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Established 1934

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Minutes of the meeting of **Borough Green Parish Council** held in Borough Green Village Hall on **Monday 8th August 2022** starting at 1937. The meeting was recorded to ensure the accuracy of the minutes

Present: Cllrs Taylor (Chairman), Shaw, Millener, Perry, Wray, Reading, Ramsden, Butterfill, Simpson & the Clerk
Cllr Rayner (KCC) was present, and six Members of the Public.

Chairman said a few words about the sad passing of Alec Broad, noting the funeral will be at the Baptist Chapel 1430 on 30th August. Members and the public contributed their memories of Alec's dedication to village life and sport, and it was agreed that the Junior Football Club and Nisa would fund a commemorative bench at Potters Mede, and dedicate the High St bench and one in the Rec to Alec.

081. Apologies for Absence Cllr Rawsthorne, Cllr Palmer

082 Parish Council Vacancy - Recommendations Interview Panel

Chairman reported the recommendation of the Interview panel, that Mr Rothwell be co-opted to the Parish Council, and Ms Bartlett be co-opted as a non-voting Environmental Adviser until a further vacancy occurred. - AGREED
Declarations of Acceptance and GDPR/FOI were signed, and they were welcomed to the Parish Council. DPIs to follow

083. Declarations of Interest. Cllr Taylor cheques, Cllr Butterfill Electrical, Cllrs Wray & Reading BGJFC.

084. Minutes of the meeting 4th July 2022 Including minor amendments proposed by Cllr Simpson - AGREED

085. Matters Arising - None

**086 Submissions by County and Borough Members
and Members of the Public**

Cllr Rayner deferred to the Public.

Chairman moved Items 088 (i) and 090 (iii) to allow MOPs to participate in discussions.

088 (i) Members thanked Henry Willard for his years of dedication to the pitches and Potters FC as it is being wound up. We had approaches to take over PFC's pitch by BGJFC, Borough Green FC, and AFC Phoenix. After considerable discussion it was decided that there was more benefit to the community to extend the use by the BGJFC as one single club, not least because of pitch maintenance costs. BGJFC will also submit proposals to further encourage women and girls participation, and continue the great work with young people. It was decided to explore an annual award by the Parish Council.

Prop Chair, Sec Cllr Butterfill - unanimous. Cllrs Wray and Reading abstained - AGREED

Chairman to circulate letter draft to failed applicants

There was a request by Welling United AFC to use the pitch 3 mornings a week, but there were concerns about increased maintenance cost that required further investigation, and it would be a commercial use contrary to our planning conditions, so the request was denied. A supplier will be meeting the PC on 16 August to discuss a possible permanent hire of the Taylor Room as a dedicated gym.

090 (iii) Meeting with surgery and Scouts re surfacing and parking on our section of Basted House Drive. The surfacing quotes had been passed to the surgery. Both the Scouts and Surgery are important Community Assets, but the Scouts are opposed to any alterations. The Council is sympathetic to the needs of both groups, so it needed to be decided between them how to proceed, and Cllr Simpson would act as Council liaison. AGREED

FM TAYLOR 5th September 2022

Cllr Rayner - reported on the dire state of KCC's finances that had led to the proposed cuts in bus subsidies, but that the recent Bus Improvement funding might encourage bus companies to scrap old services and replace them with new "improved" services. It was important that parents bought bus passes, they were guaranteed refunds if the services were cancelled. The Parishes are willing to continue discussing the possibility of support funding, but this could prove to be outside our financial ability, it could merely be allowing a dead issue to struggle on for a few more months, and with KCC spending being stripped to the bone, there may be more urgent demands on our funds, such as libraries. Letter from Baroness Vere noted.

There was discussions about the KCC Revised Mineral Plan and its implications for LP29 BGGC. Chairman is meeting with the Director of Planning at TMBC to express our concern about the implications of another failed Local Plan.

Cllr Shaw (TMBC) spoke about the loss of the Bulk Waste Freighter, and that Local Members were involved in a cross-party alliance to get TMBC to reinstate the service.

087 Planning Matters to hand

- (i) To note Planning Notices as circulated
- (ii) Current applications and responses circulated - No Observations - AGREED

TM/22/01501/FL 6 Ascot Close Construction of single storey extension to rear with rooflights to facilitate living accommodation. Construction of two storey side extension with pitched roof and associated rooflights

TM/22/01579/FL 9 Wye Road Part one/part two storey side and rear extensions

- (iii) To note Pannatoni proposal Marley Site - awaiting formal application. - NOTED

088 Potters Mede

- (i) Potters FC closure - see above
Review of prices - deferred for further discussions with BGJFC

089 Recreation Ground

- (i) Perimeter Path Update - commencing 22 August
 - (ii) ASB- Clerk reported on several instances of antisocial behaviour in the Recreation Ground, and has been in close contact with the Police, who are investigating and will be arranging extra high profile visits. Residents are reminded of the importance of reporting every incident however minor. We will be investigating extending CCTV to cover more of the park, either temporary or permanent - AGREED
- Chairman called a short break 2115-2130 Cllrs Rayner, Rothwell and MOPs left the meeting

090 Village Enhancements

- (i) IQE it was decided to rethink our approaches to managing our wild green spaces, so work at IQE will be deferred this year to allow Cllr Simpson and Ms Bartlett to develop new plans.
- (ii) Tree Preservation Orders & PROWs -applications in hand, awaiting responses from TMBC/KCC
- (iii) Report on meeting with Surgery & Scouts - appoint Ian
 - (a) Surfacing Quotes forwarded to Surgery
 - (b) Signage Quotes and actions -Medical Centre signs installed
- (iv) Meeting with Cabinet Member for Regeneration - exploring possibility of grants for Village Enhancements
- (v) Green Space - Ms Bartlett will liaise with schools about educational visits.
- (vi) Toilet lighting & Elect Safety- JC Electrical appointed - TMBC to be asked to fund the cost, disabled alarm installation deferred for further advice on our responsibilities. (Cllr Butterfill left the room for this item)
- (vii)VH Flagpole - installed Sunday, BG flag flying. Chairman thanked Cllr Millener & Nick Taylor Construction. New planter being built by Mr Glew, and Cllr Butterfill's suggested "Village Centre" sign ordered.
- (viii) Treeability quote for remedial work £392 + vat at Staleys Acres - Agreed

091 Financial Matters

- (i) Responsible Financial Officer - reported on the outcome of the External Audit and presented the PKF letter and sections 1, 2 and 3 of the AGAR for the YE 31/03/22 to the members. The AGAR and the audit process were explained to the members by the RFO. No issues identified and the AGAR was approved by the members, including the Chairman. The PKF letter and AGAR Sections 1, 2 and 3 have been put on the BGPC website and noticeboard for public view and engagement. - AGREED



cont/ (ii) Bank Reconciliations 31 July- cash balance- £109,573.61 - Noted

(iii) Electric Van now working, It was noted that the change to electrical would result in major savings in van running costs. Signwriting/vinyls are being sourced by Mr Glew, and will include the Parish logo and ecology information. To note dispute with Ford demanding £1100 "damages". The Council accepts the cost of the lost keys, but that any other fair wear and tear is more than offset by the extreme low mileage - 22,000 in 7 years.

(iv) To approve Payment List as circulated. Proposed Cllr Millener, Sec Cllr Butterfill, Chair abstained AGREED
Invoices checked : Cllrs Ramsden & Simpson. (Appendix 1)

RFO noted donations to CAB and Sevenoaks CPR, and that left over raffle prizes had been donated to the Primary School. RFO noted private fundraising had generated £250 to the Hope Church Ukraine Fund

(v) Cllr Simpson proposed that we invite Tonbridge CAB to the next meeting to make short presentation of their work locally

092 Website & Social Media

(i) No report

093 TMBC Local Plan & Policies

(i) Report on Members Briefing PTAB 21/7/2022. TMBC seem to be trying to approve BGGC without submitting it to the full submission and consultation process, taking it forward as a pre-agreed policy. They seem unaware of the implications of the KCC Kent Mineral Plan. Meeting with Chief Planner deferred.

094 Highways & Streetlighting

(i) Updates 7.5t Quarry Hill sign moved, 40mph Traffic Order complete, no action yet, Rec Crossing timing to be changed, 20mph extensions requested, but the scheme is in limbo with the whole Parish Highway Improvement Plan

(ii) KCC Baskets & Lighting . Maps supplied - Chair to discuss sites with Xmas lights

(iii) Air Quality. Recent figures show a marked drop in AQ figures, but this is a result of the lockdowns, and is not yet triggering a review of AQMAs.

(iv) Parish Streetlighting quotes - Chairman proposed we replace the 6 heads with LEDs, and two of the four columns, some £6686 in the current year, and defer two columns until next year, keeping us within our £10k budget with margin for urgent repairs - AGREED

We have been approached by another contractor wishing to quote.

095 Quarries & Landfills

(i) H+H Celcon - Block chips, noise, dust, Light, speed, routeing - reports to Enforcement - request to seek expert advice, approach made to H+H to start "reset" talks

078 Councillors Reports from outside Bodies (max 3 min)

(i) Chairman reported on Skatepark Committee meeting, and sought Ratification of Container purchase cost of 50% of £3795, £1897.50 - AGREED This would allow contractors quick access to material storage on site, and reduce the use of our container at Potters Mede.

(ii) KALC Meeting Standing Orders clarification on Part 2 rules and penalties, which have been diluted.

(iii) Cllr Butterfill reported on the recent KALC zoom meeting matters discussed were Climate Change, Crime Reduction, Parish Charter, and noted the KALC AGM would be in Ditton 13th October.

(iv) Cllr Simpson on the recent letter from Tom Tugendhat MP, publicly proposing J5 Slips as the real solution to traffic problems in Borough Green , Ightham and Platt, using the M26 for port traffic. We urge everyone to take part in Transport for the South East's consultation at [Transport for the South East - Strategic Investment Plan Consultation | Transport for the South East \(engagementhq.com\)](https://www.engagementhq.com) and it was decided to promote this consultation widely in the area. Chair to include in Voice Notes

(v) Cllr Shaw spoke about moves to persuade TMBC to reinstate the Saturday Bulk Waste Freighter

096 Future Dates

(i) Date of next meeting **Monday 5th September 2022** At all other times contact the Clerk

There was no further business, and no matters for Part 2, Chairman closed the meeting at **2143**

097 Exclusion of Public and Press: Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded



5th September 2022

APPENDIX 1

Borough Green Parish Council
Payments Schedule August 2022

£

Staff Costs

Staff Salaries	4,590.14
HMRC	2,266.18
KCC Pensions	1,084.82

BACS Payments

SHS Hygiene Services Ltd, inv 42997	631.20
SHS Hygiene Services Ltd, inv 43119	631.20
Greenthumb, inv 195367	25.00
Nick Taylor Construction, inv 22-13	350.00
PKF Littlejohn, inv SB20220400	1,200.00
Sevenoaks CPR - proposed charitable donation	200.00
Citizens Advice Bureau - proposed charitable donation	200.00
Expenses - B Galopin	66.50
Expenses - Mike Taylor	111.62
Expenses - Rob Springett	32.26

DD Payments

Zen Internet	11.99
Bank Charges *	20.00
ALD final hire invoice	174.96
Npower* - public toilets	523.93
Npower* - streetlighting	1,428.20
EDF (PM)*	1,126.00
EDF (RG)*	28.00
Castle Water*	51.06
Castle Water*	12.01
TMBC	57.00
Vauxhall Finance	544.80

* DD amounts may vary on a monthly basis

Total Payments

15,366.87

Signatures

1. Cllr Ramsden 2 Cllr Simpson

NB: Receipts for the period 01/07/22 to 31/07/22
(exc bank transfers, inc bank interest)

2,624.55

