

Minutes of the meeting of Borough Green Parish Council held at 7.30pm on Monday 2 September 2002 at Potters Mede.

Present: Cllr Mrs S Murray (Chairman), Cllrs C Brinkley-Willsher, A Dolton, J Evans, B Hughes, Mrs J Lucas, J McWilliam, M Taylor, Mrs B Woodhams Apologies: C Cllr Mrs V Dagger

There were no members of the public in attendance.

There were no declarations of interest.

Chairman welcomed Mrs B Woodhams as newly co-opted member of Borough Green Parish Council.

The Council stood for a period of silence to remember long-serving Parish, District and Borough Councillor, Mr Michael Stone who died recently. Agreed that a memorial plaque will be incorporated into the already planned village sign, Western Road. Chairman and Cllr Hughes will provide further information.

53. **Minutes** of the meeting 29 July 2002 were signed as a true record.

54. **Matters Arising**

- 42.33 Vital Villages: All Cllrs had received copies of the £5,000.00 grant approval.
- 44. WPPC meeting 30/7/02: All Cllrs. had received copies of a report from Cllr Brinkley-Willsher. Further information will be obtained about the Crime & Disorder Act..
- 44. Regional Transport Strategy: Cllr Dolton read his draft reply. Content agreed. Cllr Dolton will dispatch and send copy to T&MBC.
- 50. Proposed footpath Fairfield Rd/Station Approach: A reply from T&MBC was read. The Planning authority will be consulted re. possibility of provision of a path by future developers of the nearby garage site. Agreed that the landowners will be contacted and a budget price obtained.

55. **Planning Matters**

Pre-Meeting

TM/02/1799 Change of use of land for open storage – 73 Wrotham Road Maidstone Road. Observations: 1. Hours of trading should be 08.00- 12.00hrs Sundays & Bank Holidays, 08.00-18.00hrs Saturdays. 2. HGVs should turn to the north when exiting the site.

TM/02/1907 Noise assessment – Redevelopment 24/26 Western Road. The PC does not have the expertise to make comment and relies on the judgement of T&MBC.

TM/02/2039 Dormer window - 13 Annetts Hall. No objections.

TM/02/2040 Extension – 28 Station Road. No objections.

Meeting

TM/02/0019 Extension of sand extraction - Ightham Sandpit. Objections: A number of issues have not been addressed - refilling of excavated land; need for the sand; lorry movement and traffic management. The application is considered incomplete and premature, should not be considered until the Bypass has been built and there is extreme concern about the potential loss of the two cottages.

TM/02/0547 Footpath link – Redevelopment 21/25 Sevenoaks Road. Noted

TM/02/2045 Extensions and porch – 28 Fairfield Road. No objections providing Building regulations are complied with.

TM/02/2059 Conservatory - 14 Crowhurst Road. No objections in principle but there is concern that there could be some intrusion on neighbour's privacy.

TM/02/2244 6no houses + parking - adj. Red Lion PH, Sevenoaks Road. Objections: Premature and incomplete application. Previous concerns about traffic issues and pedestrian safety have not been resolved.

TM/02/2322 Extension – 28 Conyerd Road. No objections.

TM/02/2381 Tree Surgery - Borough Green Recreation Ground Woodland. No objections/

Action

SM/BH

AD

55. **Planning Matters (Continued)**

Decisions

TM/02/0454 11no house & 1no flat - adj. Red Lion PH, Sevenoaks Road. Per. Refused.
 TM/02/0490 new access - 37 Sevenoaks Road. Permission refused.
 TM/02/1212 15 Lendon Road. Permission granted
 28 Maidstone Rd. Possible breach of planning control investigated: inconclusive, further investigations taking place.
 TPO/594 3/5 Rock Road. TPO issued.
 TM/01/2271 Communications mast 'One to One' - Saab Garage, Station Approach.
 Appeal withdrawn.

56. **Correspondence**

Noted:

T&MBC - Appointment of Environmental Projects Co-Ordinator
 T&MBC - The Standards Board for England August Bulletin
 Office of the Deputy Prime Minister - 'Planning to Drive Communities Future', summary of Govt's response to Planning Green paper consultation.
 Dept. for Transport - Future Development of Air Transport in the SE
 Age Concern Malling - Information leaflets
 T&MBC - Letter of thanks re: Soccer Challenge Scheme, Potters Mede
 T&MBC - Letter of thanks re: Playscheme, Potters Mede
 Maidstone & Malling Community Health Council - newsletter
 Kent Fire Brigade - News Release
 Highways Agency - Traffic information July - September
 KAPC - Newsletter
 KCC - Local transport Plan for Kent - Annual Progress Report 2002
 Countryside Agency - Withdrawal of provisional map of SE England
 T&M Housing Assn. - Newsletter, Annual Report & Financial Statements
 Kent Police Authority - Newsletter July 2002
 KRCC - Rural News & Information leaflets
 RAISE - newsletters
 KCC - Rural Revival funds
 T&MBC - New ethical framework: modifications to regulations
 T&MBC - Legionnaires' Disease
 CPRE - newsletter
 Kent Youth - Annual Review
 DEFRA - Parish Council's Role in Planning
 The Boundary Cttee. for England - Periodic Electoral review
 KCC - Flooding Seminar 18 October 2002
 Kent Early Years & Childcare Unit - Web site. Letter will be passed to T&MBC.

KCC - Golden Jubilee Service 16 September 2002. Clerk will attend.
 O2 Airwave Service - Information re. proposed service. Chairman summarised. Noted.
 Orange Communications - Proposed Base Station - Land off Quarry Hill Road. Agreed that the proposed mast would not be visually intrusive but it should be made available for mast-sharing with other companies. Access is queried.
 KAPC - Borough/Parish relationships in T&M: Agreed that BGPC enjoys a very good relationship with T&MBC, There is some concern about the proposal to alternate weekly collections of green/black refuse bins collection.
 Recycling Point - Borough Green Station. Reply from T&MBC read and noted. Agreed that on balance it would be easier to close the centre at the station and encourage more use of the site at The Moat, Wrotham Heath where there are facilities for all types of recyclable waste.
 KCC/Malling Award Panel - Award Presentation Evening 25 September 2002. Chairman will attend.
 Medway Valley Countryside Partnership - Launch 20 September 2002. Clerk will attend.
 KRCC - Community Transport Forum 6/13/19/25 September 2002. Chairman or Cllr McWilliam will attend.

SM

SM/
JM CW

56. **Correspondence (Continued)**
T&MBC - Copy correspondence with T&M Housing Assn re. Bulky Refuse Collection received. After discussion agreed that the benefits of the service far outweigh any inconvenience to the Hsg. Assn.
57. **Borough Green & Platt Bypass/Traffic Matters**
Chairman has prepared a letter for 'The Voice' encouraging residents to continue lobbying KCC for the bypass.
All Cllrs. had received copies of a report from Cllr. Taylor on proposed speed restriction signs A25/A227. Agreed to ask Platt PC if they are willing to submit a joint planning application. Cllr Taylor has written to Babtie about proposed goods vehicle management scheme.
Chairman advised that the Police will now record all traffic incidents regardless of injury or offence. Chairman will advertise this in 'The Voice' and Cllr Taylor will enter it on the website. Agreed to raise this for discussion at the next WPPC meeting.
All Cllrs had received information from Cllr Taylor about traffic safety matters raised by Fairseat Residents' Assn. Agreed that the Parish Council supports the majority of the Assn.'s comments and that the document will be referred to the Director of Planning & Engineering, T&MBC.
Chairman has received a request from a resident of Station Road for parking permits in selected areas of the village. Agreed to refer this to T&MBC.
58. **BGPC Websites/Aims**
The websites are being well-used. It is agreed that Parish Council minutes will not be entered until they have been approved and are in the public domain.
Chairman proposed that an account in the sum of £300.00 from Jeremy Stephens Web Design for designing 2no sites be paid. Agreed.
Aims of the Parish Council were discussed. For further consideration at the committee meeting on 5 September 2002.
59. **NALC Development Strategy**
All Cllrs had received copies of Chapters 3&4 of the draft strategy. For discussion at the next Parish Council meeting.
60. **Request for Financial Assistance towards Car Park Resurfacing - BGVHMC**
Cllr McWilliam proposed that a grant of £2,500 be paid. Seconded by Cllr Taylor. Agreed.
61. **Recreation Ground**
Woodland Walk: Clerk reported on a site meeting with Medway Valley Countryside Partnership and the Trees Officer, T&MBC. Agreed that the upper path through the woodland should follow the line of the boundary fence and two Lime trees relocated. Further agreed that the lower path should be stabilised but not surfaced and granite chippings applied to the steps.
There is concern about barbed wire fencing and ragwort in adjoining field.
Pavilion: For security, the Junior Football Club wish to fix metal plates over the rear windows and cut back the hedge to the rear of the building. Chairman proposed that this be agreed and that the Parish Council makes a financial contribution towards the cost. Agreed. The club also wish to remove internal partition walls. Cllr McWilliam will meet club representatives to discuss this: any partitions removed must be reinstated if and when the club vacate the premises.
62. **Potters Mede**
Agreed that replacement hand-basins are required in the ladies cloakroom.
New showers will be installed this month. Chairman proposed that cheques in the sum of £1299.42 and £167.00 be issued for the purchase of materials from Travis Perkins. Agreed.
Clerk will discuss government rating liability changes with T&MBC.

SM/MT

JMcW

63. **Committee Reports**

Highways, Footpaths & St.Lighting: A light in Quarry Hill Road is day burning.

Drop-In Centre: Cllr Taylor reported on finances. Cllr Brinkley-Willsher proposed that a further payment of £4500 be made, making a total of £5000 which should now be a grant towards capital costs, rather than a loan. Seconded by Cllr McWilliam. Agreed.

Noted that Building Regulations approval has been received: Cllr Taylor will propose that works now commence.

BGVHMC: No report.

Men of Trees: All members had received copies of a report from Cllr Brinkley-Willsher on the Kent Men of the Trees visit.

Quarries Liaison: No report.

Basted Mill Public Open Space: Cllr McWilliam reported on a recent meeting.

Emergency Planning: New Parish Council representative will be considered next month.

KAPC: New Parish Council representative will be considered next month.

Twinning: No report.

MT

64. **Cheques for Signature**

Auto-Pay

£815.70	R Springett – Asst. Groundsman 1/8– 31/8/02
£789.09	H Damiral – Clerk August 2002
£585.32	W Austin – Caretaker/Groundsman 1/8– 31/8/02
£164.87	Seeboard – Street Lighting Supply, August 2002
£462.00	T&MBC - Rates, Potters Mede September 2002
£212.81	Seeboard – Street Lighting Maintenance - August 2002
£150.06	Seeboard – Street Lighting Repair - The Landway
£27.26	Kent Aluminium - Maintenance Materials, P.Mede/Rec.Gd
£106.84	MKWCo. - Supply, Rec.Ground
£33.13	MKWCo. - Supply, Potters Mede
£37.00	Seeboard - Street Lighting Repair - 2 The Avenue
£47.00	Cast Trading Ltd - Repair of height barrier, Potters Mede
£1621.50	Boxtainer - Storage Container, Potters Mede
£229.99	Kidmans - Strimmer, P.Mede/Rec.Gd.
£300.00	Jeremy Stephens Web Design - PC websites
£2500.00	BGVHMC - Grant: Car park resurfacing
£167.00	TravisPerkins - Timber for showers, Potters Mede
£1299.42	TravisPerkins - Plumbing materials, Potters Mede

Proposed by Cllr Brinkley-Willsher, seconded by Cllr. McWilliam that the above cheques be paid. Agreed.

65. **Resolved to enter into committee**

There were no matters for discussion in committee.