

Minutes of the meeting of Borough Green Parish Council held at 7.30p.m. on Monday 6 November 2000 at Potters Mede

Present: Cllr Mrs S Murray (Chairman), Cllrs. C Brinkley-Willsher, A Dolton, D Evans (8pm), J Evans, Mrs V Hayman, B Hughes, J McWilliam, M Stone
Apologies: Mrs J Lucas,

There were six members of the public in attendance

Action

82. **Minutes** of the meeting 2 October 2000: Present – delete 'Mrs V Hayman'. The amended minutes were signed as a true record.
83. Chairman welcomed Mrs Daphne Allen the Neighbourhood Watch Co-Ordinator who spoke about safety-related matters. It was noted that Neighbourhood Watch schemes create a very good community spirit.. Personal alarms are available for purchase and security labelling equipment for hire.
Chairman thanked Mrs Allen and Neighbourhood Watch representatives for their work.
84. **Matters Arising**
69. TM/87/1851 Chairman had responded to the consultation documents. Cllr D Evans advised of a forthcoming meeting with KCC & parishes to clarify existing permissions.
70. Clerk reported on her meeting with T&MBC to discuss recycling facilities at Potters Mede. The various points raised were discussed. In particular it was agreed that lorries must not reverse from the A227 into the site and T&MBC will be asked to approach neighbouring parishes for suitable sites. Await further response from T&MBC, for further discussion at the next meeting. A copy of a letter received from a resident was noted and will be forwarded to T&MBC.
70. Small Improvement Schemes: A reply from T&MBC was read. Cllr D Evans gave further information re. T&MBC recommendation that lorry restrictions in the High Street should be in place immediately. This matter is now going to consultation.
70. Cllr Brinkley-Willsher has completed and returned the Best Value document.

There then followed the period for public consultation.

There is concern about overgrown hedges A227. There was some discussion about the possible future of the station car park.

A227 Drainage/flooding problems will be referred to T&MBC. Cllr D Evans gave further information.

85. **Planning Matters**
- Pre-meeting:**
- TM/85/1346 Details re. Proposed working, restoration scheme and request for extension of time for completing extraction and infilling – Ightham Sandpit. Objection: No further extraction of sand that might prejudice the start date of the proposed Borough Green Bypass.
- TM/00/2231 Ramp – Barclays Bank, Station Road. Handrail should be commensurate with railings & gate to BGPS.
- TM/00/2353 Extension – 19a Hill View. No observations.
- TM/00/2359 Loft Conversion – 7 Station Road. No observations.
- TM/00/2386 Amendment: double glazed doors – 5 Tolsey Mead. No observations.
- Meeting:
- TM/00/1839 Signs – 20/22 Western Road. Concern about sign detracting from/obliterating car park sign. Query does this meet current street scene standards.
- TM/00/1395 Residential develop. Adj.1 Annetts Hall. Street scene plan for information. Cllr Hughes will give this further consideration.

BH

Decisions

- TPO No 1 – 1999 Borough Green House, off Tilton Road. 5no trees deleted from the Order.
- TM/98/1843 Determination of new conditions – Borough Green Sandpit.
- TM/00/1665 Conservatory – 38 Quarry Hill Road. Permission granted.
- TM/00/1911 Siting, design & external appearance details – Chalet bungalow, 71 Sevenoaks Road. Details approved.
- TM/00/1916 Site investigation– Land west of Arcontrol, Quarry Hill Road. Details approved.
- TM/00/1917 Landscaping & boundary treatment details – Land west of Arcontrol, Quarry Hill Road. Details approved.
- TM/00/2047 Replacement cash machine – Barclays Bank, Station Road. Permission granted.



86. **Correspondence**
Noted:
 Kent Police Priorities Consultation Autumn 2000. Chairman & Vice-Chairman had completed questionnaire.
 Maidstone & Maidstone Community Health Council – Health Link Project
 Kent County Constabulary – New Superintendent, West Kent Area Command
 Kent Rural Community Council – Annual Report, Annual Meeting & Rural News
 Highways Agency – Major Roadworks in Kent Oct – Dec 2000
 Kentweek Festival Information Pack & Diary 2000
 Kenward Trust – The Grey Zebra Project Appeal
 Kent Downs Area of Outstanding Natural Beauty – Local Heritage Initiative
 National Lottery Charities Board advisory leaflet
 T&MBC – People & Places Programme
 West Kent Health Authority – Annual Reports
 Winter Fuel Payments 2000 leaflet
 Basted Mill Public Open Space – Minutes of meeting 12/10/00
 WPPC – Minutes of meeting 5/10/00 and dates of future meetings
 KCC Superannuation Fund Meetings November 2000
 T&M Leisure Guide 2001
 Orbit – Transport Solutions Around London, further meeting
 KCC - White Horse Wood Project
 Transfer of Justices' Licence – The Henry Simmonds, Wrotham Road
 T&M Housing Association – Home Defence News
 CPRE Autumn 2000 newsletter
 Letter of thanks – BG & District Chamber of Commerce Christmas Lights
 Copy letter and reply PC Brooker/ Arriva Ltd re. bus stop, Station Approach
 New bus timetables passed to Cllr Stone.
- The Countryside Agency – National Rural Survey 2000. Questionnaire passed to Chairman for completion. SM
- KCC – Consultation on Community Safety in Rural Kent. Response form passed to Chairman for completion. SM
- Copy letter resident to T&MBC HMU re. flooding, A227 Wrotham Road. This had been discussed during the public consultation period.
- Periodic Review of Borough Electoral Arrangements. Chairman outlined the current proposals for Borough Green: 1 ward for Borough Green, Platt & Plaxtol, represented by 3 members. Agreed that Parish Cllrs. will pass any comments to Councillor McWilliam who will then prepare the Council's response. All Cllrs/
JM CW
- Request for financial assistance – Age Concern. For consideration at the next finance cttee. meeting.
- Register of Electors 2001 – Agreed to request copies of the final document for all members.
87. **Borough Green & Platt Bypass/Traffic Matters**
 Chairman proposed that this be discussed under item 97 of the agenda. Agreed.
88. **Borough Green Bowls Club – Footpath**
 A letter from the Bowls Club was read. Agreed to write a letter of support for "discreet, low level lights" to illuminate the car park pedestrian access.
89. **Hanging Baskets**
 Clerk reported on advice from T&MBC re ownership of baskets. Chairman proposed that the quotation from How Nursery in the sum of £2427 be accepted for hanging baskets summer 2001 all as this year. Agreed.
90. **Office Equipment**
 Chairman proposed that an OfficeJet G85 multipurpose machine and separate telephone be purchased from Office World in the total sum of £489.98 incl VAT. Agreed.
91. **Potters Mede Sports Assn/Business Rating**
 Chairman proposed that a Potters Mede Sports Association be formed and an application then be made for discretionary rate relief. Agreed. Chairman and Clerk will liaise re. preparation of a constitution: when this has been agreed a committee will be set up to form the Association. SM

92. **T&MBC Financial Arrangements with Parish Councils 2001/2002**
 Chairman proposed that a grant application be made to T&MBC for FY 2001/2002 for 50% of the cost of hanging baskets 2001. Agreed.
 Cllr McWilliam advised of the forthcoming White Paper of the future role of Parish Cllrs. Agreed that this will be discussed in conjunction with a local government Green Paper when they are both available.

93. **Recreation Ground**
Refuse Bin: Chairman proposed that an additional rubbish bin be purchased for the play area. Agreed.
Seat: Chairman proposed that the new seat be installed in the play area. Agreed.

94. **Potters Mede**
Christmas tree recycling: Agreed that car park can be used by T&MBC as a collection point, all as in previous years. Agreed.
Farningham Cricket Club: A request was received for use of the cricket square next season. Councillors welcomed this interest. Chairman and Vice-Chairman will meet with the club representatives to discuss this matter further.
Use by Scouts: The Beaver and Cub groups are meeting at Potters Mede for 3 weeks whilst urgent work is being carried out on the Scout hut. Chairman proposed that a nominal charge of £5/session be made. Agreed.
Woodland: Chairman advised that for a cost of approx. £300 a BMX track could be constructed in the woodland. Chairman proposed that advice be taken from T&MBC and the insurance company and, if satisfactory, this facility be provided. Agreed. Further agreed that there must be a designated way to the track, around the edge of the field.
Showers: Cllr Dolton reported that the pipework, showerheads and pressure are now satisfactory. However, the heater is in a poor state of repair and will soon require attention. Noted.
Pond: Cllr Dolton advised that the drain from the pond and the fencing between the pond and the boundary will soon need attention. Noted.
Youth Group: Chairman reported that praise had been expressed by KCC for the successful youth group which is of great benefit to the community.
Car Park: Agreed to write to Wrotham School expressing concern about the extensive use and treatment of Potters Mede car park for delivery/collection of children. A request for a financial contribution will be made.

SM/BH

95. **Committee Reports**
Highways, Footpaths & St.Lighting:
 Lights in Quarry Hill Road need attention.
 Remedial works to a manhole and the footway in the High Street are still awaited.
 Agreed that gullies generally, need to be emptied.
 Chairman proposed that a quotation for repairs to a light in The Crescent be accepted in the sum of £114.08 + VAT.
BGVHMC: A letter from the Chairman VHMC was read. Agreed that for the time being the current arrangements re. PC representative and the village hall constitution should remain unchanged.
Quarries Liaison: Meetings will be held in December.

96. **Cheques for Signature**
- | | |
|---------|---|
| £197.39 | Seeboard – Street Lighting maintenance, October 2000 |
| £151.71 | Seeboard – Street Lighting supply, October 2000 |
| £35.03 | Seeboard – Street Lighting repair, Normanhurst Road |
| £49.30 | Kent Aluminium – Maintenance materials, Rec.Gd/P,Mede |
| £39.71 | Neat Ideas – Stationery & Diary |
| £346.63 | Tonbridge Fencing – Gate repair, Potters Mede |
| £25.87 | Viking Direct – Office files |
| £108.00 | C Simpson – Youth Leader September & October 2000 |
| £32.82 | Kent Aluminium – Maintenance materials, Rec.Gd/P,Mede |
| £134.04 | Seeboard – Street Lighting repair, 20 The Crescent |
| £197.39 | Seeboard – Street Lighting maintenance, November 2000 |
| £176.25 | How Green Nursery – Dismantling hanging baskets |
| £493.96 | H Damiral – Office equipment reimbursement |

Cheques for Signature (Continued)

NatWest Auto-Pay

£166.06	A Gill – Groundsman 1/10 – 31/10/00
£402.38	R Springett – Asst. Groundsman 1/10– 30/10/00
£734.72	H Damiral – Clerk October 2000
£373.65	J Stephens – Caretaker 1/10– 30/10/00

Proposed by Cllr McWilliam, seconded by Cllr Hughes that the above cheques be paid.
Agreed.

97. **Resolved to enter into committee:-**

Cllr D Evans reported on the proposed Borough Green & Platt Bypass.
A request from Mr Springett for unpaid leave Spring 2001 was granted: maximum 6 weks.
Arrangements for monthly payment of Youth Worker were agreed. Full reimbursement will be claimed periodically.
Maintenance of the flag pole was discussed.

McWilliam
4/12/00