

Minutes of the Meeting of Borough Green Parish Council held at 7.30pm on Monday 1st July 2019 the Church of the Good Shepherd Annex  
Present: Cllrs Mike Taylor (Chairman), Tim Shaw, Mrs Sandra Gould, Scott Millener, Steve Perry, Gary Green, Ian Simpson, Jeff Reading

There were three members of the public in attendance

42. **Apologies for Absence** Hazel Chairman gave update on Hazel's improving condition. Declarations of Acceptance - Bartosz Wlodarczyk.  
After considerable discussion, Members refused to accept existing signed document, or allow a new declaration to be signed now, on the advised grounds that failure to sign in a timely manner was automatic disqualification RESOLVED  
Members agreed to advertise the 3 vacancies, and co-opt at the next meeting RESOLVED unanimously. Mr Wlodarczyk left the room

Action

Chairman

43. **Declarations of Interest:** There was one Declaration of interest Cllr Reading noted a conflict in TM/19/01378 because he is a neighbour. He abstained from voting.  
Chairman abstained from Cheques, as there is a reimbursement cheque on the list

MT/JR

44. **Minutes of the Meeting 3rd June 2019:** confirmed and sign signed as a correct record

45. **Matters arising** There wre no matters arising

46. **Period for Public consultation:**

The Community warden spoke about her involvement in elderly welfare, but that she was being increasingly stretched over a wide area. In the recent instances of motorbike antisocial behaviour she advised residents to report to the Police 101 in the first instance, but that she and the PCSO would also pass on reports and any evidence.

KCC Cllr Harry Rayner spoke about action to ensure Southern Water sewage provision was improved, and recommended the PC propose an agenda item for JTB, and that the Chairman write to the Local Plan inspectors - AGREED.  
He also undertook to ensure the two KCC items in Correspondence were actioned, Speed Survey results and Quarry Hill roundabout signage (see item 48)  
Cllr Rayner and the Warden left.

47. **Planning matters to hand:**

- (i) decision notices as circulated - noted
- (ii) **TM/19/01171/FL** 3 Annetts Hall Conversion of garage to annex for occupation by family member needing level access, ratify response no observations
- (iii) **TM/19/01235/RD** 34 Maidstone Road Details of condition 2 (acoustic protection) pursuant to planning permission TM/18/00495/FL (Terrace of three dwellings with associated access, parking and landscaping. noted no observations
- (iv) **TM/19/01327/FL** 4 McDermott Road Conversion of garage to bedroom, construction of new pitched roof over with 3 no. rooflights, cladding of garage in render No observations
- (v) **TM/19/01357/FL** 135 Maidstone Rd drop kerb to allow for easier vehicle access onto drive No observations
- (vi) **TM/19/01378/FL** 15 Bangays Way Single storey rear extension, minor internal alteration loft conversion to master bedroom with 4 new dormers **Object** - overdevelopment, loss of privacy to neighbours, concerns over piling impact
- (vii) **TM/19/01441/LDP** 17 Wye Road LDC Proposed: Demolition of existing garage, rear conservatory and side porch and replace with single storey rear extension and side porch, Lawful Development Certificate only-no observations.

Cllr Perry proposed a return to Quarry Liaison Groups, but after some discussion it was felt that the current ad hoc arrangements to address specific issues and operators was a more economic use of time. Chairman reported that two enforcement complaints against BGSP and H+H Celcon were ongoing, with no results as yet, and that the Robert Body night work complaint turned out to be a legitimate operation that KCC forgot to advise.

Cllr Perry spoke about the Alcohol License request by Melia's. Chairman will investigate weekly trackers and respond to the consultation.

MT

48. **Correspondence**

Correspondence for noting

**Treeability** Quote Recreation Ground failing Horse Chestnut £820.00 accepted as circulated

**Warners Solicitors** Draft Lease circulated (see Agenda 50)

**Correspondence for discussion**

**Standards** Draft Amendments - discussion about the dangers of allowing Local Authorities to suspend or expel councillors who are publicly elected, although BGPC has the Parish Poll mechanism altered to allow the Public to demand removal of Councillors between elections (Standing Orders) Chairman to write to Commission, noting Parish Poll - Proposed Cllr Simpson, Seconded Cllr Millener RESOLVED

**Michelle Fleming** Michelle has received two awards, in particular for her work campaigning and fundraising for the new swimming pool. The Council passed on their congratulations.

**KALC** Resilience Questionnaire Cllr Perry to explore further

**HMRC** Form 64-8 to appoint Chairman as agent (agenda 52) - AGREED

**KCC** 2019 Tryangle awards - noted Article in Voice, propose Litterpickers nomination

**TMBC** Nic Heslop £150,000 grant for Garden City Design - much discussion and hilarity

**H+H** Meeting notes circulated (agenda 56) Cllr Millener has obtained dust sample, residents urged to collect more (Voice)

**KCC Highways** Speed Survey results- circulated results were extremely limited, Members want to see the detailed reports. Cllr Rayner will assist.

**KCC Quarry Hill roundabout** - Residents complaints about vehicles exiting the surgery and going the wrong way round the roundabout. Needs extra signage.

MT

SP

49. **Potters Mede Grounds and Pavilion**

(i) Mower repaired and serviced

(ii) Heating and ventilation checks and maintenance by EA Services next week

(iii) Gate time closing signs to be fitted in the next week.

Chairman congratulated PMSG for another successful fete. PM Bookings are slowly creeping up 6 exercise/dance classes, and about 2 parties a month. To be noted in the Voice

(vi) no other actions

50. **Recreation Ground**

(i) Members authorised the Chairman to sign the Bowls Club lease as Proper Officer

(ii) Shed security new steel frame and door fitted, new padlocks.  
& bridge repairs new steel brackets fabricated and installed

(ii) Treeability quote to fell failing Horse Chestnut approved £820.80 inc vat

MT

51. **Village Enhancements**

(i) No reports

(ii) No action required

52. **Financial Matters**

(i) To agree HMRC account altered to add Chairman as agent form 64-8 AGREED

(ii) Chairman reported that as we have no way to bank cash payments and Tennis Court fees (£196) they are paid into the PC account by personal cheque NOTED

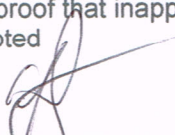
53. **T&MBC Local Plan**

(i) to receive any further reports on the Draft Local Plan & proposed local development

(ii) Information Commissioners Decision.FOI rejected on the grounds the amount of TMBC work involved would be unreasonable, with an alleged 178,000 emails to be read and redacted. Members took the view that the refusal to release details of meetings between Planners and the BGGC Consortium was in itself fairly conclusive proof that inappropriate behaviour had occurred

(iii) Nic Heslop's Garden Village £150k - noted

(ii) no further action required



54. **BMPOS**

- (i) Parish responses to proposed new Constitution  
Platt and Plaxtol to agree the draft this week, and we will arrange a meeting with TMBC Leisure  
(ii) no further action required

MT

55. **Defibrillator**

- to receive any further information on the siting of additional equipment  
Defibrillator Training will be held on the 9th and 11th July Village Hall 1900 - 2100 all welcome

SP  
TS56 **H+H Celcon Ltd**

to receive report of Chairmen's meeting with H+H Celcon as circulated - HGV speeds will be addressed further. Steam sampler installed, Lighting being surveyed. Cllr Millener has collected some dust samples and pictures, need more and dust samples. TMBC EH to install particulate monitor

- 57 **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report - no reports

58. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs. Proposed Cllr Perry, Seconded Cllr Simpson, Chairman abstained RESOLVED

**Online Payments:**

None

**Direct Debits**

£279.96 WEX Europe Services (UK) Ltd – fuel for equipment and vehicle  
£295.61 Ford Lease – vehicle lease June 2019 *awaiting invoice*  
£35.00 Ford Lease Maintenance recharge  
£1579.76 E-ON Streetlighting  
£93.24 BT *awaiting invoice*  
£39.92 Castle Water PM  
£159.07 Castle Water Rec

GG

**Cheques** to ratify salaries Paid 24/6

4168 £ 4073.31 Staff Wages  
4169 £  
4170 £

**Current for payment**

4171 £1697.40 KCC Kent Pensions due 19 July  
4172 £756.58 Godfreys Mower repairs and service  
4173 £760.10 Wrotham PC Skatepark repairs inv10 (May)  
4174 £765.65 Wrotham PC Skatepark repairs inv 7 (April)  
**CR 12 £587.40 Wrotham PC Local Plan Credit Seal Traffic**  
4175 £1486.38 ( £2073.78 less CR12 Wrotham PC Local Plan  
4176 £500.00 Wrotham PC Southbeat Festival contribution  
4177 £123.60 M Taylor reimbursement Rec Shed Security  
4178 £56.00 TMBC NNDR Recreation Ground rates  
4179 £18.00 Kent Ali  
4180 £3276.00 CJS Plants Summer Hanging Baskets  
4181 £85.00 TMBC Preorder 3 brown bins, 2 Rec, 1 PM  
4182 £84.00 L&G Signs gate closure Potters Mede  
4183 £214.59 B Glew Reimbursement Screwfix & Amazon  
**4166 Cancelled**

To Ratify Staff wage payment due 28th July

59. **Future dates**

- (i) Date of August Meeting: Monday **5th August 2019** in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.  
(ii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish

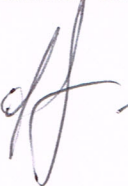
Councillors present on Saturday **29 June 2019** 10 - 12 noon

At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.

(iii) Date of September meeting - **9th Sept** (second Monday)

60. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items

There being no confidential matters to discuss, Chairman closed the meeting at 2141hrs

 - 5. AUG. 2019