

JAN 02

Minutes of the meeting of Borough Green Parish Council held at 7.30p.m. on Monday 7 January 2002 at Potters Mede

Present: Cllr Mrs S Murray (Chairman), Cllrs. C Brinkley-Willsher, A Dolton, J Evans, B Hughes, Mrs J Lucas, M Stone, M Taylor
Apologies: Cllrs D Evans, Mrs Hayman, J McWilliam, C.Cllr. Mrs Dagger.
There were 2 members of the public in attendance

Action

107. **Minutes** of the meeting 3 December 2001: 98 delete 'daft' add 'draft'. The amended minutes were signed as a true record.

108. **Matters Arising**

- 95. FP 244. Letters from KCC and T&MBC were read. Permanent diversion of footpath agreed, provided that the path is kept in a suitable condition for walkers to use at all times.
- 95. DTLR – Model Code of conduct for relevant Authorities. Copies had been given to all Cllrs. Comments will be brought to the February PC meeting.
- 104. Further correspondence from T&MBC was read. The PC is still of the opinion that cleaning of drainage channels on the footway of the High Street should be the responsibility of T&M/KCC. Query liability if an accident should occur.

All Cllrs

109. **Planning Matters**

Pre-meeting

TM/01/3143 Residential development r/o Borough Green House – Plot 9 details. No objections.

Meeting

TM/01/1647 Landscaping, boundary treatment & storage of refuse bins – Residential development r/o Borough Green House. No objections to revised layout of local play area & additional tree planting.
TM/01/2656 Detached dwelling – adj. 25 Conyerd Rd. Concern remains about sub-dividing this plot.

Planning decisions

- TM/01/1284 Change of use to Children's Home – 108 Maidstone Rd. Permission refused
- TM/01/2060 Conversion of 2no residences into 5no units – 36-38 Western Rd. Per. refused
- TM/01/2543 Extension – 9 Tilton Road. Permission granted.
- TM/01/2621 Conservatory – 18 Griggs Way. LDC granted.
- TM/01/2683 Extension & Conservatory – 97 Crouch Lane. Permission granted
- TM/01/2815 Brick store – 28 Wye Road. Permission granted

Cllr Brinkley-Willsher attended the T&MBC seminar 'Local Plan User Groups'. He summarised subsequent notes of the meeting.

110. **Correspondence**

Noted:

- NALC – National conference, exhibition & competition
- RBP Software Solutions – Accounting software
- T&MBC – Street naming 'Stone Barn' Mill Lane, Basted
- KRCC – Rural News; 'Quality Councils' Consultation Paper notes
- RAISE – Newsletter
- KCC – Pension Scheme AVC administration
- SE Rural Towns Partnership – Market Town health-check
- The Countryside Agency – Local Heritage Initiative
- ROSPA – Inspection of Playgrounds
- KAPC – Newsletters + special edition; Local Govt. Act 2000: New Code of Conduct information; Local Govt. White paper Chapter 9; Quality Councils' Consultation Paper notes
- Rotary Club of Malling – Reparation Orders: work in the community
- KCC – Revised bus timetable
- West Kent Health Authority – Newsletter
- CPRE – Planning Update & questionnaire; newsletter
- DTLR – Revised 'Declaration of Acceptance of Office' and other regulations; Local Govt White Paper: Parish Proposals

- KRCC – Charity Commission Surgery, Folkestone 24 January 2002. Clerk will attend
- T&M Community Safety Group – Audit & draft strategy noted. Chairman summarised the findings and strategy.
- KRCC – Village of the Year seminar 18 January 2002. Chairman will attend.
- T&MBC – Housing Strategy 2002-2005: consultation questionnaire. All aims, objectives, targets and priorities agreed.

SM

Action

111. **Borough Green & Platt Bypass/Traffic Matters**
Borough Green Traffic Surveys: Chairman summarised data received from KCC.
A25 Sevenoaks Road – Residents/PC proposals: a reply from KCC was read. Agreed to reserve comment until receipt of further KCC traffic survey results.
Chairman reported that a meeting will take place next month to discuss the bypass with KCC and T&MBC representatives.
Revised proposals for speed limit and traffic management A227 Borough Green and Wrotham were received from Babbie. Agreed to request that disabled parking bay be sited nearest to the shops.

There then followed the period for public consultation.
Residents expressed concern about change of priorities, traffic calming and condition of Mill Lane, Basted and put forward proposed solutions. The Parish Council agreed to support the concerns and proposals and will write to T&MBC accordingly.
112. **Town and Parish Councils Standards Sub-Committee**
Agreed to formally nominate Cllr Hughes as a member of this committee.
113. **Western Road Enhancement Works**
A letter of objection to the proposed seat at the entrance to Western Road car park was received from an adjacent resident.. Agreed that, subject to T&MBC approval, the scheme be revised and planters be installed on both sides of the entrance, plus construction of a dropped kerb.
Kent Highways have approved installation of ragstone/village sign on highway land at j/o Western Road/A25 subject to siting and fixing arrangements.
114. **Golden Jubilee**
Grants towards local celebrations are available from The Golden Jubilee Office, KCC and T&MBC. Copies of all correspondence had been given to the Chairman who will discuss this with the committee and the authorities concerned.
115. **Recreation Ground**
Fencing: A quotation in the sum of £624.00 + VAT was received from Chestnut Products Ltd for fencing PC owned and leased land r/o 13 Lendon Road. Cllr Brinkley-Willsher proposed that this be accepted, seconded by Chairman. Agreed.
Pavilion: A quotation in the sum of £342 + VAT was received from F P Caine Ltd for replacement tiling to roof (tiles to be supplied by the PC). Chairman proposed that this be accepted. Agreed.
RGMC: The next meeting will be held at 8pm on Monday 25 February 2002 at Potters Mede.
Enhancement Works 2002/03: A grant of £4490 has been approved by T&MBC.
116. **Potters Mede**
RGMC: As item 115 above.
Storage Container: The supplier of the container has yet to visit the site to advise re. delivery. It is now thought that crane facilities will cost far more than the originally estimated £400.
Kitchen Equipment: A replacement refrigerator was urgently required which Cllr J Evans purchased on behalf of the Parish Council. Chairman proposed that he be reimbursed the total cost of £114.85. Agreed.
117. **Committee Reports**
Highways, Footpaths & St.Lighting: Pedestrian safety railings btwn. School Approach/ Railway Bridge need attention.
Agreed to support concerns of Woodlands Residents Assn. re. broken paving slabs o/s Seaboard substation, Harrison Road. Cllr J Evans will pass copies of relevant correspondence to Clerk.
A request will be made for salt bins generally to be checked/refilled, in particular at Dryland Road.
BGVHMC: No report
Men of Trees: No report
Quarries Liaison: No report
BMPOS: No report

SM/DE/VD

SM

JE

118. **Cheques for Signature**

Auto-Pay

£82.65	Kent Aluminium – Maintenance Materials, Potters Mede & Rec.Gd.
£134.66	KCC – Maintenance materials Potters Mede & Office stationery
£204.37	Seeboard – Street Lighting Maintenance – January 2002
£489.00	T&MBC – Rates, Potters Mede January 2002
£164.87	Seeboard – Street Lighting Supply, December 2001
£625.90	R Springett – Asst. Groundsman 1/12– 31/12/01
£786.86	H Damiral – Clerk December 2001
£478.70	J Stephens – Caretaker 1/12– 31/12/01
£94.00	Landscape Services – Play Equipment Inspections, Rec.Gd.
£203.04	F P Caine Ltd – Railway Sleepers & Gravel, Storage Container Potters Mede

£114.85	J Evans – Reimbursement for refrigerator, Potters Mede
£44.93	Neat Ideas – Office Stationery
£215.00	Cash – Petty cash & telephone line rental Oct. – Dec.
£21.14	Kidman's – Maintenance materials Rec.Gd.

Proposed by Cllr Mrs Lucas, seconded by Cllr J Evans that the above cheques be paid.
Agreed

119. **Resolved to enter into committee**

Chairman, Cllr Dolton and Clerk met with Mr Stephens to discuss future staffing arrangements to maintain the Parish Council's Open Spaces and associated buildings.
Agreed to re-advertise for an additional member of staff, based at Potters Mede, 20hrs/wk.