

We have three halls available for hire, separately, or as a group for larger functions. A midnight time limit is set by law for all functions, and parties will require a cash security deposit with booking of £250 for adult and £50 for children. To book call Jackie on 882880, or [email](#) . Prices below correct as of February 2023

If your hire is longer than three hours you must email all car registration numbers the day before your booking. [email registrations](#)

To keep costs down, there are NO rubbish facilities, and hirers must take their rubbish home

If alcohol is to be sold a Temporary Events License must be obtained from Tonbridge & Malling Borough Council 844522

**Main Hall - Upstairs apx 17x12 metres, rated at 200 people sitting, Hire Rate £22 /hr**

**Party Bookings 1800 - 2359hrs £350.00 fixed rate +£250 returnable deposit**



**Small Hall Downstairs *below* - apx 13x7 metres, rated at 70 people.**

**Hire rate £15 /hr Parties £150 , £75 returnable deposit**

**Children's parties £15 hourly rate + £50 returnable deposit**



**Committee Room *below* -downstairs apx 8x6 metres, rated at 30 people. Hire rate £10 /hr  
Children's Parties, £10 hourly rate + £50 returnable deposit.**

**Full Kitchen *below right* with two stoves and dishwasher shared between Committee & Small Hall**



Below -Left- Lobby & Lift to Main Hall -Right - Upper landing and lift



**Borough Green Village Hall. High St Borough Green TN15 8BJ**

Complete rules are written on the back of your white booking sheet

Keys for kitchen door collect from Shakti Newsagents, across the High St, must be signed for and returned  
If Shakti's are closed when you finish, lock kitchen door, leave keys in Lobby post box & leave by the main front doors, ensure door is fully closed

Please return all tables and chairs to the right place, especially if moved from other rooms  
Please check all lights are off and all windows closed  
Please do not allow children to play in the lift, and do not use the lift for unaccompanied goods.

Bank Details : Natwest 51-81-07 00613606, and use reference number off booking sheet (eg 41/22)  
Please leave the hall tidy, and take all your rubbish away with you

If booking is longer than 3 hours, [email](mailto:mike.truck@btconnect.com) all car registrations by the day prior to your booking to  
[mike.truck@btconnect.com](mailto:mike.truck@btconnect.com) . Odd late comers can be booked in by texting 07885 164346