - Bernie Galopin	37.99
DD Payments	
Zen Internet	13.79
TMBC Rates	57.20
Bank Charges *	25.80
Npower* - streetlighting	1,164.04
Npower* - public convenience	1,654.18
EDF (PM)*	1,126.00
EDF (RG)*	35.00
Castle Water*	120.25
Castle Water*	17.60
Vauxhall Finance	544.80
Total Payments	26,792.87
NB: Receipts for 01/06/23 to 30/06/23	2,561.34
Total Bank Balance	£176,946.61
Signatures 1. Cllrs Taylor & Butterfill	
Late expenses paid Mr Glew and not inc in above totals	£122.16



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