

MAT. AR. 1871 4/6/01

Age Concern W. M. M. W. G.

MAY 01

Minutes of the Annual meeting of Borough Green Parish Council held at 7.30p.m. on Tuesday 8 May 2001 at Potters Mede

Present: Cllr Mrs S Murray (Chairman), Cllrs C Brinkley-Willsher, A Dolton, J Evans, Mrs V Hayman B Hughes, Mrs J Lucas, J McWilliam, M Stone, M Taylor
Apologies: Cllr D Evans

There were two members of the public in attendance

Action

1. **Election of Chairman:** Cllr Brinkley-Willsher proposed Cllr Mrs Murray, seconded by Cllr Dolton. There being no other nominations Cllr Mrs Murray was duly elected.

2. **Election of Vice-Chairman**
Cllr Hughes proposed Cllr McWilliam, seconded by Cllr Stone.
There being no other nominations Cllr McWilliam was duly elected.

3. **Election of committees**
The following committees were agreed:

RGMC – All Members

Sports Clubs Liaison: Football: Cllr Dolton Cricket: Cllr McWilliam, Tennis: Cllr

Brinkley-Willsher Junior Football: Cllr Mrs Murray, Bowls: Cllr McWilliam

Highways, Footpaths & Street Lighting: Cllr Brinkley-Willsher (Chairman) & Cllr Stone

Finance: Cllr Mrs Murray & Cllrs Dolton, McWilliam and Hughes

KAPC: Cllr Stone (subject to confirmation at the next meeting)

Village Hall Representative: Cllr J Evans

Home Defence Planning: Cllr Stone

Quarries Liaison: Stangate – Cllrs Dolton, Hughes, McWilliam and Stone

RMC – Cllr Mrs Murray & Cllrs McWilliam and Stone

Cllr Taylor will attend meetings if representatives are not available.

Men of Trees: Cllr Brinkley-Willsher

Working Party with Parish Councils: Cllrs Hughes, McWilliam and Stone

Basted Mill Public Open Space: Cllr Mrs Hayman and Cllr McWilliam

Indoor Leisure Facility Steering Cttee: Agreed no representative required at present.

Village Appraisal Steering Cttee: Cllr Mrs Lucas.

Internal Audit: Cllr Taylor (Checks to be made on a quarterly basis)

Potters Mede Sports Assn. Steering Cttee: Cllr Mrs Murray and Cllrs Brinkley-Willsher,

Dolton & Taylor

4. **Minutes** of the meeting 2 April 2001 were signed as a true record.

5. **Matters Arising**

150.139. The litter pick was successfully carried out. Wrotham School will be asked to co-operate in trying to reduce litter deposited along the A227.

152. Carriageway strengthening schemes: Cllrs Stone and Taylor attended KCC meeting. Cllr Stone reported.

152. Cllr Dolton will represent the PC on the 'Quiet Lanes' working group.

153. Speed restrictions Black Horse Lane: A reply from Platt PC was read. Agreed to support their request for 30mph along the whole length of this road

153. Lorry management – a reply from KCC was read. Cllr Taylor is meeting with T&MBC.

6. **Planning Matters**

Pre-Meeting

TM/01/0720 Alterations & extension – 9 Lingfield Road. No objections.

TM/01/0488 Conservatory – 22 Staleys Road. No objections.

Meeting

TM/01/0926 Extension – 61 Annetts Hall. No objections.

Planning Matters (Continued)

Decisions

- TM/00/1925 Residential development – 21/25 Sevenoaks Road . Permission refused
TM/00/2949 Solarium – 141 Maidstone Road. Permission granted
TM/01/0299 Extension & porch – West Bank Lodge 68 Sevenoaks Road . Permission granted
TM/01/0170 Dwelling & parking – adj 1 Annetts Hall. Permission refused
TM/01/0213 Extensions – 13 Crowhurst Road . Permission granted
TM/01/0295 Conservatory – 11 Ascot Close. Permission granted
TM/01/0380 Change of use A1 to A2 – 3 Sevenoaks Road . Permission granted
TM/01/0387 LBA – Alterations to stairs & windows, 89 Station Road . Approval granted
TM/01/0445 Conversion of front garden to parking – 63 Wrotham Road . Permission refused
TM/01/0457 Garages – 45 Maidstone Road . Permission granted
TM/01/0492 Extension – 10 Minters Orchard . Permission granted
TM/01/0573 Extensions – 23 Wye Road . Permission granted

7. **Correspondence**

Noted:

- Victim Support West Kent– Newsletter
KCPFA – AGM & request for financial assistance
Highways Agency – Major Roadworks in Kent leaflet no.9
KCC Best Value Performance Plan
T&MBC Best Value Performance Plan
KCC - Rural Bus Grant 2001/02
KRCC – Kent 'Market Town' Conference 22 May 2001
Basted Mill Public Open Space Joint Cttee. – Minutes of meetings Jan.-April 2001

Correspondence for consideration

- Malling District Scouting – AGM 8 June 2001. Cllr J Evans will represent the PC
Kent Tree Warden Scheme noted.
Seaboard Climate Change Levy. Further information will be requested
T&MBC – Flooding Recovery Programme. Letters from T&MBC and KCC were read:
Chairman has corresponded with T&MBC. The PC looks forward to the commencement of works in due course. Gullies still need emptying.
KCC – Flooding Recovery Programme. The PC are of the opinion that a small amount of concentrated effort in Borough Green would enable KCC to then spend more time on larger, long-term problems in other areas.
KCC – Emergency Road Repairs noted.
Basted Mill Public Open Space Joint Cttee. – Invitation to AGM 10 May 2001. Chairman hopes to attend. Cllr McWilliam will copy the Woodland Management Report for all members.
T&MBC Community Leisure Strategy Review. Copies of Executive Summary had been given to all members. Noted that no new facilities planned in and around Borough Green during the next five years. Surveys have indicated a need: financing appears to be the problem. Query priority of winter Tee Mats at Poulton Wood. T&MBC is encouraged to work with the Parish Council to provide a much needed sports facility in the area.

There were no matters for public consultation.

8. **Borough Green & Platt Bypass/Traffic Matters**

Concern about lack of repeater 30mph signs along the A25. Chairman reported that Cllr D Evans has spoken to KCC about this.

9. **Audit of Parish Council Accounts 1999/2000**

All members had received copies of the accounts and Auditor's Report. Model Standing Orders will be obtained from KAPC.

10. **Duke of Edinburgh's Award Scheme**

A letter from Wrotham School was read. Cllr Dolton will liaise with the Co-ordinator.

SM
JMcW

AD

11. **Seeboard Street Lighting – Maintenance Charges 2001/2002**
Cllr Brinkley-Willsher proposed that the increased charge to £167.99 per month w.e.f April 2001 be paid. Seconded by Cllr McWilliam. Agreed.
12. **T&MBC Section 106 Agreement – Borough Green House**
The Agreement was received from the Borough Solicitor: this was discussed and signed. Agreed that previously-proposed 'hang-out shelters' will be provided at the Recreation Ground as and when this money is received.
13. **Recreation Ground**
Boundary land: Concern about a sign affixed and 2 trees planted on PC land by adj. Croudace contractor. Letter re. Croudace land was read and noted. It was suggested that it might be advantageous to lease adj. Cooper Estates land for use as an extension to the Recreation Ground. After discussion agreed to write to Cooper Estates' agent.
Tennis Court Lighting A letter from the Tennis Club was read. Agreed to wait for further information after their AGM later in May.
May Fayre: The Recreation Ground will be rolled before the Fayre takes place.
Verti-draining: For consideration at the next meeting.
Bowks Club Hedge: Concern about dying-back in part. Mr Lawrence has been asked to inspect and report.
14. **Potters Mede**
T&MBC Summer Playscheme: T&MBC advised of further details. Noted.
Use of Car Park: A reply from the Chairman of the Governors, Wrotham School was read.
Carnival: Chairman will meet with the organiser to discuss details.
Tree Planting: Cllr Stone will liaise with Mr Lawrenson who has offered a Cedar tree to the PC. Agreed that this should be planted at Potters Mede.
T&MBC Rates: Chairman proposed that the monthly amount of £489.00 per month (£494.17 March 2002) be paid w.e.f April 2001. Agreed.
15. **Committee Reports**
Highways, Footpaths & St.Lighting: KCC letter re. FP 251 was noted.
BGVHMC: Cllr J Evans reported
Men of Trees: No report.
Quarries Liaison: Chairman reported re. Trodell lorries entering/exiting Celcon site. Cllr Taylor reported on a meeting he attended with Crouch Lane residents
16. **Cheques for signature**
- | | | |
|--------------------|---------|---|
| Pre-Meeting | £35.25 | KAPC – Course Fee, Rural White Paper |
| Meeting | £205.63 | J Lawrenson – Tree Surgery, Recreation Ground |
| | £730.46 | Steadline Ltd – Footway at Entrance to Play Area, Rec.Gd. |
| | £500.00 | H Damiral – Office Allowance 2001/02 |
| Auto-Pay | £164.85 | Seeboard – Street Lighting supply, April 2001 |
| | £204.37 | Seeboard – Street Lighting maintenance, May 2001 |
| | £48.84 | Seeboard – Street Lighting repair, Tollgate Mews |
| | £6.38 | Kent Aluminium – Maintenance materials, Recreation Ground |
| | £177.91 | A Gill – Groundsman 1/4 – 30/4/01 |
| | £438.43 | R Springett – Asst. Groundsman 1/4– 30/4/01 |
| | £761.31 | H Damiral – Clerk April 2001 |
| | £443.50 | J Stephens – Caretaker 1/4– 30/4/01 |
| | £42.12 | C Simpson – Youth Leader April 2001 |
| | £978.00 | T&MBC – Potters Mede rates April & May 2001 |
- Proposed by Cllr Dolton, seconded by Cllr J Evans that the above cheques be paid. Agd.
17. **Resolved to enter into committee**
Concern about ground maintenance at Potters Mede.. Clerk will contact KCC and Cllr Dolton will discuss this with the caretaker.

AD

BOROUGH GREEN PARISH COUNCIL

Parish Council Meeting 8 May 2001

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